

**THE ROLE OF A CLASS TEACHER****Key information:**

Post title:	Class teacher
Salary:	MPS / UPS + fringe
Responsible to:	The Headteacher of Seer Green CE School

**Description of role:****Class Responsibilities**

To take overall responsibility for a class or groups of children as designated by the Head Teacher. This overall responsibility will include:

- The provision of a stimulating, efficient and attractive working environment.
- Planning, teaching, evaluating and developing agreed programmes of work to promote high educational achievement.
- Assessing, recording and reporting pupil progress in accordance with agreed school policy.
- Ensuring that the special needs of children are acknowledged and met as far as is possible and that individual children's dignity and self-esteem are respected and enhanced.
- The management of children to ensure that they are aware of, and freely conform to, a framework of clear and sensible rules.
- Liaison with teaching and non-teaching staff, parents, governors, educational support services and other relevant agencies.
- Directing teaching assistants to maximise their impact on pupil progress.
- Welcoming parents as helpers and partners in the learning process of children.
- Responsibility for registration and other general administrative matters relating to the class.
- Upholding the school's Christian ethos.

**Team Responsibilities**

- Awareness of the aims and objectives of the school and working towards their fulfilment.
- Participation in staff consultations and professional meetings.
- As a subject leader, driving the development of the particular curriculum area across the school
- Oversee the planning and organisation of resources for the subject area.
- Work alongside other members of staff to review and innovate the curriculum.