

# South Normanton Nursery School



## **Job Description:**

Nursery Teacher (0.4)

## **Statutory Requirements:**

- To carry out the duties of the Teacher in accordance with the Teachers' Pay and Conditions Document, Teacher's Standards and other relevant statutory provisions.

## **Key functions:**

- To implement and deliver an appropriately broad, balanced, relevant and differentiated curriculum for pupils, incorporating requirements of the Early Years Foundation Stage and in line with the curriculum policies of the school.
- To set high expectations which inspire, motivate and challenge all pupils
- To facilitate, support and monitor the progress and development of a designated class/group of pupils. Adapting teaching to respond to the strengths and needs of all pupils and by making accurate and productive use of assessment,
- To foster a learning environment and educational experiences, which provides children with the opportunity to fulfil their individual potential, through the planning and teaching of well-structured lessons and the provision of opportunities and experiences through which child led learning can take place.
- To share in the development of the school curriculum, courses of study, teaching materials, teaching programmes, methods of teaching and assessment and their review, demonstrating good subject and curriculum knowledge.
- To support and contribute to the school's responsibility for safeguarding children and promoting their welfare, following all appropriate school policies and procedures.
- To demonstrate consistently high standards of personal and professional conduct, within and outside school, upholding public trust in the profession.

## **Reporting to:**

Headteacher

## **Responsible for:**

- Directing and supervising the work of Early Years Educators / Support staff/ children.
- Directing and co-operating with other professionals, including fellow staff and colleagues from external agencies (for example, specialist teachers from the LA support services, health professionals and social workers).

### **Generic Responsibilities:**

- To teach pupils in their assigned group according to their educational needs, including the setting of work to be carried out by the pupils in school and elsewhere, to promote good progress and outcomes for pupil
- To assess, record and report on the attendance, progress, development and attainment of assigned pupils and keep such records as are required by the school's systems.
- To ensure a high quality learning experience for pupils, which inspire, motivate and challenge pupils, meeting internal and external quality standards.
- To use a variety of a delivery methods, appropriate to pupils' learning styles, additional needs, emotional needs and the varying demands of curriculum.
- To provide a positive, conducive and safe learning environment, encouraging high standards in punctuality, presentation of work and relationships.
- To set high expectations for pupils' behaviour and maintain a good standard of discipline through well focused teaching, fostering positive relationships and implementing the school's behaviour policy to ensure a good safe learning environment.,
- To fulfil wider professional responsibilities by making a positive contribution to the wider life and ethos of the school.

### **Curriculum Responsibilities:**

In accordance with paragraph 50.5 of Part 7 of the School Teachers' Pay and Conditions Document (2017) there is a requirement for all teachers to contribute to the development, implementation and evaluation of the school's policies, practices and procedures in such a way as to support the school's values and vision. Therefore, in our school, teachers are delegated subject area(s) for which they will develop particular expertise.

Mainscale teachers are given opportunities to develop a particular expertise and then arrangements are made in directed time for this to be used to strengthen the provision of the school as a whole, through sharing with colleagues.

This is in a reciprocal system where teachers are, in turn, supported by other colleagues in relation to other curriculum areas. The system is designed to make more efficient the process of planning, resourcing, assessing and developing the curriculum that every teacher is responsible for delivering to their assigned pupils.

### **Expected activities:**

- Facilitating and providing expertise in joint planning sessions with other team members in relation to the particular curriculum area(s).
- Sharing knowledge and expertise in staff meetings concerning the content, teaching strategies and learning activities that represent good practice in the curriculum area(s).

Within allocated directed time, this includes preparing and following up, in writing, these staff/curriculum development activities

- Suggesting, in staff meetings, how policies should be reviewed, amended and updated, providing guidance concerning levels and attainment during joint assessment and work sampling activities.
- Undertaking and feeding back on observations made through a “learning walk” in a generic way (NB - this would be as part of a whole school system where “learning walks” are conducted, when appropriate, by all teachers. These would not be the type of “learning walks” conducted by those holding responsibility and accountability to collect data in order to report on progress and impact).
- Advising colleagues and the leadership team on the formulation of appropriate methods of assessment and recording for the curriculum area(s).
- Advising the school leadership, with whom the formal responsibility resides, of any in-service training in the curriculum area(s), they believe the school requires.
- Trialling materials, strategies and interventions related to the curriculum area(s) and sharing these, and their outcomes, with colleagues in staff meetings.
- Auditing relevant resources and organising their deployment (with the provision of time)

NB - The leadership team take overall responsibility for each curriculum area, leading and managing its development and delivery and are to be held accountable for the standards.

#### **General expectations:**

- To support and adhere to the school’s quality assurance procedures in accordance with school’s system.
- To communicate effectively with parents of pupils and with persons or bodies outside the school who are concerned with the welfare of students, after consultation with appropriate staff.
- To contribute to the personal, social, health, citizenship and enterprise education of pupils according to school policy and award status.
- To work as a member of the school team and contribute positively to effective working relationships within the school.
- To actively engage in performance management.
- To contribute to the formulation and implementation of the School Improvement Plan and associated action plans, as appropriate.
- To follow and actively promote the school’s policies.
- To comply with health and safety policy and take part in formulating risk assessments, in conjunction with appropriate training.
- To undertake any other duties deemed necessary by the Head Teacher.

Signed \_\_\_\_\_ (Teacher) Date: \_\_\_\_\_

Signed \_\_\_\_\_ (Headteacher) Date: \_\_\_\_\_