

**Cledford Primary School and Gainsborough Primary & Nursery School**

A Federation of Cheshire East Primary Schools



**Job Description – Main Scale Teacher**

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| **Purpose**  The successful candidate will be expected to carry out the duties of a teacher in accordance with the Teachers Pay and Conditions Document and other relevant statutory provisions, and to carry out other such associated duties as are reasonably assigned by the Federation Head teacher/Principals. |

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| **Professional responsibilities**   * To implement and deliver an appropriately broad, balanced, relevant and differentiated curriculum for pupils, incorporating the national curriculum areas of learning for and in line with the policies of the school. * To facilitate, support and monitor the overall progress and development of pupils, including designated groups of pupils (FSM, GRT etc.) Prepare and implement SEN provision maps for individual pupils. * To foster a learning environment and educational experience which provides pupils with the opportunity to fulfil their individual potential. * To share in the development of the curriculum, courses of study, teaching materials, teaching programmes, methods of teaching and assessment and their review. * To support and contribute to the school’s responsibility for safeguarding children. |

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| **Responsible for**   * Co-operation and close liaison with parents and guardians, professionals and the wider school, including fellow staff and colleagues from external agencies (for example, health professionals and social workers). * Working with others to plan and coordinate work both indoors and outdoors. * Motivating and stimulating children’s learning abilities, encouraging learning through experience * Liaising regularly with other staff to ensure data agreement and the smooth transition between key stages. |

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| **Generic responsibilities**   * Teaching all areas of the key stage, which is focused on helping the children achieve age related expectations; * To be part of a team to plan, prepare and evaluate all aspects of provision; * Providing pastoral care and support to children and providing them with a secure environment in which to learn; * Developing and producing visual aids and teaching resources; * Organising learning materials and resources and making imaginative use of resources; * Assisting with the development of children's personal/social and language abilities; * Supporting the development of children's basic skills, including physical coordination, speech and communication; * Encouraging children's mathematical and creative development through stories, songs, games, drawing and imaginative play; * Developing children's curiosity and knowledge; * Working with others and contributing to the ethos of the school, to plan and coordinate work both indoors and outdoors; * Sharing knowledge gained with other practitioners and parents; * Observing, assessing and recording each child's progress and preparing reports for external agencies; * Attending in-service training; * Ensuring the health and safety of children and staff is maintained during all activities, both inside and outside the school; * Keeping up to date with changes in the curriculum and developments in best practice; * To be adaptable, flexible, positive and have a sense of fun and humour.   **Other duties**   * To play a full part in the life of the school community, and support its distinct   ethos.   * To follow and actively promote the school’s policies and procedures. * To comply with health and safety policy and undertake risk assessments as   appropriate.   * To actively pursue own personal and professional development. |