



JOB DESCRIPTION

Job Title:	Nursery Practitioner
Salary:	TPAT Point 4
Responsible to:	Headteacher, Deputy Head, Early Years Lead, Nursery Lead, Room Leader
Direct Supervisory Responsibility for:	N/A
Important Functional Relationships: Internal/External:	Internal: Nursery Lead, Headteacher, Deputy Head, Early Years Lead, Nursery Staff, Children External: School Governors, TPAT, suppliers, parents/carers, external support agencies & visitors

Main Purpose of the Job:

- To provide a high standard of physical, emotional, social and intellectual care for children in the setting.
- To give support to staff within the setting.
- To work as part of a team in order to provide an enabling environment in which all individual children can play, develop and learn.
- To build and maintain strong partnership working with parents to enable children's needs to be met.

Main Duties and Responsibilities:

- In conjunction with other team members, effectively deliver the EYFS curriculum ensuring that the individual needs and interests of children in the setting are met.
- In conjunction with other team members and under the direction of the Room Leader, provide a high quality of teaching and learning.
- Act as a key person to a small group of children, liaising closely with parents/carers and ensuring each child's needs are recognised and met.
- Observe and record children's progress under the direction of the Nursery Lead and Room Leader.
- Liaise closely with parents/carers, exchanging information about children's progress and encouraging parents' interest and involvement.
- Liaise with the SENDCO and other professionals as necessary.
- Advise the Designated Safeguarding Lead (DSL) of any concerns over a child.
- Support nursery assistants, students, volunteers, and all staff.
- Ensure the room is a safe environment for children, staff and others, that equipment is safe, standards of hygiene are high and health and safety procedures are implemented at all times.
- To be flexible around opening hours and working patterns to cover the nursery's needs.

- To ensure that pupils needs are prioritised and to have a clear sight of how this role impacts on the School's and the Trust's pupils at all times.
- To act as a Trust team member and provide support and cover for other staff where needs arise inclusive of occasional work at other sites within a reasonable travel distance.
- To be aware of and adhere to all School & Trust policies and procedures.
- To undertake mandatory training as required by the School & Trust.
- To be responsible for your own continuing self-development and attend meetings as appropriate.
- To undertake other duties appropriate to the post as required.

This job description is not exhaustive and does not form part of your contract of employment. It has been prepared only for the purpose of school organisation and may change either as your contract changes or as the organisation of the school is changed. Nothing will be changed without consultation. This document will be reviewed annually as part of the appraisal process or as appropriate.

The Trust is committed to safeguarding, promoting the welfare of children and to ensuring a culture of valuing diversity and ensuring equality of opportunities.