

The people behind
the magic.



JOIN OUR TEAM

Online English Tutor – Casual Basis

Salary: £33 per hour if qualified teacher, £17 per hour if unqualified – enhanced rate to cover any planning required, paid a month in arrears on a timesheet basis

Contract: Casual basis, tutoring hours likely to be evenings/weekends flexible around you

Closing Date: Tuesday 7th January 2025 at 9am

Interview: date tbc, **please expect the interview to be in person at one of the trust's secondary schools.**

Start Date: as soon as you are able.

Delivery of online tutoring will be for one of the secondary schools within our trust (The Brooksbank School, Honley High School or Ryburn Valley High School)

We reserve the right to close this vacancy early if we receive sufficient applications for the role, whereby interviews will likely take place w/c 16th December should this be the case. Therefore, if you are interested, please submit your application as early as possible.





When schools collaborate, incredible things happen.

Together Learning Trust is a thriving local group of six schools, three secondary and three primary, inspiring over 5300 young people in Calderdale and Kirklees. We are driven by a shared commitment to providing magical learning experiences for all our children and a belief that all of them can achieve great things.

Exceptional achievement stems from developing world class teaching and learning. Creativity is the core of our values. Our staff are amazing, in both the relationships they forge and the incredible range of opportunities they make possible. We get great results, but we give and expect so much more. We are shaping a generation of future global citizens with the character they need to succeed; with the integrity and commitment to excellence that will enable them to thrive.

Together Learning Trust schools are wonderful places to work. We value and support our team across all our schools, and recognise the ideas, experience and expertise of our staff. Being part of the Trust opens up new opportunities for staff development. The Trust schools work closely together to identify and then implement the best school improvement strategies across its schools. Our aim is to grow great people and talent.

We cherish our staff, support their wellbeing and enable them to flourish. Being part of Together Learning Trust feels special due to the unique nature of the schools and the opportunities it brings for staff, students and communities to collaborate. For everyone involved in our Trust our mission is simple. To **Grow, Excel, and Learn Together.**

What could we do, together?

DAVID LORD, CHIEF EXECUTIVE OFFICER



"Working with such creative, professional and dynamic staff from other schools in the trust has helped make my job much more enjoyable and manageable, whilst reducing workload."

- **Damian Ball** - Assistant Headteacher, Brooksbank School

EXPLORE MORE



www.togetherlearningtrust.co.uk

Together
Learning Trust

Online English Tutor

Are you passionate about the English Language, spelling, punctuation and grammar? Are you a team player looking for your next exciting challenge?

Working closely with the Head of English and English Teachers, the English Tutor will provide tutoring to our students through online lessons.

The successful candidate will be an excellent communicator who can liaise with students, staff and parents, who can manage their time appropriately.

What we're looking for

Someone with:

- Experience as a tutor or teacher
- Good ICT skills.
- Vision, flair and creativity as well as the energy and determination to bring about change.
- A strong team player ethic, who works effectively with young people
- The energy, stamina and commitment to make a difference and create the best possible educational opportunities for the young people within our trust.

What you'll get in return?

You'll be joining a trust which is all about putting staff first – with numerous wellbeing initiatives and social events to enjoy each term!

In addition to this you will benefit from:

- Access to a fantastic subject leader and subject team
- Free Parking
- An onsite Gym
- Staff benefits package via vivup including employee assistance program, home and electronics discounts, eyecare vouchers and cycle to work
- Working as part of a creative and supportive team who want the best for all of our students

What the role involves in a nutshell:

- Delivery of online tutoring will be for one of the secondary schools within our trust (The Brooksbank School, Honley High School or Ryburn Valley High School)
- Deliver effective English intervention to support GCSE (Eduquas) progress, for targeted students or groups of students.
- Provide high quality learning through identification and delivery of specific knowledge, skills and understanding that will unlock barriers to progress and raise achievement.
- Following up and rearranging planned tuition sessions to ensure that the student engages in all sessions.

If our school sounds like a place in which you could really make a difference, then we'd love to hear from you.

English at TLT

As Online Tutor of English, you will work closely with the English teams across our Trust secondary schools (currently Honley High School, The Brooksbank School and Ryburn Valley High School). Brooksbank and Ryburn are 11-18 schools with internal post-16 provision including A level English Language and English Literature, GCSE Re-sit and Functional Skills.

All schools are moving to the Educas GCSE Language and Literature specifications from September 2023 and currently follow the AQA specification at KS4.

The development of teaching and learning is always our key priority as a Trust, and for the schools as a whole. The English Departments are progressive, constantly striving to meet the varied needs of comprehensive pupils. Alongside this they aim to achieve the rigorous demands of an ever-evolving curriculum. All schools have strong and dynamic teams who meet regularly to discuss the development of teaching and learning, to share ideas and to support each other.

The Trust encourages the enjoyment of literature through the study of a wide range of interesting and challenging texts, and this also develops our pupils linguistically. Vocabulary is something we see as key to their academic achievement. As a Trust, we also recognise that literacy is a whole school responsibility; pupils' use of language should be developed in all subjects and not only in English.



Student leadership is at the forefront of everything we do, and our staff work tirelessly to provide opportunities for students to ensure they have a voice. Key to student progression is ensuring all students can access a curriculum which is broad and balanced, as well as providing additional opportunities for extra curriculum events such as trips, visiting authors and workshops to provide links to real life examples.

English is popular amongst pupils and enjoys high esteem within the school's community. Our English teams work hard and support each other to ensure students have the best chance of success.

Above all, the Trust is a great place to work with a passionate, supportive and forward-looking team of English staff and in a subject which offers so much to inspire and improve the life chances of all our students.

Kath Parker
Executive Director of Education

JOB DESCRIPTION

Online English Tutor

Job Title	Casual Online English Tutor
Scale	£30 per hour – enhanced rate to cover any planning required
Key Responsibilities	<p>Under the direction of the Head of English to:</p> <ul style="list-style-type: none">• Deliver effective English intervention for identified students or groups of students.• Provide high quality learning through identification and delivery of specific knowledge, skills and understanding that will unlock barriers to progress and raise achievement.• Narrow the gap in achievement to ensure students can aspire to their highest potential.• Undertake the required DfE training which is a requirement of the role
Main roles and responsibilities	<p>You will work with the Head of English to develop and enhance Teaching and Learning by:</p> <ul style="list-style-type: none">• Delivering online tutoring to targeted students• Liaising with the Head of English and the classroom teacher to ensure that all intervention is integrated fully with ongoing learning in lessons• Liaising with the Head of English and class teachers in ensuring the work is suitable and meets the aims of the tutoring.• Teaching students using a range of varied activities which engage and support the learning of students.• Providing an overview of planned tuition to the Head of English and an accurate record of attendance.• Planning and delivering tuition to each allocated student or group of students• Preparing and organising resources for tuition sessions.• Preparing individual learning plans, including measurable outcome criteria.• Following up and rearranging planned tuition sessions to ensure that the student engages in all sessions.• Communicating all planned tuition to the student, parents/carers and the school.• Involving the student in assessment to ensure that the student knows exactly what they need to do to make progress.• Monitoring and assessing the progress of students receiving tuition.• Tracking student progress and use information to inform teaching and learning.• Liaising with parents/carers to provide regular updates and positive feedback.• Modelling and articulating good learning which focuses on both processes and effective strategies.• Having a flexible approach and responding to the changing learning need of the student.
General	<ul style="list-style-type: none">• You will be aware of and comply with policies and procedures relating to child protection, inclusion, health, safety and security, confidentiality, and data protection, reporting all concerns to an appropriate person without delay.• You will participate in training and other learning activities and performance development as required.• You will ensure you carry out your role in a way that demands high standards whilst supporting inclusion and welcoming diverse thinking.• You will ensure strict confidentiality in all areas of work.

	<ul style="list-style-type: none"> • You will work and process personal and sensitive information in accordance with the Data Protection Act 2018 and the UK General Data Protection Regulations (UK GDPR). • You will ensure work is conducted in a way that protects the safety and security of information (e.g., strong passwords, reporting breaches, securing paper records, securely disposing of records). • You will understand and comply with the statutory guidance regarding safeguarding of children, always ensuring the safeguarding and promotion of children's welfare, reporting any concerns to the Designated Safeguarding Officer at once. • You will always comply with the Trust's policies and procedures.
<p>Expected Behaviours</p>	<ul style="list-style-type: none"> • Support the ethos, vision, principles and values of the school. • Treat colleagues, students and all members of the community with respect and consideration. • Treat all students fairly, consistently and without prejudice. • Set a good example to students in terms of appropriate dress, standards of punctuality and attendance. • Support the ethos of the school by upholding the code of conduct, uniform rules, etc. • Take responsibility for own professional development and participate in arrangements adopted by the school for the assessment of his/her performance • Reflect on our own practice as well as the practices of the school with the aim of improving all that we do and achieving excellence. • Read and adhere to School polices and implement School improvement plans. • Participate in the development and management of the school by attending various team and staff meetings. • Be proactive and take responsibility for matters relating to health and safety. • To play a full part in the life of the school community, to support its distinctive values and ethos and to encourage and ensure staff and students follow this example.
<p>Other specific duties</p>	<p>Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task may not be identified. Employees will be expected to comply with any reasonable request from the Chief Executive Officer/ Head of School to undertake work of a similar level that is not specified in this job description.</p> <p>This job description is current at the date shown. It will be reviewed at least annually and, in consultation with you, it may be changed by the Chief Executive Officer / Head of School to reflect or anticipate changes in the job commensurate with the grade and job title.</p>
<p>We are committed to safeguarding children, young people and vulnerable adults. All staff and volunteers are expected to behave in a way that supports this commitment and are subject to an enhanced DBS check. Please be aware that it is an offence to apply for the role if you are barred from engaging in regulated activity relevant to children.</p>	



Online English Tutor

To be assessed through application, reference, interview and certificates

CRITERIA	ESSENTIAL	DESIRABLE
Qualifications		
Educated to Level 3 (A level) or Level 4 (Degree) or equivalent in (or closely relating to) the identified subject	✓	
Experience	✓	
Evidence of raising standards and performance of a cohort of young people	✓	
Innovative use of resources		✓
Working with young people through an extra-curricular		✓
Professional Skills and Abilities		
Excellent written and communication skills, plus appropriate ICT skills	✓	
A secure knowledge of the importance of data as a means both to measure and to extend progress		✓
A high level of organisational skills	✓	
Have the vision to plan the way ahead and to get things done	✓	
A commitment to inclusive education	✓	
Ability to build positive working relationships with students, colleagues and parents	✓	
Demonstrate a high level of skills in written formal communication	✓	
Other		
Self-driven, results-orientated with a positive outlook	✓	
A natural forward planner who critically assesses their own performance	✓	
Mature, credible with excellent interpersonal skills	✓	
Reliable, tolerant and determined	✓	
Empathetic - able to see things from another person's point of view	✓	
Able to motivate and persuade, negotiate and influence others	✓	
Well-presented and professional	✓	
Keen for new experiences, responsibility and accountability	✓	
Able to get on with others and be a team player	✓	
Ability to evaluate own learning needs and actively seek learning opportunities	✓	
Integrity and exercises confidentiality	✓	

Personal Attributes		
A commitment to inclusive education	x	
Ability to build positive working relationships with students, colleagues and parents	x	
Self-driven, results-orientated with a positive outlook	x	
A natural forward planner who critically assesses their own performance	x	
Mature, credible with excellent interpersonal skills	x	
Reliable, punctual, tolerant and determined	x	
Empathetic leader - able to see things from another person's point of view	x	
Able to motivate and persuade, negotiate and influence others	x	
Well-presented and professional	x	
Keen for new experiences, responsibility and accountability	x	
Able to get on with others and be a team player	x	
Ability to evaluate own learning needs and actively seek learning opportunities	x	
Integrity and exercises confidentiality	x	
Ability to think pragmatically and be solutions focused	x	

HOW TO APPLY

Say yes to new adventures.

Could we be a good fit for each other? If you'd like a chat about the role, ahead of making a formal application, we'd be delighted to hear from you. Please contact Amanda Butterworth via a.butterworth@tlt.school

If you're ready to apply, please complete our application form and return it to recruitment@tlt.school by the deadline and if you have a preferred school then please indicate this on the top of your application form.

We reserve the right to close this vacancy early if we receive sufficient applications for the role, whereby interviews will likely take place w/c 16th December should this be the case. Therefore, if you are interested, please submit your application as early as possible.

SAFER RECRUITMENT

We are committed to safeguarding children, young people and vulnerable adults. All staff and volunteers are expected to behave in a way that supports this commitment and are subject to an enhanced DBS check. Please be aware that it is an offence to apply for the role if you are barred from engaging in regulated activity relevant to children. If you are shortlisted for interview, we will undertake an online public search in line with guidance from the Department for Education and Keeping Children Safe in Education 2024.