WORTH PRIMARY SCHOOL

PRIMARY 1:1 TEACHING ASSISTANT (SEN)
JOB DESCRIPTION 2026

BASIC JOB PURPOSE

To support children with additional needs/challenging behaviours in their development and education in accordance with the aims and policies of the school.

MAIN RESPONSIBILITIES
• **Individualised support**: Providing one-to-one or small group support to pupils, assisting with academic tasks, and facilitating their inclusion in classroom activities. They build positive relationships with pupils, promoting high self-esteem and independence. • **Role Model** - provide a good role model for pupils by reflecting an enthusiastic approach to care and learning activities, by praising and encouraging pupils and providing recognition of their progress/success. • **Facilitating de-escalation:** Providing a calm and reassuring approach to support pupils to re-regulate their emotions. • **Adapting instructional materials**: Help prepare and maintain learning equipment & resources. Modifying and adapting teaching materials and strategies to meet the individual needs of pupils with additional needs, ensuring accessibility and inclusivity. Undertake predetermined activities with pupils so that their intellectual and social development (including self-reliance and self-esteem) is fostered. • **Behaviour management**: Supporting staff in managing pupil behaviour, implementing strategies to promote positive behaviour and prevent disruptions in the classroom. • **Communication and collaboration**: Adapting communication style to respond to pupils according to their individual needs. Liaise with parents and carers in conjunction with the teaching staff to ensure effective communication concerning the pupils' well-being. Collaborate with staff, parents, and other professionals to share information, monitor and record progress, and ensure coordinated support for the pupils they support. Provide input into the planning and evaluation of learning activities for individuals and groups of pupils to enable the Class Teacher to make informed decisions when developing their Support Plans/Education & Health Care Plans. • **Supervision at break/lunch times** - Supervise the activities of pupils both in and out of the classroom, including break times and on educational visits. Please note, this role will include a small amount of lunchtime supervision) to ensure their safety and facilitate their physical and emotional development in accordance with the school's behaviour management policy. • **Safeguarding**: Working in line with statutory safeguarding guidance (e.g. **Keeping Children Safe in Education**) and child protection policies. Promoting the safety of all children in the school. • **Professional development**: Keep their knowledge up-to-date by reflecting on their own practice, liaising with school leaders, and other professionals so they offer the pupils they support appropriate support. Attend staff and other meetings and participate in staff training development work and staff reviews as required by the Senior Leadership Team. Participate in relevant professional development opportunities. Taking initiative to build appropriate skills, qualifications and experiences required for the role with support from the school. • **Environment -** Support staff and pupils in ensuring that the classroom is kept safe, clean and tidy. Support the display and presentation of the pupils' work in conjunction with the Class Teacher so that it enhances and celebrates achievement.

Notwithstanding the detail in this job description, the job holder will undertake such work as may be determined by the Headteacher/Senior Leadership Team from time to time, up to or at a level consistent with the Main Responsibilities of the job.