



## Job Description

<b>Job Title:</b> Class Teacher	<b>Section/Team:</b> Teaching Staff	<b>Grade/salary range:</b> MPS (£25,714 – £36,961)	<b>Reports to:</b> Headteacher
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*This Job Description should be read alongside the range of professional duties of teachers as set out in the current School Teachers' Pay and Conditions Document and Teacher Standards.*

### Job Purpose:

- To prioritise the safety and security of all pupils: Safeguarding and promoting the welfare of children is everyone's responsibility. Everyone who comes into contact with children and their families and carers has a role to play in safeguarding children. In order to fulfil this responsibility effectively, all professionals should make sure their approach is child-centred. This means that they should consider, at all times, what is in the best interests of the child.
- To work in collaboration with the Headteacher and Senior Leadership Team to ensure a high quality of education for all pupils.
- To adhere to the national standards for teachers.

### How does the post fit within the structure of the organisation?

Senior Leadership Team		
<b>Headteacher:</b> <i>Responsible for the day-to-day running of the school, safeguarding, recruitment, appraisal and teaching and learning.</i>	<b>Deputy Headteacher:</b> <i>Responsible for safeguarding, pupil premium, assessment and reporting and new staff induction (including NQTs) as well as assisting the headteacher.</i>	
<b>SENCo:</b> <i>Responsible for safeguarding, SEND policy and provision, and the appraisal of support staff.</i>	<b>Business Manager:</b> <i>Responsible for financial planning and monitoring, HR, health and safety and the appraisal of admin/site staff.</i>	
Middle Leaders		
<b>Maths Leader:</b> <i>Responsible for the effective implementation of the maths curriculum including devising and leading the implementation of a suitable action plan.</i>	<b>English Leader:</b> <i>Responsible for the effective implementation of the literacy curriculum including devising and leading the implementation of a suitable action plan.</i>	<b>Science Leader:</b> <i>Responsible for the effective implementation of the Science curriculum including devising and leading the implementation of a suitable action plan.</i>
Teaching Staff		
Teaching Assistants / Admin Staff / Site Team		





## Main Duties and Responsibilities:

### Personal Development, Behaviour and Welfare:

- To implement strategies to promote high standards of behaviour including the use of rewards and clear routines.
- To demonstrate consistently the positive attitudes and values which are expected of pupils.
- To establish and maintain positive relationships with pupils and adults.
- To follow school policy and procedure.
- To prioritise and report safeguarding concerns.

### Teaching, Learning and Assessment:

- To have the responsibility for teaching a class, being accountable for pupil attainment and progress.
- To plan effectively to ensure that all pupils can meet their potential including special educational needs or gifted and talented.
- To use a range of teaching strategies and methods of differentiation to cater for a variety of learning styles.
- To have a secure knowledge of National Curriculum requirements and use this to design an engaging curriculum.
- To promote a love of learning and the active involvement of all pupils in their learning.
- To promote the use of ICT to enhance and extend learning.
- To evaluate and seek to improve teaching practice.
- To give pupils regular feedback following the school's marking and assessment policy.
- To assess and monitor pupil progress reporting termly to senior leaders and parents.
- To engage positively with opportunities for professional development.
- To organise and maintain a stimulating learning environment.

### Leadership and Management:

- To exemplify the application of agreed policies, priorities and expectations in order to set a good example for other colleagues.
- To deploy other adults effectively in the classroom, involving them in the planning and management of pupils' learning.
- To take a proactive part in the performance management process including engaging with professional development.
- To take responsibility for health and safety ensuring the correct policies and procedures are followed.

### Working with Others:

- To develop and uphold the policies and practices which promote equality of opportunity and tackle prejudice.
- To promote and develop a partnership with all parents which recognises the worth of their contribution to their child's education.
- To work as a member of a team – planning co-operatively, sharing information and expertise.
- To attend and contribute to staff meetings and INSET training.
- To display a high standard of professional behaviour and integrity at all times.
- To make a positive contribution to the wider life of the school.

To undertake such reasonable activities as the Headteacher and governors may, from time to time, require.

