

Part-Time Year 1 & 2 Teacher Recruitment Information Pack



Lady Elizabeth Hastings C of E Primary School
Green Lane
Ledston
Castleford
WF10 2BD
Tel; 01977 557758

RECRUITMENT INFORMATION PACK

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June 2022

Dear Applicant,

Thank you for your enquiry requesting further details and an application form for a part-time Teacher position at Lady Elizabeth Hastings C of E Primary School.

Working as an associate member of the schools within the Brigshaw Learning Partnership, we are a Christian Foundation based on a historical Trust deed. We seek to create a positive, happy atmosphere in which all children and staff can value and take pride in their achievements and in doing so develop their full potential. Our school is located in the beautiful village of Ledston, surrounded by wonderful countryside which enhances our outdoor learning environment and enables us to personalise our curriculum based on children's interests and experiences outside the classroom.

Our Foundation Governors, local Clergy and staff engage with parents and other professionals in the community to provide an exceptional education in a welcoming, stimulating, safe and secure setting. We are proud of the quality of teaching and the quality of curriculum provision; as a small school we are able to extend our guidance and expertise to enable successful learning by all children in our care, regardless of their starting points.

We are keen to appoint an experienced individual who has the determination and ability to make a positive difference to children's learning during afternoon sessions, five days a week. The hours will be from 12.30pm – 3.15pm. We are looking for someone who has the ethos and philosophy to build excellent relationships with children and parents quickly, develop pupils' skills and knowledge in a stimulating and creative setting and provide rich experiences to enable our children to become successful and effective learners.

Lady Elizabeth Hastings School has a strong staff team and a supportive Governing Body. Collective Worship is at the heart of daily life and children are taught and encouraged to have a knowledge, understanding and respect for other faiths. As a valued member of Lady Elizabeth Hastings' staff, you will be offered a range of opportunities for professional development by accessing expertise and support from experienced colleagues within the school and also from the other schools within the Brigshaw Learning Partnership.

Please find enclosed the job description and person specification.

If you would like further information about this role, please do not hesitate to contact the school on office@lehledston.co.uk Applicants are also welcome to visit the school. Please contact the office to arrange a time to suit.

We look forward to receiving your application in due course; the closing date for receipt of applications is 12.00 noon **on Wednesday 29th June 2022** and shortlisted candidates will be contacted by Friday 1st July June 5pm.

Yours sincerely

Alexandra Vignes, Headteacher

About Lady Elizabeth Hastings

About us

Lady Elizabeth Hastings C of E Primary School benefits from working closely with a group of schools which together form the Brigshaw Learning Partnership. The schools in this partnership, Allerton Bywater, Brigshaw High School, Kippax Ash Tree, Kippax Greenfield, Kippax North, Methley and Swillington operate on a permanent, legal basis as a Multi-Academy Trust. Together with Great Preston, the Heads and staff of these schools work cooperatively towards raising standards and achievements within the locality. We do this by focusing on high quality teaching and learning; developing effective approaches to recruitment, retention and professional development of our staff and school leaders; and improving transition between primary and secondary phases of education

School Vision and Aims

Lady Elizabeth Hastings Voluntary Aided Church of England Primary School is part of the Church of England and maintained by Leeds District Council. Still supported today by the Lady Elizabeth Hastings Trust the school also works in harmony and association with the Ledston, Ledsham and Fairburn Parish Church, York dioceses and the Brigshaw Learning Partnership.

Our vision and aims focus on **FAITH** in Christ as,
‘Anything is possible... with Faith’

Jesus said to him, “if you can believe! All things are possible for one who believes” Mark 9:23

We have linked our vision with the Church of England’s national vision for

‘Education for life in all its fullness’ John 10:10

At Lady Elizabeth Hastings Voluntary Aided Church of England Primary School **Faith** is ...

Forming

- We build opportunities to develop discipline, confidence and delight in seeking wisdom, knowledge and skills, and developing talents in all areas of life
‘By wisdom a house is built, by understanding it is established: by knowledge the rooms are filled with all precious and pleasant riches.’ Proverbs 24.3

All are equal

- We value, explore and develop the myriad of qualities of every person, challenging individuals and societies to recognise talents in new and unconventional ways
‘All humankind is made in the image of God.’ Genesis 1:26-27

Inside outward looking

- We develop the skills to maximise engagement in the world around us and to develop spiritual, emotional and personal growth.
‘Let us run with perseverance the race that lies before us. Let us keep our eyes fixed on Jesus, on whom our faith depends from beginning to end.’ Hebrews 12 1-2

Taking opportunities

- We embrace challenge: personal, of others, in our community and the wider world, and we develop people to be agents of positive change in their society.

'All people are called to transform the world.' Genesis 1:26-31 and Micah 6:8

Hope and Aspiration

- We enable healing, repair and renewal, to cope wisely when things go wrong, opening horizons and guiding people into ways of fulfilling them.

'Love is patient, love is kind. It does not envy, it does not boast, it is not proud. It does not dishonour others, it is not self-seeking, it is not easily angered, it keeps no record of wrongs.' 1 Corinthians 13: 4-5

Visitors often remark on the outstanding behaviour and friendly atmosphere that exists in school. We are a school that believes in developing good relationships where everyone cares, learns and thrives happily together. We work collaboratively as an associate member of the Brigshaw Learning Partnership. We value the contributions everyone makes to school life, placing value on the well-being of all individuals.

Mission Statement: Our Christian values permeate the very fabric of our building. We reflect upon, identify and model our understanding of the life of Jesus and the scriptures. We believe that there is something mysterious and potentially wonderful, in everybody. We celebrate 'Growing the fruit of the Spirit' on a daily basis as we care, learn and thrive together.

Christian Values: Our Christian Values are taught explicitly and discreetly throughout the curriculum. As a school we aim to bring these values to life through everything from collective worship to curriculum and architecture. The Christian Gospel says that everyone has a unique task to do, with God, and for God, whether they know it or not.

We aim to: create an atmosphere of trust and mutual support in which all children can develop intellectually, emotionally, physically, socially, morally and spiritually as individuals, members of groups, and as members of the diverse multi-cultural society in which we live.

We aim to: provide our children with experiences they need to develop into successful learners, confident individuals and responsible citizens.

We aim to: equip all children with positive attitudes, key skills and capabilities and knowledge to enable them to enjoy their childhood and serve as a foundation for further development. We encourage all children to be 'good learners', developing their individual talents to the full. We aim for all children to leave LEH with a sense of achievement and high self-esteem.

We aim to: involve as fully as possible all those who have a part to play in our school partnerships to provide a stimulating environment in which effective learning can take place. As a school we will work together in order to achieve the highest standards possible for each individual member of our school.

Please take time to read our school prospectus which can be found on our school website;-
www.ladyehastings.leeds.sch.uk

THE APPLICATION PROCESS

Completed applications should be returned to office@lehledston.co.uk or by post to: Lady Elizabeth Hastings C of E Primary School, Green Lane, Ledston, Castleford, WF10 2BD by **12 noon Wednesday 29th June 2022**.

An email will be sent to shortlisted candidates with details of the interview process. If you have not heard from us within 2 days of the closing date please assume your application has been unsuccessful.

QUERIES

If you have any queries on any aspect of the application process or need additional information please contact the School Business Manager on 01977 557758 or email office@lehledston.co.uk

Part-Time Year 1 & 2 Class Teacher
13.75 hours per week (plus 1.5 hours ppa)

To start September 2022 (temporary for one year)

We are seeking to appoint an experienced and flexible Part-Time Class Teacher who can share our ethos and teach a mixed-age class.

The successful candidate will:

- Be experienced in preparing for and delivering KS1 SATS
- Be experienced in delivering Phonics lessons
- Have the knowledge and experience to teach both Year 1 and 2
- Be passionate about securing deep learning in all subjects and be willing to work closely with colleagues within the school
- Be enthusiastic, resourceful and keen to ensure that the highest possible standards of pupil achievement, personal development and well-being are attained.

This post would suit a more experienced Primary Teacher.

Visits to the school are encouraged.

Closing Date: Wednesday 29th June (Noon)
Interviews will be held week beginning Monday 4th July 2022

To obtain an application pack, please email office@lehledston.co.uk

or

telephone 01977 557758

The school has rigorous safeguarding procedures which are effective in all post appointments. Lady Elizabeth Hastings School is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment. The successful applicant will be subject to an enhanced Disclosure Barring Service (DBS) disclosure.

Appointments made will be subject to an Enhanced Criminal Records Bureau Disclosure and two satisfactory references.

PRIMARY TEACHER

JOB DESCRIPTION

Salary: MPS 2 - 5

Responsible to: Headteacher

Responsible for: Teaching Assistant

Purpose of the job: To provide a high standard of teaching during afternoon sessions for a mixed class of Year 1 and Year 2 pupils, working closely with the other class teachers in KS1 to ensure continuity of delivery across the key stage. To direct a TA working with the class in order to deliver effective support and interventions. To work with the school's SENDCo to deliver SEND requirements within the class.

The job description should be read alongside the range of professional duties of Teachers as set out in the Teacher's Pay and Conditions Document. The postholder will be expected to undertake duties in line with Teaching Standards for qualified teachers and uphold these standards in addition to the professional code of the National College for Teaching and leadership for England

Responsibilities

Teaching and Managing Pupil Learning

- Ensure effective teaching of whole classes, groups and individuals so that teaching objectives are met, momentum and challenge are maintained, and best use is made of teaching time.
- Use teaching methods which keep pupils engaged, including stimulating pupils' intellectual curiosity, effective questioning and response, clear presentation and good use of resources, resulting in deep learning.
- Set high expectations for pupils' behaviour, establishing and maintaining a good standard of discipline through well-focused teaching and through positive and productive relationships.

Planning and Setting Expectations/Pupil Achievement

- Identify clear teaching objectives, content, lesson structures and sequences appropriate to the subject matter and the pupils being taught.
- Set appropriate and demanding expectations for pupils' learning and motivation. Set clear targets for pupils' learning, building on prior attainment.
- Identify pupils who have special educational needs, and know where to get help in order to give positive and targeted support. Implement and keep records on Individual Provision Maps (IPM).

Assessment and Evaluation

- Assess how well learning objectives have been achieved and use this assessment for future teaching.
- Mark and monitor pupils' class and homework providing constructive oral and written feedback, setting targets for pupils' progress.
- Understand the demands expected of pupils in relation to the National Curriculum for primary schools.

Relationship with parents and the wider community

- Prepare and present informative reports to parents.
- Provide opportunities to develop pupils' understanding by relating their learning to real and work-related examples, recognising that learning takes place outside the school context.
- Liaise with agencies responsible for pupils' welfare.
- Support and promote the Christian ethos of the school.

Manage Own Performance and Development

- Take responsibility for their own professional development and to keep up to date with research and developments in pedagogy and in the subjects they teach.
- Share corporate responsibility the implementation of school policies and practices.
- Set a good example to the pupils they teach in their presentation and their personal conduct.
- Evaluate their own teaching critically and use this to improve their effectiveness.
- Implements and follows school's child protection policies and procedures.

Managing and Developing Staff and Other Adults

- Establish effective working relationships with professional colleagues.

Managing Resources

- Select and make good use of textbooks, IT and other learning resources which enable teaching objectives to be met.
- To ensure promotion and support of Equal Opportunities and Health & Safety
- To undertake other duties that are commensurate with the post.

Safeguarding

- To ensure the safeguarding and wellbeing of all children
- To report any safeguarding concerns to the DSL

PERSON SPECIFICATION
Primary Teacher

	Ess	Des	MOA
KNOWLEDGE/PROFESSIONAL DEVELOPMENT			
Graduate with Qualified Teacher Status	*		A/C
Knowledge of current educational practice and issues	*		A/I
Evidence of continuing professional development	*		A/I
Knowledge of the provisions of national initiatives, i.e. Literacy, Numeracy, and IT	*		A/I
Knowledge of all phases of primary education including EYFS		*	A/I
Effective use of IT to support learning	*		A/I
Understanding of the implications of the Code of Practice for Special Educational Needs for teaching and learning		*	A/I
Understanding of statutory curriculum requirements and requirements for assessment, recording and reporting of pupils' attainment and progress	*		A/I
Full working knowledge of relevant policies/codes of practice/legislation		*	A/I
SKILLS			
An experienced classroom practitioner	*		I/R
High level of written, oral and communication skills with the ability to cater this to a range of audiences	*		A/I
Ability to demonstrate high level ICT skills in personal and educational situations	*		I/R
Ability to offer expertise in a specific subject or area		*	A/I/R
High level of organisational and planning skills	*		A/I/R
Evidence of sharing in and contributing to the corporate life of the school	*		A/I/R
Work effectively as part of a team, relating well to colleagues, pupils and parents	*		A/I/R
Ability to demonstrate a commitment to equality of opportunity for all pupils	*		A/I
Ability to investigate, solve problems and make decisions	*		A/I
Ability to express commitment to support and promote the Christian ethos of the school.	*		I
Able to use own initiative and motivate others	*		A/I/R
Ability to relate to and empathise with pupils and to develop trusting and respectful relationships with them	*		A/I/R
Respect for confidentiality of information concerning individual pupils and ability to use discretion in circumstances of disclosure.	*		A/I/R
DISPOSITION AND ATTITUDE	Ess	Des	MOA
Positive and optimistic attitude towards School Improvement and Inclusion	*		A/I

Open-minded and receptive to new ideas, approaches and challenges	*		A/I
Places high priority on effective team working and works easily and comfortably in a team environment.	*		A/I
Commitment to an involvement in extra-curricular activities		*	A/I
Work in ways that promote equality of opportunity, participation, diversity, and responsibility	*		A/I
A commitment to abide by and promote the Equal Opportunities, Health and Safety and Child Protection Policies	*		A/I
The post holder will require an enhanced DBS	*		C

Key: MOA=Method of Assessment, Ess=Essential, Des=Desirable, A=Application, I=Interview and assessment, R=Reference, C=Certificate