**JOB DESCRIPTION**

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| **JOB TITLE** | Class Teacher |
| **EMPLOYER** | University of Brighton Academies Trust |
| **LOCATION (Academy)** | Silverdale Primary Academy |
| **RESPONSIBLE TO** | Principal |
| **RESPONSIBLE FOR** | Teacher Main Pay Scale |
| **MAIN PURPOSE OF THE JOB** | To carry out the professional duties of a teacher as circumstances may require and in accordance with the school's policies under the direction of the Principal. |
| **MAIN TASKS / KEY RESPONSIBILITIES** |
| **1** | **Planning, Teaching and Class Management** |
|  | 1. Develop and Implement Lesson Plans: Create engaging and age-appropriate lesson plans in line with the framework and school curriculum.2. Deliver Effective Instruction: Provide high-quality teaching that meets the diverse needs of all children, using a variety of teaching methods and resources.3. Manage Classroom Behaviour: Establish and maintain a positive and supportive learningenvironment, implementing consistent behaviour management strategies.4. Differentiate Instruction: Adapt teaching methods and materials to cater to the individual learning styles and needs of each child.5. Promote Inclusion: Ensure all activities and lessons are accessible and inclusive, promoting equal opportunities for all children.6. Use ICT: Incorporate technology effectively into teaching to enhance learning experiences and prepare children for a digital world. |
| **2** | **Monitoring, Assessment, Recording, Reporting** |
|  | 1. Assess Children’s Progress: Regularly observe and assess children’s learning and development, using both formal and informal assessment methods.2. Maintain Records: Keep accurate and up-to-date records of children’s achievements, progress, and any concerns, ensuring confidentiality and data protection.3. Analyse Data: Analyse assessment data to identify trends, strengths, and areas for improvement in teaching and learning.4. Report to Parents/Carers: Provide regular and clear feedback to parents/carers on their child’s progress, including written reports and parent-teacher meetings.5. Collaborate with Colleagues: Work closely with other staff members and external professionals to share information and collaborate on strategies to support children’s learning and development. |
| **3** | **Curriculum Development** |
|  | 1. Review and Adapt Curriculum: Stay up-to-date with changes to framework and school curriculum, and adapt teaching practices and resources accordingly.2. Develop Learning Materials: Create and modify learning materials and resources to support the delivery of the curriculum and meet the diverse needs of children.3. Participate in Professional Development: Engage in ongoing professional development and training opportunities to enhance knowledge and skills in early years education.4. Promote Best Practice: Share knowledge and expertise with colleagues to promote best practice in early years education and contribute to continuous improvement within the setting.5. Engage with Parents/Carers: Involve parents/carers in their child’s learning journey and provide them with information and resources to support learning at home. |
| This Job Description is correct at the time of print and gives the main responsibilities and tasks of the role. These may however be changed or added to as appropriate. |
| There may also be the need for staff to undertake additional duties from time to time, appropriate to the level of the post. Should these additional tasks become a frequent part of the role, the job description will be revised through consultation with the post holder. |
| **Additional Information** |
| * This post is subject to an Enhanced Criminal Record Check
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| * This post is exempt from the Rehabilitation of Offenders Act (1974) – applicants must be prepared to disclose all criminal convictions and cautions including those that would otherwise be spent under the Act.
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| **University of Brighton Academies Trust is committed to safeguarding and promoting the welfare of children and young people, and expects all staff and volunteers to share this commitment.** |

**PERSON SPECIFICATION**

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| **Post Title: Class Teacher**  |  |  |
| Requirements | Essential (E)orDesirable (D) | To be identified by application form (AF) or interview (I) |
| **Qualifications:**Newly Qualified Teacher Status | E | AF |
| **Experience:**Teaching experience in a KS1 class at primary schoolUse of varied teaching styles to promote active learning | EE | AF/IAF/I |
| **Skills:**CommunicationListeningOrganisationalProblem solvingMonitoring and evaluation | EEEEE | IIAF/IIAF/I |
| **Knowledge:**ICTUnderstanding of school data Behavioural strategies | EEE | AF/IAF/IAF/I |
| **Ability to:**Work as a teamPrioritise and work to deadlinesSelf-motivateHave high expectationsLead and motivate staff Have a good understanding of assessment for learningEvidence of successfully implementing strategies for raising standardsAbility to communicate effectively **To have a:**Calm and supportive approach to children, staff and parentsCommitment to the ethos of the schoolWillingness to participate in and contribute to the whole life of the school | EEEEEEEEEEE | AF/IAF/IIAF/IAF/IIIAF/IIII |
| **Personal Qualities:**Enthusiastic, energetic and eager to progressSelf-reflectiveFlexible and adaptableIntegrity, loyalty, sensitivitySense of humour | EEEEE | IIIII |