Job Description

Job Title: Qualified Nursery Practitioner

Grade: Level 2 (Early Years Childcare)

Rate: £10.19 per hour (pay award pending)

Working Year: Term time

Working Pattern: Part Time (There may be opportunities for this role to increase).

Main Purpose of Job:

• To provide a high standard of physical, emotional, social and intellectual care for children place in the setting.

• To be knowledgeable about children’s development, ensure they are kept safe and receive rich and stimulating, memorable play experiences with the ability to extend learning using both the indoor and outdoor environments.

• To work as part of a team in order to provide an enabling environment in which all individual children can play, develop and learn.

• To build and maintain strong partnership working with parents to enable children’s needs to be met.

• To demonstrate excellence and empathy that support children, their families and colleagues.

• To contribute to the effectiveness of the team.

• To promote health, safety & wellbeing of the children. Main Duties: Child Engagement

• Ensure you are a good role model to the children, students and any volunteers in the nursery.

• Act as a key worker to a group of children, work in partnership with parents/carers, catering for all children’s individual needs; observing, planning and evaluating development activities; keeping accurate records, producing regular development reports and maintaining regular contact and communication with parents.

• Help children in the setting settle and offer your knowledge and expertise as a childcare practitioner.

• Possess the skills required to rapidly count the heads of numerous moving small people. This is of the utmost importance.

• Have the imagination to challenge and extend children’s learning.

• Be comfortable entering public places on the way home from work, with unknown substances on their clothing.

• Have a high level of comfort talking about bodily functions.

• Have the ability to pretend to eat playdough creations realistically. This is an essential requirement along with drinking numerous cups of pretend tea.

• Have the ability to read a ten page story, upside down, with at least 4 interruptions per page.

• Be prepared to have lots of fun in the workplace. Laughter is something you can expect to engage in for a large part of your working day.

• Loves being outside come rain or shine. Framework

• To effectively deliver the EYFS ensuring that the individual needs and interest of children in the setting are met.

• To keep records of your key children’s development and learning journeys and share with parents, carers and other key adults in the child’s life.

• To ensure the provision of a high quality environment to meet the needs of individual children having an awareness of any disabilities, family cultures and medical histories.

• To ensure the children in your key group meet the leaning objectives according to the Early Years Foundation stage by planning for and observing their development. Safety and Wellbeing

• To advise manager/deputy of any concerns, e.g. over children, parents, the safety of the environment, preserving confidentiality as necessary.

• To read, understand and adhere to all policies and procedures relevant to your role and the safe running of the setting.

• To keep completely confidential any information regarding the children, their families or other staff that is acquired as part of the job.

• To ensure good standards of safety, hygiene and cleanliness are maintained at all times.

• To share in the responsibility for safeguarding and promoting the welfare of all children in the nursery.

• Report any signs of illness, neglect, non-accidental injury, abuse.

• To be aware of the high profile of the setting and to uphold its standards at all times, both in work hours and outside. Routines

• Assist in the daily domestic duties of the nursery, including ensuring the nursery is kept safe, secure and clean at all times.

• Assist children with feeding, clothing and toileting as required, encouraging independence throughout.

• Maintain internal and external displays Teamwork

• Support all staff and engage in a good staff team.

• Participate in out of working hours activities, e.g. training, staff meetings, seasonal festivals etc.

• Be flexible within working practices of the setting, undertaking other responsible duties where needed, such as domestic tasks, preparation of snack meals, cleansing of equipment, etc.

• Work alongside the manager and staff team to ensure that the setting’s philosophy is fulfilled.

• Develop your role within the team, especially with regard to being a key person. Communication

• To develop and maintain strong partnerships and communication with parents/carers to facilitate day-to-day caring and early learning needs