**South Farm Road, Worthing, West Sussex, BN14 7AR**

Tel: 01903 237864

E-mail: [office@worthinghigh.net](mailto:office@worthinghigh.net)

Website: www.worthinghigh.net

Executive Headteacher: Pan Panayiotou

*“Always Pursue Excellence”*

**PASTORAL AND SAFEGUARDING MANAGER (MATERNITY COVER)**

**NJC GRADE 8 - 9, points 20-28 - £26,446 - £32,798 pa (£22,580 - £28,004 pa pro rata)**

**37 hours per week, Term Time Only plus INSET Days**

**Working hours are: 8.15 am – 4.15pm (3.45pm Friday) (unpaid lunch break)**

*We are seeking an outstanding individual to fill the post of Behaviour and Safeguarding Manager, starting 1 November 2023 – July 2024 to cover maternity leave.*

The postholder will play an active role in managing the behaviour, safeguarding and pastoral well-being of our students and help them to manage their own responses on a day to day basis.  You will provide care, support, training, guidance, discipline and encouragement to the staff and students in the school. You will be integral in implementing ongoing behavioural interventions, safeguarding practices and ensuring effective communication is maintained throughout the school.

The successful candidate will:

* Have experience of working with young people with emotional difficulties or challenging behaviour
* Have strong behaviour management skills to ensure a calm and quiet learning environment for all
* Have knowledge of effective intervention programmes and the use of restorative practices
* Have strong communication skills and experience of multi-agency working
* Prepare reports for stakeholders involved in the pastoral care of students within and outside school
* Be able to organise and lead a range of events raising students’ aspirations (training sessions, celebrations and transition events)
* Providing pastoral expertise and advice as and when required to all staff
* Line manage a team of staff

We can offer you:

* A friendly and supportive environment
* The opportunity to work with well-motivated students and supportive parents
* A location on the coast very close to main line railway services and road networks
* Free use of our fitness suite

If you feel you have the necessary skills for this position and would like further information, an application form and job description can be downloaded from the links provided on the school website at [www.worthinghigh.net/vacancies](https://www.worthinghigh.net/page/?title=Vacancies&pid=84) or from the school by phoning 01903 237864. Further information about the school and details of how to apply can also be obtained from the school website.

Completed applications should be sent to Mr Panayiotou, Headteacher, at the address above or emailed to [vacancies@sdetrust.net](mailto:vacancies@sdetrust.net).

**Closing date for applications is Monday 25 September 2023 at 9am, an early application is advised as we reserve the right to close the vacancy early if sufficient suitable applications are received.**

**Interviews will be held on Wednesday 27 September 2023.**

**NOTE FOR RECRUITMENT AGENCIES:** We prefer to hire people directly but we do have a preferred supplier list for when we need a helping hand. We will be in touch if we need you.

Please note, because of the nature of this job, if you are successful in your application you will be subject to an enhanced Disclosure and Barring Service with barred list check. This will be done by means of applying for a DBS certificate through the Disclosure and Barring Service. Disclosures include details of cautions, reprimands or final warnings as well as convictions, spent or unspent. Clearance will be obtained before employment commences. We may also complete online searches as part of due diligence and safeguarding checks

South Downs Education Trust (SDET) is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

* *Worthing High School & Clapham and Patching C of E Primary school are part of SDET, which is an academy trust and a charitable company limited by guarantee and registered in England and Wales with company number 8276210. The Registered Office is at: South Farm Road, Worthing, West Sussex BN14 7AR*
* *We recognise continuous service from academy/non-academy schools*