



Outreach Team Worker Application Pack

Application Forms

Furze Platt Road, Maidenhead, Berkshire SL6 7NQ

Email: office@furzeplatt.com | Website: www.furzeplatt.com

Tel: 01628 625308 | Fax: 01628 782257

Outreach Team Worker – to start as soon as possible

Permanent, part time, 30 Hours a week, start time 8.45am, finish time 3.15pm (includes a half hour unpaid break). Monday to Friday, term time only.
Actual salary £16,340 - £17,680 pa depending on experience

Furze Platt Senior School is proud to host the Shine Department, which helps young people with autism thrive and succeed in a mainstream school environment. We have an exciting opportunity for someone to work within our outreach team providing support and training to schools within the Royal Borough of Windsor and Maidenhead.

The successful applicant will be responsible for managing a caseload of students with a diagnosis of autism in mainstream education settings. Working collaboratively with school staff to provide strategies and skills and enable them to improve their understanding of autism to allow them to support ASD students with progress and attainment is an important aspect of this role. You would be responsible for carrying out individual observations of students in their school environment and the provision of a written report detailing recommendations of actions to help support them. You would also deliver targeted programmes to students either on a one-to-one basis or in groups and attend multi-agency meetings to provide advice and support in relation to students' needs within school.

If you have extensive experience of working with students with ASD we would welcome your application. Specialist training will be provided to the successful candidate. Use of a car is essential for this role as it requires visiting other schools in the Windsor & Maidenhead area (expenses will be covered).

For further information about this role and to complete a Support Staff application form please refer to our school website www.furzeplatt.com. Application forms should be returned to Kiran.smith@furzeplatt.net. Only applications submitted on the school application form will be considered.

Furze Platt Senior School is committed to safeguarding and promoting the welfare of children and young people and we expect all staff to share this commitment. This post is subject to an enhanced disclosure via the Disclosure and Barring Service.

Closing date: Monday 24th January 2022
Interviews will take place week commencing 24th January 2022



Outreach Team Worker Scale 5

Job Description: Outreach Team Worker

Line Manager:	Shine Outreach Teacher
Main Purpose of Role:	To work with all mainstream schools in order to meet the needs of pupils with autism, ensuring that standards of attainments are raised and pupils can successfully be included in a mainstream school setting. This will involve whole school, whole class and individual pupil work.

Main Responsibilities:

1. To manage a caseload of pupils with a diagnosis of autism within RBWM mainstream education settings.
2. To work collaboratively with school staff to inform and support pupils with autism enabling pupils' progress and attainment.
3. To carry out individual observations of students in the school environment, and to write up those observations including the purpose, desired outcomes, actions agreed and note follow up reviews if required.
4. To prioritise and provide strategies and support to pupils with autism enabling them to be successfully included within mainstream school.
5. To work with schools to support parents to have a shared understanding of how pupils' needs could be met within a mainstream environment.
6. To provide schools with the skills, understanding and competencies to enable them to maintain and embed practice across the whole school for all pupils with autism.
7. To deliver targeted programmes to pupils with autism on a one to one basis or group basis as requested by the school and record the outcomes.
8. To assist in the supervision of students in practical, IT and other activities related to students' needs according to school procedures.
9. To create and maintain the materials required to deliver student programmes.
10. To attend multi-agency/professional/CAF/TAF meetings providing advice and support as appropriate to the needs of the stakeholder.
11. To deliver training to school staff and parents to enable them to support pupils with autism.

OTHER

This job description sets out the duties of the post at the time it was drawn up. Such duties may vary from time to time without changing the general character of the duties or the level of responsibility entailed. Such variations are a common occurrence and cannot themselves justify a reconsideration of the grading of the post.

I have read the Job Description and understand the outline of my responsibilities as set out above. I accept that these may change from time to time in accordance with business requirements and will be reviewed annually as part of my performance appraisal. I also understand that I may be requested to carry out other reasonable activities from time to time which are in line with the requirements of the business.

Name:	Signature:
Date:	

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Outreach Team Worker

Person Specification: Outreach Team Worker

	Essential	Desirable	How to be tested
Qualification criteria: <ol style="list-style-type: none"> 5 good GCSEs including English & Maths at Grade C or above (or equivalent). A good knowledge of Microsoft Office. Eligible to work in the UK. 	✓ ✓ ✓		Application form
Experience of: <ol style="list-style-type: none"> Working directly with or alongside children and/or young people with Autism. Working directly with or alongside children and/or young people with Special Educational Needs. Working in an educational environment. 	✓ ✓	✓	Application form and interview
Behaviours, Skills and Strengths: <ol style="list-style-type: none"> Be willing to develop an awareness of and support difference and ensure that pupils have equality of access to opportunities to learn and develop. Be aware of and comply with policies and procedures relating to child protection, health and safety and security, confidentiality and data protection; and report all concerns to an appropriate person. A willingness to acquire an understanding of the educational objectives and ethos of the school and a good knowledge and understanding of students with Autism. Willing to work with students across key stages 1-4. Able to relate sympathetically to young people. Able to communicate effectively and confidently with staff, students, parents and other professionals working with the school. Able to work well under pressure, meet deadlines and embrace change. Ability to work with a minimum of supervision and within a team. Ability to manage pupils in a classroom setting. Able to manage own time, prioritise, be proactive and use initiative. Good organisational skills and the ability to keep good quality records. High levels of honesty, integrity and professional conduct both in the classroom, within schools and the wider RBWM community. Fit and able to move furniture, sit at low tables, etc. Be willing to develop knowledge of difficulties experienced by young people with Special Educational Needs and keep up-to-date with new educational initiatives and government legislation with particular regard to SEN and specifically autism and communication and interaction needs.. Able to maintain high levels of patience and remain calm in challenging situations, in particular when working with students with Special Educational Needs. 	✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓		Application form and interview
Other: <ol style="list-style-type: none"> This post is subject to an enhanced DBS disclosure. The post holder must be committed to safeguarding the welfare of children. Owner of a car for daily use for business. Owner of a valid driving licence. 	✓ ✓ ✓ ✓		DBS Process References