



Job Description

Job Title: Teacher of Music

Salary Scale: MPS

Start: September 2022

Reporting to: Subject Leader of Music/ SLT link.

Core Purpose

The primary purpose of the Music teacher is to deliver a high quality curriculum, teaching, learning and assessment, extra curricular opportunities, and pastoral care to ensure that all students make excellent progress and achieve as highly as possible regardless of their starting points.

This job description is in addition to the national standards expected of all who have attained Qualified Teacher Status and where applicable, Post Threshold Standards.

Duties and Responsibilities

- Carry out responsibilities as guided by the Subject Leader
- Ensure your own professional development
- Take part in any programme of support and guidance for new members of the department (for example provision for ECTs)
- Support staff with professional advice and appropriate staff development
- Be accountable for the classes you teach and, where appropriate, take part in your own Performance Review, evaluating your performance and setting targets for your own development
- Ensure that support staff are used effectively with your classes
- Play an active role in Music departmental meetings
- Uphold and support the distinctive Jesuit, Catholic ethos of the College

Teaching & Learning

- Follow the departments curriculum plans as directed by the Subject Leader and/or Key Stage post holder
- Plan and prepare lessons and teaching materials appropriate to the needs of pupils
- Ensure a high standard of teaching and learning for all students you teach regardless of their ability
- Use a range of monitoring techniques such as analysis of assessment data, examination results, classroom observations, learning walks, work scrutinies, study of lesson plans and pupil interviews to further raise your own teaching standards
- Self-evaluation of your own teaching and the quality of learning in your classes, including evaluation of planning, lesson delivery, teacher feedback, assessment, differentiation and classroom management
- Commitment to developing a knowledge rich curriculum and implementing Rosenshine's principles
- Contribute to the preparation, evaluation and monitoring of schemes of work as directed
- Teach and mark the work of subject classes across agreed key stages
- Ensure the needs of individual pupils are met through clear structures for lessons and sequences of lessons and accommodate the range of learning styles and abilities of the pupil

Professional Development

- Participate in CPD, share learning with colleagues and incorporate strategies in your teaching

- Contribute to the development, evaluation and maintenance of agreed working practices and curriculum development within the subject
- Keep abreast of changes in your subject area and contribute ideas as to how these changes might be implemented

Assessments and Monitoring Student Progress

- Aid in the development of appropriate internal assessment materials
- Assess accurately and record and report on assessments undertaken by pupils and provide assessment data and formal reports at the appropriate times
- Make effective use of data to assess pupils against target information and inform future planning to consolidate and extend learning
- Plan for the inclusion of all students with additional needs in lessons through an understanding of those needs and adaption of planning and resources to meet the needs

Monitoring Pupil Progress

- Be accountable for the highest standards of pupil achievement within your classes, monitoring and evaluating pupil achievement and setting targets for improvement
- Ensure internal tracking systems are in place to monitor the progress of students in your classes
- Develop strategies to meet the department's targets
- Devise intervention strategies for those students who are under-performing and be involved in department interventions

Behaviour for Learning

- Ensure that there is a positive and orderly working atmosphere within your lessons in accordance with the Ignatian Code of Conduct
- Ensure that all pupils are guaranteed an appropriately differentiated learning programme and are grouped appropriately in your classes, and regularly review those grouping arrangements
- Support the College policy on Rewards for Good Work and Good Behaviour
- Ensure that teaching is outstanding to ensure pupil engagement both inside and outside of the classroom

Communication with Parents

- Attend any appropriate meetings with parents
- Inform parents of any major concerns or successes of pupils within your classes
- Oversee your class reports which are sent to parents

Other Responsibilities

- Be a tutor, providing pastoral support, guidance and advice to students, keeping appropriate records and reporting on the personal and social needs and progress of the pupils in that class
- Be a reflective practitioner
- Ask for support and advice when it is required
- Participate as required in meetings with colleagues, external partners and parents in order to fulfil their duties and responsibilities
- Perform any other duties reasonably requested
- Colleagues on the Upper Pay Scale will further contribute to the life of the College in a capacity agreed with the Headteacher

Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified

All staff will be expected to accept reasonable flexibility in working arrangements and the allocation of duties including duties normally allocated to posts at a lower responsibility level, in pursuance of raising pupil achievement and effective team working

St Ignatius College is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.