



Millfield Primary School

Grange Lane, Littleport, Ely, Cambs CB6 1HW
Tel: 01353 861612 Email: office@millfieldprimary.org
Principal: Mrs D. M. Hannaford



The Governing body is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

October 2021

Dear Applicant,

Nursery Practitioner Position

Thank you for showing an interest in our Nursery Practitioner position. This is a very exciting opportunity to join our Nursery which opened in September 2017 and was judged by Ofsted in March 2018 to be Outstanding. Millfield Nursery caters for up to 24 children from 8am-5:30pm as soon as they turn 3. It is open during term time only.

You will be working in our Nursery supporting children with their learning through play and this will include supporting the children through their lunch time.

The rate of pay will be at TA level 1b which is £10.98 per hour. The position is permanent and is to start as soon as the successful candidate is available, following the successful completion of all pre-employment checks. Whilst the position is term time only, there will also be an additional 5 professional days.

What the hours will be

We need to recruit to 40hours a week within the Nursery's hours of 8am-5:30pm. We can do this in a number of ways, depending on the suitability and availability of the appropriate candidate/s:

- 1 person 40hours a week
- 2 people who apply as a job share, who cover the 40 hours between them
- 2 or more people, recruited from the pool of applicants, each of whom has a part time contract which total the 40hours.

Therefore you can see that we have a degree of flexibility- please don't feel we only want applications from people who can do the 40hours. The actual hours worked each week, will be discussed and agreed at interview as, again, there is a degree of flexibility.

How to apply

If you are interested, please take time to read the job description and person spec; having done so, if you feel you are suitable, then please complete the application form and send in a letter of application of no more than 2 sides of A4- CVs cannot be accepted. **As a minimum you must have a full and relevant level 2 Early Years qualification.** In your letter please explain why you feel you will be suitable for the role, your relevant qualifications and relevant experience. Please also state whether you are interested in the 40hours, or wish to be considered for a part time contract.

The **closing date for applications is close of the school day (3:15pm) Monday November 1st.** If you wish to visit, then please ring the school office to arrange to do so.

Yours sincerely,

Mrs D. M. Hannaford
Headteacher