



## Carden Nursery & Primary School

Head Teacher : Laura Sibley

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Dear Candidate,

Thank you for your enquiry regarding the position of SENDCo at Carden Primary School.

Carden is a two form entry mainstream primary school, with a nursery and a specialist speech and language facility.

We are looking to recruit a highly motivated outstanding teacher with a passion for SEND and the ability to lead an area of the school. The post is open to those with and without prior SENDCo experience.

Visits to the school are encouraged and welcomed to provide an opportunity to meet the head teacher and other senior leaders. Please either telephone or email if you would like to arrange an appointment.

Please find enclosed all the information you will need to make your application:

- Copy of advertisement
- Post Details pack
- Application form and guidance notes
- Knowledge, skills and experience grid

When completing section 5 of the application form – ‘Knowledge, skills and experience relevant to the post’, please refer to the grid provided. It is important that you provide evidence for each statement on this form.

The closing date for applications is Friday 26<sup>th</sup> April at 12 noon. Shortlisting will take place and successful candidates will be contacted thereafter. If you are shortlisted, interviews will take place on 8<sup>th</sup> May. It is not our policy to share why an applicant did not get shortlisted.

Carden Primary School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and children to share this commitment. We look forward to receiving your completed application form.

Yours sincerely

Laura Sibley  
Head Teacher



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