



# GOSDEN HOUSE SCHOOL

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## ADVERT

### Pastoral Assistant – part-time

We are looking for a part-time Pastoral Assistant to join our Pastoral team. The role is 3 days per week (18 hours), term-time only – 39 weeks per year. You must be able to demonstrate a passion for working in a special school setting and with children and young people with additional needs. We are committed to staff development so we will help you to develop your skills and expertise. Candidates must be either ELSA trained or willing to undertake ELSA training.

We require a good general education, a minimum of 5 GCSEs or equivalent preferred. GCSE or equivalent level 2 grade in English and Maths.

Salary is graded at PS5, according to experience (Surrey Pay Scale). Full-time equivalent rate: £28,463 - £30,492. Pro rata based on 3-days (18 hours) a week £12,243 - £13,116 Ideally the days of work would be Wednesday – Friday. This role will be on a six-month probationary period.

Other benefits:

- LGPS pension scheme
- Vivup employee benefits (available to all Surrey CC employees)  
<https://vivupbenefits.co.uk/>
- Blue light card (all permanent school staff are eligible, payslip and school email required)  
<https://www.bluelightcard.co.uk/>
- Discounts for teachers (all school staff are eligible)  
<https://www.discountsforteachers.co.uk/>
- Employee Assistance Programme
- A comprehensive Gosden House Wellbeing Programme

**Closing date: 9am, 13<sup>th</sup> April 2026**

**Interviews: w/c 20<sup>th</sup> April 2026**

Please complete the Gosden House School Application form and return to the email address provided. We cannot accept CV's. No Agencies please.

*At Gosden, we treat each other with kindness and respect, celebrating the differences that make us all special and unique. Everyone has a voice that is heard and we help each other to reach our dreams and goals. We are proud to be in the place that is right for us. We are not just a school, but a Gosden family.*

**Gosden House School is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment. The appointment will be subject to satisfactory references and an enhanced disclosure through the Disclosure and Barring Service (DBS).**

[https://gosdenhouseschool.sharepoint.com/sites/AdminShare/Shared Documents/General/RECRUITMENT & INDUCTION/RECRUITMENT/2025-2026/Pastoral Assistant/Advert\\_Pastoral Asst\\_Mar26.docx](https://gosdenhouseschool.sharepoint.com/sites/AdminShare/Shared Documents/General/RECRUITMENT & INDUCTION/RECRUITMENT/2025-2026/Pastoral Assistant/Advert_Pastoral Asst_Mar26.docx)