



Person Specification for Nursery Assistant

	Essential	Desirable
Qualities and Experience: <ul style="list-style-type: none"> • Foundation Degree in Early Years or • NVQ level 3 or equivalent qualification 	✓	
Experience: <ul style="list-style-type: none"> • 3 years post qualifying experience in a Nursery Setting • Experience in a Senior Position • Experience of working with children aged 0 – 5 years • Working within a Day Nursery setting 	✓ ✓ ✓ ✓	
Education / Training Qualifications: <ul style="list-style-type: none"> • Foundation degree in Early Years or • Level 3 Early Years Education and Childcare qualification or NVQ • Other acceptable qualifications • A recent First Aid qualification • Basic Food and Hygiene Certificate • Annual Safeguarding Certificate 	✓	✓ ✓ ✓ ✓
Specialist Knowledge <ul style="list-style-type: none"> • Knowledge of the EYFS Framework • Knowledge of Birth to Five Matters • Knowledge of OFSTED Framework • The ability to demonstrate an up to date knowledge of current thinking and development in early years • Awareness of planning/record keeping and Key Worker systems • Awareness of Health and Safety and Risk Assessments 	✓ ✓ ✓ ✓ ✓ ✓	
Skills and Abilities <ul style="list-style-type: none"> • Ability to communicate confidently with a wide range of people • Good organisational skills • Ability to prioritise work and delegated tasks • To be able to feedback information in the form of written reports 	✓ ✓ ✓ ✓	
<ul style="list-style-type: none"> • To support the Nursery Manager and Staff Team • To be able to promote the nursery in a positive and professional manner • An understanding of children's needs and behaviour • The ability to set appropriate limits for children 	✓ ✓ ✓ ✓	