



Part-time Tutor - Teacher
Barrowcliff School (Fixed-Term contract until 31st August 2023)

Recruitment Information Pack

NYES | Resourcing Solutions

Contents

About the School	3
Application Process	4
Job Description and Person Specification	5-

Welcome from the Headteacher

Welcome to Barrowcliff Community Primary School and on behalf of our children and staff thank you for considering to join #teambarrowcliff.

You will not be surprised to hear (like all Headteachers) that I am very proud of our school and our tangible ethos of positivity and belief where the welfare, well-being and achievement of our children are firmly embedded.

Barrowcliff serves an area of high socio-economic deprivation, which brings with it many challenges, as well as huge rewards. Our school has benefited from considerable investment over the years – both in terms of the learning environments and the outside space – and we are very much community driven. Working here will mean you will have a real impact on families who live and work within our coastal community – and it is only right we invest in you!

The vast majority of our middle leaders across school have all been developed internally and encouraged to access courses and qualifications like NPQML, Ambition School Leadership to name but a few.

We are looking for education professionals who can embrace aspects of the curriculum like art, dance and music, as well as literacy and numeracy.

Our school improvement journey needs to be rapid and sustained and while we are firmly on that journey, all our staff and the community are pulling together to make sure that our children achieve their very best.

These are exciting times for Barrowcliff and we welcome visitors and hope that you will come and see for yourself the huge changes which have happened here which make us the school of choice in our local area.

Thank you for your interest in our school and we look forward to meeting you.

Mark Rogers (Headteacher)

Application Process

The closing date for all applications is **9am, Sunday 16th October**.

Interviews will be held the week commencing Monday 17th October.

Completed applications must be returned to NYES.Resourcing@northyorks.gov.uk

If you do not receive confirmation of receipt of your application within one working day please Sarah Hunter - Resourcing Partner on 07816 251 271

If you think you're the person for the job, please complete the enclosed application form with your supporting statement, no more than two sides of A4, and send to the email address above by the closing date.

An email will be sent to shortlisted candidates with details of the interview process. If you have not heard from us within a week of the closing date please assume your application has been unsuccessful.

Queries

We actively welcome you to contact Sarah Hunter at North Yorkshire County Council to chat through the role and talk informally about the school/post and how working here will make a real difference to the children and young people on the coast.

Job Description

Job Title: Tutor Led Teacher

Due to extra funding, we now have an exciting opportunity for a Qualified Teacher to join our team and to provide additional tutoring support to small groups of students, from 1-1's to groups of 3 or 4. Core skills (English and Maths) are essential. Please note that we would welcome applications from ECT's.

The hours are variable between 16-20 hours per week (starting on 20 hours) and are as follows: 11.15am-12.15pm then 1.30pm-4.30pm, Mon-Fri, term-time only.

JOB PURPOSE: To work in conjunction with other staff, in assisting in and contributing to the planning, delivery and evaluation of the learning process. The post holder will work in classes, or other appropriate locations with access to support and guidance, supervising groups and /or individual pupils.

To assist in the induction and development of classroom support staff as required.

- **ACCOUNTABILITIES / MAIN RESPONSIBILITIES:**

- **Supporting Learning & Development.** Deliver learning activities for individuals and groups of pupils, differentiating and adapting learning programmes to support the needs of allocated pupils
- Interact with pupils in ways that support the development of their ability to think and learn, including the use of careful questioning
- Support and assist in the development and implementation of appropriate behaviour management strategies
- Take account of the effects of different parenting approaches, backgrounds and routines, and be involved in home school liaison
- Support pupils in their social and emotional wellbeing in implementing relevant social, health, and physical programmes, including for those with health, social and physical needs
- Escort and supervise pupils on educational visits and out of school activities where necessary
- Undertake break supervision as required

Sharing information. Assess, record and report on pupils' attainment and progress within assessment and reporting processes

- Participate and lead in meetings with other staff, external professionals and parents regarding pupils
- Assist in the induction and development of classroom support staff, cascading information and good practice
- Pay due regard to professional boundaries, maintaining appropriate levels of confidentiality

Safeguarding and promoting the welfare of children and young people.

- Carry out tasks associated with pupil's personal hygiene and welfare, including personal intimate care, physical and medical needs, whilst encouraging independence
- Be responsible for promoting and safeguarding the welfare of pupils in line with policy and legislation, raising concerns as appropriate

Data Protection

- To comply with the County Council's policies and supporting documentation in relation to Information Governance this includes Data Protection, Information Security and Confidentiality

Health and Safety

- Be aware of and implement your health and safety responsibilities as an employee and where appropriate any additional specialist or managerial health and safety responsibilities as defined in the Health and Safety policy and procedure
- Work with colleagues and others to maintain health, safety and welfare within the working environment

Equalities

- Promote inclusion and acceptance of all pupils
- Within own area of responsibility work in accordance with the aims of the Equality Policy, treating individuals with respect for their diversity, culture and values

Flexibility

- North Yorkshire County Council provides front line services, which recognises the need to respond flexibly to changing demands and circumstances. Whilst this job outline provides a summary of the post, this may need to be adapted or adjusted to meet changing circumstances. Such changes would be commensurate with the grading of the post and would be subject to consultation. All staff are required to comply with County Council Policies and Procedures.

Customer Service

- The County Council requires a commitment to equity of access and outcomes, this will include due regard to equality, diversity, dignity, respect and human rights and working with others to keep vulnerable people safe from abuse and mistreatment.

The County Council requires that staff offer the best level of service to their customers and behave in a way that gives them confidence. Customers will be treated as individuals, with respect for their diversity, culture and values.

Additional requirements:

- Two references confirming suitability for the role
- Commitment to safeguarding
- Eligibility to work in the UK
- Able to provide evidence of police checks for any time spent living or working abroad

Benefits

- Support from dedicated and knowledgeable staff
- Commitment to your continued professional development through training
- A warm, happy school where we value our community and have a philosophy of kindness and support for each other
- Happy, enthusiastic and well-behaved children
- A school with exciting and attractive learning environments
- An opportunity to work with a close-knit team
- A leadership team who welcome fresh ideas, traditional values and a sense of teamwork

We are committed to safeguarding and protecting the welfare of children and expect all staff and volunteers to share this commitment. This post is subject to an Enhanced Disclosure and Barring Service check.

Person Specification

Qualifications	Essential	Desirable
Qualified Teacher Status (or currently working towards)	√	
Thorough knowledge of teaching, learning and curriculum in primary schools	√	
Commitment to continued professional development	√	
Evidence of recent & relevant training	√	
Safeguarding Awareness	√	

Relevant experience		
Experience of teaching in primary schools	√	
Able to evidence excellent pupil progress	√	
Experience of working positively and closely with staff, parents and guardians	√	
Effective experience in creating a positive climate and environment to secure accelerated learning	√	
Recent OFSTED experience		√

Professional Knowledge and Skills		
An excellent or developing classroom practitioner	√	
Effective use of assessment data to plan sequence of learning that secures accelerated progress	√	

Work effectively as part of a team, relating well to colleagues, pupils and parents	√	
Excellent use of ICT to support learning	√	
High expectations of all pupils	√	
Detailed knowledge of the National Curriculum and its planning and delivery	√	
Implications of the Code of Practice for Special Educational Needs for teaching and learning		√
Evidence of ability to maintain high standards of behaviour and develop attitudes of care, control and cooperation	√	
Experience of curriculum planning as part of a team	√	
Ability to self-motivate and lead a team of support staff	√	
High level of oral and written communication skills and ability to communicate with a wide range of audiences	√	
Able to offer subject expertise		√
High level of organisational and planning skills	√	
Ability to use initiative, solve problems, make decisions and motivate others	√	
Ability to use initiative, solve problems, make decisions and motivate others	√	