

**TEACHING POST APPLICATION FORM**

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| **PERSONAL INFORMATION** |
| Position Applied For |  |
| Title |  |
| Surname |  |
| Forename |  |
| Place of Birth |  |
| Address |  |
| Contact Telephone Numbers |  |
| E-Mail Address |  |
| National Insurance Number |  |
| **QUALIFICATIONS** |
| **Qualification** | **Subject** | **Grade** | **Date Obtained** |
| **A levels or equivalent** |  |  |  |
| **Degree/s (including awarding body)** |  |  |  |
| **PGCE** |  |  |  |
| **TEACHER STATUS** |
| Do you have Qualified Teacher Status? |  |
| What is your Teacher Reference Number? |  |
| What is your current salary? |  |
| **CAREER HISTORY AND FURTHER EDUCATION** |
| Please supply details, starting with the most recent, of further education, training, employment, self-employment and any periods of unemployment, providing reason for leaving employment. Please include start and end dates and use a continuation sheet if necessary. |
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| **EXISTING CONTACTS WITHIN SCHOOL** |
| Please indicate if you know any existing employees or Trustees at the School and, if so, how you know them |  |
| **REFEREES** |
| Please provide 2 referees. One should be your current or most recent employer. If you have worked with children in the past, at least one referee must be from an employer where you have worked with children. Please note that ‘open references’ and references from relatives or those writing solely as friends will not be accepted. All staff here have a direct responsibility for safeguarding of children and all offers are subject to satisfactory outcomes on references and DBS checks. |
|  |
| Name |  |
| Job Title |  |
| Address |  |
| Telephone Number |  |
| Email |  |
|  |
| Name |  |
| Job Title |  |
| Address |  |
| Telephone Number |  |
| Email |  |
| **SOCIAL MEDIA CHECKS** |
| Social media/online checks will be carried out on all shortlisted candidates prior to interview. Please state below your social media account names, stating ‘not applicable’ if you do not have an account.In the event it is found you have not fully disclosed information any offer of employment would be withdrawn or if you have commenced employment failure to fully disclose information may be considered gross misconduct and could lead to summary dismissal. |
| LinkedIn |  |
| Instagram |  |
| Twitter |  |
| Facebook |  |
| Any other relevant social media site |  |
| **DECLARATION** |
| I am aware that the post for which I am applying is exempt from the Rehabilitation of Offenders Act 1974 and that, therefore, all convictions, cautions and bind-overs, including those regarded as “spent” must be declared.* I have not been disqualified from working with children
* I am not named on DfE Children’s Barred List (formerly List 99) or the Prohibition List
* I am not subject to any sanctions imposed by any regulatory body, such as the General Teaching Council

Cautions under 18 will not be disclosed and applicants may wish to take independent advice from their Trade Union (if they are a member of one), Citizens Advice or ACAS on what convictions need to be disclosed on the application form. |
| **If shortlisted for interview you will be asked to disclose any convictions.** |
| Signed |  |
| Date |  |
|  |
| For marketing purposes, please confirm where you saw this post advertised |  |

**Applications must be submitted to the Head, Mrs CY Gammon via email to** **head@qegsblackburn.com** **or by post. These should take the form of a letter of no more than 2 A4 sides in Arial point 11, accompanied by your *curriculum vitae* and a completed Teaching Post Application Form. Please see the Job Description or Advertisement for the closing date.**

Completed application forms and supporting documents for unsuccessful candidates will be retained for a period of 6 months and then will be destroyed