



HOLY APOSTLES' C.E. (AIDED) PRIMARY SCHOOL

**Battledown Approach, Charlton Kings, Cheltenham
Gloucestershire GL52 6QZ**

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Dear Applicant,

**The Advertised Post –
Part Time Classroom Teacher starting on 4th January 2021 (04/01/22)
Main Scale Part Time (0.44 F.T.E.) Fixed Term to 31/08/22**

Thank you for your interest in this post.

Background to the Post

From January 2022, we require a qualified teacher with enthusiasm and flexibility to join our staff team. This is a part time fixed term position. This post is for a Year One Class. Applicants should have an excellent understanding of the primary curriculum, especially in KS1. They should have a proven record of good/outstanding teaching, together with a commitment to high standards, both across the curriculum and in terms of their relationships with children. As our school is a Church of England (Aided) School, we place great emphasis on our Christian vision and the core values, which underpin this. We would expect applicants to be supportive of these.

About our School

Holy Apostles' Church of England Voluntary Aided Primary School is situated in the very pleasant Battledown area of Charlton Kings – lying to the north east of Cheltenham – and serves the ecclesiastical parish of Holy Apostles' and surrounding districts. The school has very strong links with Holy Apostles' Church and enjoys regular visits from the clergy and the Open The Book team throughout the year.

Founded in 1873 to serve parishioners of Holy Apostles' Church, the school moved to its present site in 1966 with the final phase of building reaching completion in 1992. The accommodation includes:

- 7 well-appointed and resourced classrooms;
- an outdoor classroom;
- a hall – used for assemblies, lunches, PE lessons and lettings;
- a Multi-media suite;
- a library/music room;



**Headmaster: Mr L Staley B Ed (Hons)
E-mail: head@holyapostles.gloucs.sch.uk**



INVESTOR IN PEOPLE

- school office, staff room, teachers' PPA area and Head Teacher's room.

Additionally, there is a very large playing field where, in the refurbished sports pavilion, Holy Apostles' Playgroup and our After-School Club, are accommodated.

A one-form entry primary school with 211 pupils on roll, Holy Apostles' is of average size and has low levels of deprivation and pupils with learning difficulties when compared with national averages. Most pupils are of White British heritage and are drawn mainly from the local community. The school's Admission Policy includes provision for pupils from religious backgrounds alongside those from none. Holy Apostles' is well-regarded and enjoys a good reputation in the locality. Every year the number of applications for pupil places far exceeds the Indicated Admission Number of 30.

The last school inspections were held in March 2020 (OfSTED), judged Good and November 2017 (SIAMS) judged the school to be Outstanding in all areas.

Organisation

Currently, there are 211 pupils on roll organised into 7 classes as follows:

• Reception	:	30
• Y1	:	30
• Y2	:	30
• Y3	:	30
• Y4	:	30
• Y5	:	31
• Y6	:	30

The teaching **staff** comprises the Head Teacher, 5 full-time and 10 part-time teachers. Each teacher is responsible for leading the development of at least one area of the curriculum. A further 3 part-time peripatetic music teachers provide lessons each week for about 50 pupils. They are well supported by the part-time support staff made up of 6 teaching assistants, 6 midday supervisors and 2 cleaning/caretaking staff. The Business Manager runs the school office and is supported by two part-time Administration Secretaries. A further 8 part-time staff run the Playgroup/Nursery and the After School Club.

Holy Apostles' School is very fortunate to receive valuable assistance from several parents and governors in a variety of curricular and extra-curricular activities. The pupils benefit enormously from the very supportive and enthusiastic **PTA** in terms of both education materials for their classroom use and the social environment in which

they learn, grow and develop. The major fund raising occasions are the Christmas and Summer Fairs, which together with various other events raise in the region of £6/10K during the year. Currently, the PTA is actively supporting our development of learning outside of the classroom.

Guidance on completion of your application

Please use the Application Form attached to this advertisement; this should be completed and returned by **5pm Wednesday 3rd November 2021**

- Please take care to follow the instructions on the form carefully.
- Please do not send a CV as we do not accept applications in this form.
- Completed application forms should be emailed to the Head Teacher, Mr Lee Staley, at admin@holypsotles.gloucs.sch.uk . Please do not send a hard copy.

Safeguarding

Our school has a commitment to safeguarding and promoting the welfare of children. We regularly review our policies on Child Protection and on Security. The successful candidate will be required to undertake an enhanced DBS check. Applications for posts should include a declaration of any criminal conviction.

References

Your application should include the names and addresses of two referees, one of whom should be your current or most recent employer but not somebody who is involved in the interview process.

- If you are not currently working with children but have done so in the past, you should please provide details so that we are able to obtain an additional reference from the employer by whom you were most recently employed in work with children.
- It will be necessary to contact referees by phone or email, so please ensure you give telephone numbers and email addresses.
- We intend to approach current and previous employers for references after short listing, and before interview.
- Referees will be asked about any disciplinary offences relating to children (including any in which the penalty is 'time expired'), whether there have been any child protection concerns and the outcome of any enquiry or disciplinary procedure.

Visits to the school

If you would like to discuss the position with the Head Teacher, please contact him to arrange via the school office.

Interviews

Interviews will be held on **9th November 2021**. More details will be given when the invitation to interview is issued.

We look forward to reading your application.

Yours sincerely

Lee Staley
Head Teacher