



WADDESDON

CHURCH OF ENGLAND SCHOOL

Occasional Specialist Supply Teacher

Job Description

The post holder will be directly responsible to the Cover Manager.

1. **Core Purpose:** to provide inspirational teaching in order to promote the highest standards of learning, progress and achievement from students at all key stages
2. **Planning**
 - Appropriately differentiate lessons to ensure that students of all abilities and learning styles learn effectively and make maximum progress
 - Design opportunities for students to develop their literacy, numeracy, ICT and thinking and learning skills
3. **Teaching and Learning**
 - Teach at all stages, as required by the Cover Manager
 - Teach challenging and motivating lessons which inspire students to learn and to make progress to their full ability
 - Follow departmental policy for teaching, learning and assessment
 - Establish and maintain a safe, well-ordered and purposeful learning environment in which everyone is treated with dignity and respect
 - Maintain the highest standards of student behaviour in the classroom in order to support effective learning and progress
4. **Student Achievement**
 - Promote the highest standards of achievement from all students taught
 - Ensure that all students have attainment targets as required by the whole-school target-setting policy
 - Be accountable for student progress and attainment within the classes taught and develop the most effective strategies in order to secure improvements where necessary
 - Ensure that all reasonable measures are taken to ensure the achievement of agreed targets for the classes taught

- Ensure that student behaviour and appearance supports learning within all classes taught and conforms to agreed school policy, contributing to high standards across the school
- Ensure that the lessons contribute to developing students' understanding of their roles as citizens of the school and the local, national and global community

5. Resource Management

- Manage classroom resources efficiently and effectively in order to support the highest standards of learning.

6. General

- Work effectively as a member of the Cover team and share in the development and spread of good practice
- Keep up-to-date with developments in teaching and learning strategies appropriate to the subject, maintain a deep and extensive subject knowledge and an enquiring approach to the subject
- Attend and participate in routine meetings as required
- Actively support agreed school policies and ensure their effective implementation where relevant
- Carry out tasks as reasonably requested by the Headteacher

The professional duties of all teachers are set out in the STPC document and describe the duties required of all main scale posts.

February 2022