



# The Crypt School

An Outstanding Co-Educational Grammar School and VI Form

*Part-Time Girls' PE Teacher (0.400 FTE) with  
Teaching Assistant (0.376 FTE)*

*Start Date: 1st September 2026*



If you would like any further information on the role, please contact Sharon Bailey, HR on [sbailey@crypt.gloucs.sch.uk](mailto:sbailey@crypt.gloucs.sch.uk) or T: 01452 530291.

**The closing date for applications: 12 noon, Thursday 25th June 2026**

**Interview date: Tuesday 30th June '26**

*The Crypt School is committed to safeguarding and promoting the welfare of children and young people in its recruitment and selection of job applicants and expects all staff to share this commitment.*

*As part of due diligence, shortlisted candidates will be subject to an online search and the successful candidate will be required to undergo an enhanced DBS check*



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## *Message from the Headmaster – Mr. Nicholas Dyer*



I am delighted that you are considering applying for this combined PE teacher and TA role here at The Crypt School. I do hope that you find this information helpful and we look forward to receiving your application.

PE, sport and physical activity are central to life at Crypt School, helping students develop confidence, resilience, teamwork and a lifelong commitment to healthy living. We are seeking a passionate and enthusiastic part-time Teacher of Girls' PE (0.400 FTE) to inspire students both in lessons and through wider sporting opportunities.

Alongside this role, you will also have Teaching Assistant responsibilities and will play a key part in supporting students and staff, helping to create a positive, inclusive and engaging learning environment where every pupil can thrive and achieve their full potential. This is a unique opportunity for a teacher wishing to make an impact both in Sport and supporting SEN pupils one-to-one and in small groups.

Founded in 1539 and set in nearly 30 acres of grounds, The Crypt School's vision is derived from its Latin motto, "Floreat Schola Cryptiensis": floreat means "to flourish" and at The Crypt we wish all our students, as well as our staff, to flourish in all that they do. In order to achieve that vision, we strive to create the best possible environment and culture within which our students can learn, develop essential key skills and personal attributes, make friends and enjoy their school lives; equally, we wish for our staff to flourish in their work at school, and always strive to place their welfare at the centre of our work and planning. The School has grown significantly over the last five years, especially since the admission of girls into the main school in September 2018. Today, The Crypt School is Gloucester's only co-educational selective school with a student roll of over 1100. The student body is a diverse, caring and enthusiastic one and our staff are a highly professional, caring and generous group of people who commit themselves fully to the academic, pastoral and extra-curricular life of the School. The School is a vibrant place to both learn within and to work at; it is a place where learning is valued for its own sake, within an environment of strong pastoral care. At the centre of our school life, is a powerful sense of community, where students are supported and encouraged to learn and engage with each other. Confident, friendly and respectful, the high quality of our student's personal development is remarkable and is one of the greatest strengths of the School.

The School has benefited from significant capital investment over recent years which has enhanced the learning environment for both students and staff alike. Recent projects have included the building of two new teaching blocks and a sports pavilion; the refurbishment of the sports hall and the creation of an outdoor netball and tennis area as well as the creation of a new physics laboratory. We continue the refurbishment of the older parts of the school, and the sixth form centre has recently undergone a major redevelopment, giving enhanced accommodation to our senior students.



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In March 2024, the School received an outstanding Ofsted report in all areas and our extra-curricular programme was singled out as being a particular strength: *“Pupils make exceptionally good use of the extensive range of extra-curricular activities on offer. For example, pupils take part in engineering challenges, enjoy crochet, or learn sign language. They attend plays, lead debates, or compete in one of the many sporting activities on offer.”*

Staff work hard and give generously of their time to the life and wellbeing of the School. Time and money is invested in their professional development, and each member of the teaching staff is equipped with a laptop and iPad; other benefits also enhance the working experience of colleagues at the School (<https://cryptschool.org/explore-our-school/work-with-us/>)

The Crypt School is located just outside of the City of Gloucester in the West of England. Gloucester is known for its 11<sup>th</sup> century Cathedral and close; for Blackfriars, which is a stunning example of a 13th century mediaeval priory site; the British Waterways Museum, which celebrates the city’s industrial past, and now the vibrant Gloucester Quays, which has a selection of shops and restaurants. Gloucester is a vibrant and growing city, and the School is conveniently located close to the City, and close to good road and rail links to Cheltenham and the surrounding region, including Bristol for example.

We recognise the time and thought that goes into an application and we will certainly give yours our serious consideration.

If you have any further questions or wish to visit the School prior to sending in an application, please contact Sharon Bailey via [sbailey@crypt.gloucs.sch.uk](mailto:sbailey@crypt.gloucs.sch.uk) who will be able to assist you.

With best wishes,

Nicholas Dyer



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## Job Description

### PART-TIME PE TEACHER (0.400 FTE) & TEACHING ASSISTANT (0.376 FTE)

|                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
|------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Name</b>                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| <b>Post</b>                        | Part-Time Teacher of Girls' PE (0.400 FTE)/Teaching Assistant (0.376 FTE)                                                                                                                                                                                                                                                                                                                                                                                             |
| <b>Scale</b>                       | <p><b>Teacher of PE (FTE 0.400)</b><br/>Salary: MPS scale, paid in-line with Teachers' Pay &amp; Conditions</p> <p><b>Teaching Assistant</b> - 37 wks. term time only. 17.1 hrs./wk.<br/>Annual leave 5.47 wks. (including in salary)<br/>Grade 5.11 - 5.14 - Full Time £28,142.00 to £29,540.00<br/>Actual Salary £10,581.00 - £11,107.00 (FTE 0.376)</p>                                                                                                            |
| <b>Relationships</b>               | <p>The postholder will liaise with the Director of Sport and members of the PE Department to support and help lead the delivery of girls' sport across the School.</p> <p>In addition, the postholder will work closely with the SENDCo, Deputy SENDCos, pupils, classroom teachers/supervisors, teaching assistants, and parents to support pupils' learning, development, and wellbeing.</p>                                                                        |
| <b>Purpose</b>                     | <p>The main purpose of this role is to support and help lead the delivery of sports within the School PE Department, promoting participation, development, and achievement in physical education and sporting activities.</p> <p>In addition, the role is to support pupils with a range of special educational needs and assist teaching staff in their responsibility for the development, education, and inclusion of children with special educational needs.</p> |
| <b>Duties and responsibilities</b> | Outlined below                                                                                                                                                                                                                                                                                                                                                                                                                                                        |



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## The PE and SEN Department

The PE Department is a forward-thinking, enthusiastic and innovative department which is now seeking a like-minded person, to continue to develop PE and sport provision across the whole school whilst increasing capacity in the SEND team.

The PE department has some of the best facilities within the county: a newly refurbished sports hall, a fully equipped fitness suite, numerous playing fields, including a grass cricket wicket and full access to a tartan all weather athletics track. Since becoming a co-educational school in September 2018, sports facilities have also been enhanced with the construction of a new hard-court area (housing 4 netball and 4 tennis courts) and a new sports pavilion.

The staffing structure currently consists of a Director of Sport (Amy Leask), a Head of Boys' sport (Tom Farmer), and two male and one female full time PE teachers. We also rely on other teaching staff to support our games curriculum and extra-curricular programme.

An extensive and varied curriculum allows students the opportunity to develop a wide range of skills, across a large number of sporting activities, within Key Stage 3 & 4. This is supported by a high number of students opting to study PE at GCSE and A Level. Results at both GCSE and A Level have been outstanding for some years, with many students going on to study PE and sport at university. We are confident that this ethos for mass opportunities and challenging students to excel will continue to grow with the appointment of a highly motivated teacher, girls' PE.

Extracurricular provision underpins the success of this thriving department, with endless opportunities and competitive fixtures across many sports. There are a large range of trips, which are led by members of the department, including the annual ski trip and sports tours such as rugby and netball to South Africa.

The School is very proud of the enrichment opportunities students can access, especially as students' learning and development goes far beyond the classroom. The PE department has a huge responsibility to uphold this ethos but, more importantly, it is essential that the department continues to grow and challenge what is done on a daily basis to ensure PE remains at the very centre of our busy school life.

The SEN team work together in a bespoke office when not supporting pupils in lessons. The SEN department consists of SENDCo (Natasha Prout), two Deputy SENDCo's and dedicated teaching assistants. The department's work with SEND pupils has recently been recognised by the Education Choices Magazine Awards for the quality of their inclusive provision.



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## Supporting the work of the Director of Sport and the SEN department, the postholder will

- support the clear and ambitious vision for Girls' PE and Sport which aligns to the whole school vision and values of the School.
- ensure that their teaching and learning is excellent, through a commitment to continuing professional development
- monitor the progress of GCSE PE students through the assessment and marking of class and homework tasks, tests and internal examinations;
- support members of the PE Department and SEND team to promote positive behaviour in lessons and deal appropriately with any disciplinary matters where needed, being a role model to other members of staff and students;
- make a significant contribution to the development and implementation of the PE curriculum, helping to develop SOWs and POS for each Key Stage;
- support the strategic plan to maximise opportunities for students' access to a range of sports and through extra-curricular provision;
- organise and lead clubs, practices and fixtures;
- support with the organisation and leadership of sports trips and tours such as PGL Netball;
- flexibility to teach another subject if required i.e. personal development
- Provide support for the SEND department and specific pupils in accordance with Student Support Plans and EHCPs.
- Act as key worker for designated pupils.
- Ensure the pupil's needs are met and liaise with staff as appropriate to ensure the pupil is able to make progress with their learning.
- To actively engage in the delivery of the educational work programme and activities developed by teaching staff within competence.
- Take in class notes where needed for specific pupils
- If needed, act as scribe in GCSE and GCE A level exams. Appropriate training will be given.
- To develop and maintain learning support materials such as Social Stories, Contingency Planning, etc.
- To supervise the activities of individuals or groups of pupils to ensure their safety and to facilitate their physical and emotional development.
- To undertake those activities necessary to meet the physical and emotional needs of individuals or groups of pupils including children with special educational needs.
- To undertake those activities necessary to foster the intellectual and social development of children.
- To monitor individual pupils and to report problems and concerns to the designated supervisor.
- To keep up to date records and produce reports on pupil progress covering educational, behavioral, and emotional needs, and attend review meetings when appropriate.



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- To attend TA meetings, two whole school Inset days and sometimes twilight sessions (if attending twilight sessions, then you will need to claim additional hours).
- To liaise with parents of designated pupils.
- To accompany and supervise pupils on extra-curricular activities and visits.
- To maintain working knowledge of health issues affecting pupils such as ADHD, asthma, epilepsy, diabetes, and autism.
- To maintain working knowledge of health and safety issues and good practice in specific learning environments e.g. Science laboratories, Design Technology workshops, Food Technology areas.

## Other:

- provide occasional reports for School publications on departmental developments and sporting successes;
- contribute stories to the School newsletter, social media accounts and website;
- make a significant contribution towards other PE events e.g. Sports Awards, Sports Day, Primary PE events etc.
- ability to drive the school minibus;
- attend SEND team meetings, departmental meetings and other meetings as required;
- other reasonable tasks designated by the SENDCO and/ or Headmaster.

## Terms and Conditions:

- these are specifically set out in the Contract of Employment
- service with the School is pensionable in accordance with the Teachers' Pension Scheme and Local Government Pension Scheme

This job description sets out the main duties of the post at the date when it was drawn up. Such duties may vary from time to time without changing the general character of the post or the level of responsibility entailed. Such variations are a common occurrence and cannot of themselves justify a reconsideration of the grading of the post.

We are committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment. This post will be subject to enhanced DBS disclosure. Crypt School values the diversity of our workforce and welcomes applications from all sectors of the community.



# The Crypt School

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Please read our **Safeguarding Policy** and **Recruitment, Selection and Disclosure Policy and Procedure** which can be found on our school website by clicking on the link below.

<https://cryptschool.org/explore-our-school/statutory-information/policies-and-forms/>

The Crypt School is an equal opportunity employer, and we value having a workforce as diverse as the city and region we serve. We therefore welcome, develop and promote people from all sections of the community, and we particularly welcome applications from groups who are currently under-represented within our workforce such as from Black, Asian and Minority Ethnic candidates and disabled candidates. The aim of our policy is to ensure that no job applicant or employee receives less favourable treatment because of age, disability, gender reassignment, marriage and civil partnership, pregnancy or maternity, race, religion or belief, sex or sexual orientation.

Our recruitment selection criteria and procedures are frequently reviewed to ensure that individuals are selected, promoted and treated on the basis of their relevant merits and abilities and that no applicant or employee is disadvantaged by provisions, criteria or practices which cannot be shown to be justified.

**The Crypt School**

June 2026