

### **JOB DESCRIPTION**

#### **TEACHER**

##### **General Duties**

All teachers are subject to the Conditions of Employment set out annually in the School Teachers' Pay and Conditions Document. These detail the professional and particular duties required of teachers, together with requirements for Management time, Working time, Guaranteed planning and preparation time. The school complies with these requirements in order to make reasonable demands on teachers.

All duties will be carried out so as to implement the City Council's and the Governors' Equal Opportunities Policies.

##### **Particular Responsibilities**

1. To provide an effective education for children by teaching within the framework provided by the City Council and Governing Body and with due regard for all statutory requirements.
2. To promote and develop the Authority's and the Governors' Equal Opportunities Policies throughout school life.
3. To work towards continuity of the curriculum and whole school approaches.
4. To plan, organise, prepare, deliver and evaluate for the provision of an interesting, effective learning environment for children in response to their individual needs based on a child centered experiential learning approach.
5. To attend staff meetings and meetings for parents and carers for the purpose of consultation, management and professional development.
6. To form and maintain links with parents, carers, Governors and the community and to involve parents and carers in their children's education.
7. To assist and maintain records and profiles and prepare reports on the development, progress and achievements of children as required.
8. To be responsible for one area of the curriculum in support of the work of the whole school in response to the changing needs of the school, and to participate in the management of the development of all areas of the curriculum.



9. To review from time to time methods of teaching and programmes of work, and to participate in arrangements for further training and professional development.
10. To work together with all other staff as a team.
11. To assist the deputy headteacher and the headteacher in the management of the school with specific responsibilities as identified and negotiated with the headteacher.
12. You will be required to work at the headteacher's direction for 195 days of which 190 shall be pupil days and for not more than 1265 hours per year.
13. The job description is subject to amendment from time to time within the terms of conditions of employment as the needs of the school may require and in consultation with the teacher.