

# **CHESHIRE WEST AND CHESTER COUNCIL**

## **JOB DESCRIPTION**

**Job Title:** Teacher

**Grade:** MPS

**Responsible to:** Link SLT

**Job Purpose:** To provide high quality teaching and pastoral support to students who are unable to physically attend school

### **Main Duties and Responsibilities**

- To plan and deliver an appropriate curriculum based on individual needs in line with the requirements of the Teacher Standards.
  - Be responsible for developing personalised schemes of work for pupils across the Key Stages according to the level of need.
  - Prepare candidates for any recognised qualifications.
  - Make an active contribution to Development Plans.
- To deliver the curriculum in a range of subjects, including English & Maths up to GCSE level
- To liaise with a range of others including parents, subject teachers, the SENDCo, Designated Safeguarding Lead and Outreach Coordinator in order to meet the needs of pupils.
- To be responsible for safeguarding the health and safety of the young people
- To contribute to the development of positive relationships with families/carers.
- To assess, record and report on the progress, development and attainment of individual pupils and to keep such records as are required.
- To provide, or contribute to, oral and written reports and assessments relating to individual students and groups of students.
- To participate in multi- disciplinary meetings at the discretion of the head teacher.
- To participate in training and development opportunities.
- To be aware of and follow relevant national legislation and school policies.
- To work with due regard to the health and safety of themselves and others at all times.

### **Other Specific Responsibilities**

- Transport students to support re-engagement with the main school environment or access to teaching and other alternative learning activities

- To be aware of and up to date with all current specifications, examination requirements for this subject area.
- Self review, Performance Management and a commitment to continuous professional development.
- To play a full part in the life of the school community, to support its distinctive aims and ethos and to encourage staff and students to follow this example.
- To promote actively the school's policies
- To hold positive values and attitudes and adopt high standards of behaviour in the discharge of duties
- To comply with the school's Health and Safety Policy and undertake risk assessments as appropriate.
- To cooperate in applying the school's systems for classroom management.
- To undertake any other duty as specified by STPCD not mentioned above.

### **Cover/Teaching Duties**

Due to the nature of the cohort the teaching timetable will change over time and may not always represent a full teaching week, in those times there is a need to provide cover teaching within the main school environment, maintaining effective relationships with all students that supports a transition between different provisions

### **NOTE**

*Notwithstanding the detail of this job description the job holder will be expected to comply with any reasonable request from a manager to undertake work of a similar level that is not specified in this job description and in any location within Cheshire West and Chester Council geographical area. It is a requirement of this job to have an enhanced DBS check*