



Job Description: Part-Time Class Teacher

School: Croxteth Community Primary School

Salary Grade: MPS / UPS

Contract: Permanent, Part-Time

Responsible To: Headteacher and Senior Leadership Team (SLT)

Job Purpose

To carry out the professional responsibilities of a main scale teacher, specifically delivering high-quality teaching and learning to cover PPA (Planning, Preparation, and Assessment) and Leadership time. The successful candidate will foster a nurturing, inclusive environment that supports the school's achievement targets and prioritizes the safety and well-being of all pupils.

Key Responsibilities

1. Teaching and Learning

- Plan, prepare, and deliver engaging, differentiated lessons that cater to the diverse needs of pupils across assigned year groups.
- Maintain continuity of learning and high expectations when covering classes for peer teachers.
- Use a variety of teaching strategies to motivate pupils and promote a love of learning.
- Assess, record, and report on the development, progress, and attainment of pupils, sharing feedback with regular class teachers.

2. Classroom Management and Climate

- Maintain a positive, safe, and orderly classroom environment in line with the school's behaviour policy.
- Establish strong, respectful relationships with pupils, promoting excellent behaviour and mutual respect.
- Ensure the classroom is inclusive, welcoming, and safe for all children.

3. Safeguarding and Child Protection

- **Vigilance and Reporting:** Maintain a safe environment and remain vigilant for any signs of abuse, neglect, or distress. Strictly follow the school's Safeguarding and Child Protection policies, reporting any concerns immediately to the Designated Safeguarding Lead (DSL).
- **Compliance:** Adhere strictly to the statutory guidance set out in the current Keeping Children Safe in Education (KCSIE) document and the school's staff code of conduct.
- **Training:** Participate fully in mandatory annual safeguarding training and regular updates.

4. Professional Duties & Collaboration

- Work collaboratively with teaching assistants, regular class teachers, and the SLT to ensure seamless transitions during cover time.
- Participate in relevant staff meetings, professional development (CPD), and school events as required.

- Support the school in meeting the achievement and progress targets outlined in the School Improvement Plan.

Person Specification

The applicants will be assessed against the following criteria. Evidence will be gathered from the application form, interview, and references.

Criteria	Essential	Desirable
Qualifications	<ul style="list-style-type: none"> * Qualified Teacher Status (QTS). * Degree or equivalent teaching qualification. 	<ul style="list-style-type: none"> * Evidence of recent, relevant professional development.
Experience	<ul style="list-style-type: none"> * Successful teaching experience within a primary school setting. * Experience managing classroom behaviour effectively. 	<ul style="list-style-type: none"> * Experience working across multiple key stages (EYFS/KS1/KS2). * Experience delivering PPA or cover provision.
Knowledge & Skills	<ul style="list-style-type: none"> * Thorough understanding of the Primary National Curriculum. * Ability to adapt teaching styles quickly to meet different class dynamics. 	<ul style="list-style-type: none"> * Understanding of the needs of an urban school community. * Proficiency in using digital learning tools and platforms.

	<ul style="list-style-type: none"> * Strong communication and interpersonal skills. 	
Safeguarding	<ul style="list-style-type: none"> * Up-to-date knowledge of statutory safeguarding guidelines (KCSIE). * Commitment to safeguarding and promoting the welfare of children. * Ability to identify and report safeguarding concerns correctly. 	<ul style="list-style-type: none"> * Recent, verified Safeguarding/Child Protection training certificate.
Personal Attributes	<ul style="list-style-type: none"> * Highly adaptable, flexible, and resilient. * Enthusiastic, positive, and approachable. * A collaborative team player who builds quick rapport with staff and pupils. 	