

## Nursery Officer

**Join St Joseph's Catholic Primary School, Chelsea, SW3 2QT, as a Nursery Officer.**

**Hours:** Full time, 39 weeks a year

**Salary:** £29,998.05-£34,476.09

**Start Date:** 1<sup>st</sup> September 2026

**Contract:** Permanent

Are you passionate about early childhood education and committed to helping young learners thrive? The Saint John Southworth Catholic Academy Trust is seeking a Nursery Officer to join our dedicated Early Years Foundation Stage (EYFS) team at St Joseph's Catholic Primary School in Chelsea. This is an exciting opportunity to make a positive impact in a values-driven school environment where children are supported to reach their full potential.

### About Us

Part of the Saint John Southworth Catholic Academy Trust, St Joseph's is a top performing, Ofsted Outstanding school in the heart of Kensington and Chelsea. We aim to develop 'the whole child' and prepare them for future life by ensuring all of our children receive the excellent education and opportunities which they are entitled to. St Joseph's is a small school and this has the benefit of allowing the staff to get to know the children and families really well. This is part of the reason that we are so successful in ensuring all of our children consistently meet their 'Personal Best'. We are particularly proud of Nursery and Reception classes, which help prepare our children for the rigours of more formal national curriculum learning.

### About the Role

As a Nursery Officer, you will play a vital role in creating a nurturing and stimulating learning environment for our youngest pupils. Working closely with the EYFS Leader, you will support the care, development and education of children, ensuring their safety and well-being while fostering positive relationships with parents and carers.

### Key Responsibilities

As a Nursery Officer, you will:

- Supervise and facilitate engaging learning experiences, both indoors and outdoors
- Promote positive behaviour and self-reliance among children, supporting their personal and emotional development
- Develop supportive relationships with parents, encouraging their involvement in their child's learning journey
- Plan, deliver and evaluate stimulating activities that promote children's learning and development
- Observe and record children's progress, contributing to EYFS assessments and planning
- Uphold high standards of health, safety and hygiene in the Nursery setting
- Work collaboratively with colleagues and external professionals to support children's learning and well-being

## What We Are Looking For

Our ideal candidate:

- Holds a NCFE CACHE Level 3 Award in Childcare and Education or equivalent
- Has experience working in an Early Years setting, with knowledge of child development and the EYFS curriculum
- Demonstrates strong communication skills and the ability to build positive relationships with children, parents and colleagues
- Shows excellent organisational and behaviour management skills
- Is committed to safeguarding and promoting the welfare of children

## What We Offer

- A supportive and inclusive working environment committed to professional development
- A competitive Inner London salary
- Ongoing training opportunities to enhance your skills and knowledge
- A chance to make a meaningful impact in a nurturing educational community

## Apply Today

For further details on the role, please view the Job Description and Person Specification via <https://www.sjscat.co.uk/Vacancies/> or visit our [website](#) to find out more about us.

To apply for this role, please complete the application forms available on our Vacancies webpage. Applications should be sent via email to [hrteam@sjscat.co.uk](mailto:hrteam@sjscat.co.uk).

Shortlisted candidates will be called for interview upon receipt of application, therefore we advise you to submit your application as early as possible to avoid disappointment.

St Joseph's Catholic Primary School and the Saint John Southworth Catholic Academy Trust are committed to safeguarding and promoting the welfare of young people. All roles are subject to satisfactory vetting, including an Enhanced DBS check with Children's Barred List.

This post is exempt from the Rehabilitation of Offenders Act (ROA) 1974. The amendments to the ROA 1974 (Exceptions Order 1975, (amended 2013 and 2020)) provide that when applying for certain jobs, certain spent convictions and cautions are protected and they do not need to be disclosed to employers. If they are disclosed, employers cannot take them into account. Guidance about whether a conviction or caution should be disclosed can be found on the [Ministry of Justice website](#) and further information about filtering offences can be found in [DBS filtering guide](#).

Join us in our mission to cultivate an educational environment that inspires growth, respect and academic achievement!