

ROYAL ALEXANDRA AND ALBERT SCHOOL



JOB DESCRIPTION

Post Title: Part Time Teacher of English (2-3 days per week)
Scale: UPS / MPR
Responsible to: Head of English
Start date: September 2021

The Role

To provide highly effective and innovative teaching of English to ensure that all our pupils make excellent progress; to inspire students to have a passion for the subject.

Salary/Grade

UPS / MPR

Key Responsibilities

- To provide highly effective teaching of English throughout the senior school
- To plan and teach engaging and challenging lessons
- To be responsible for the progress of all pupils taught
- To be a role model for colleagues and pupils

Teaching and Learning

- To provide clear structures for lessons, and for sequences of lessons, in the short, medium and longer term, which maintain pace, motivation and challenge
- To plan effectively to ensure that pupils have the opportunity to meet their potential, taking account of the needs from those who are underachieving to those who are very able, making use of relevant information and specialist help where available
- Use regular, measurable and significant assessments of teaching
- Complete all reporting on time
- Closely monitor progress and attainment of pupils and use it to inform teaching
- To set high expectations for pupil behaviour and establish a safe environment that supports learning and where pupils feel secure and confident
- Maintain regular and productive communication with parents about their child's progress, behaviour and development, including attending after school parent meetings as required

Other

- Actively contribute to the co-curricular life of the School
- Undertake professional development as agreed with school leaders
- Perform additional duties and tasks required for the effective operation of the school as directed by the Headmaster
- Undertake other various responsibilities as directed by the Head
- To be aware of and comply with policies and procedures relating to child protection, health, safety and security and confidentiality, reporting all concerns to an appropriate person;
- To contribute to the overall ethos and aims of the School

Person Specification: Teacher of English

Criteria	Essential	Desirable
Qualifications	<ul style="list-style-type: none">• Good Honours Degree in a relevant subject• Recognised Teaching Qualification	<ul style="list-style-type: none">• Additional qualifications/ training
Experience	<ul style="list-style-type: none">• Experience of teaching English to Key Stage 3 and 4	<ul style="list-style-type: none">• Experience of teaching at Key Stage 5
Teaching and Learning	<ul style="list-style-type: none">• Excellent classroom practitioner• Good communication, planning and organisational skills• Commitment to regular and on-going professional development	<ul style="list-style-type: none">• Experience of data tracking• Knowledge of the curriculum reforms
Personal	<ul style="list-style-type: none">• Hardworking• Enthusiastic• Resilient• A strong team player• Good sense of humour• Ability to contribute to the wider life of the school through the Co-Curricular programme	

The Royal Alexandra and Albert School is committed to safeguarding and promoting the welfare of children and applicants must be willing to undergo child protection screening appropriate to the post, including an Enhanced DBS check.