# Recruitment Monitoring form

**Strictly confidential**

**West Sussex County Council is dedicated to promoting equality and fairness.** Your job application will be assessed on merit and **you will receive equal treatment** regardless of your sex, age, disability, race, sexual orientation, gender reassignment, pregnancy and maternity, marriage or civil partnership, religion, or belief.

To help us make sure that this policy of equality is working and to take steps to ensure progress is made towards achieving equality and diversity in the workplace, we need to know about the people who are applying for jobs with us. To help us with this, complete the table below (select each of your answers and delete other information as applicable).

**Telling us the following details about yourself is your decision and is voluntary. Information given will be separated from your application before it is assessed** and will be used for statistical and monitoring purposes only. This information will be treated as **strictly confidential** and will be held on WSCC’s computerised personnel system. Access to this information will be restricted to staff within Human Resources and Employment Services.

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| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Sex** | 1. Male 2. Female 3. Prefer not to say | | | | | | | |
| **Date of Birth** (DD/MM/YY) |  |  | **/** |  |  | **/** |  |  |
| **Disability** - Do you consider yourself to have a disability or long-term illness? | 1. Yes 2. No 3. Prefer not to say | | | | | | | |
| **Sexual orientation** | 1. Heterosexual 2. Bisexual 3. Homosexual/Gay/Lesbian 4. Other 5. Prefer not to say | | | | | | | |
| **Religion or belief** | 1. Buddhism 2. Christianity 3. Hinduism 4. Islam (Muslim) 5. Judaism 6. Sikhism 7. Other religion 8. Other philosophical belief, for example: atheism, humanism, pacifism 9. Prefer not to say | | | | | | | |
| **Gender Reassignment –** is your present gender the same as the one assigned to you at birth? | 1. Yes 2. No 3. Prefer not to say | | | | | | | |
| **Ethnic Origin** | 1. Prefer not to say | | | | | | | |
| White | 1. British 2. English 3. Irish 4. Scottish 5. Welsh 6. Any other white background | | | | | | | |
| Mixed | 1. White and black Caribbean 2. White and black African 3. White and Asian 4. Any other mixed background | | | | | | | |
| Asian or Asian British | 1. Indian 2. Pakistani 3. Bangladeshi 4. Any other Asian background | | | | | | | |
| Black or Black British | 1. Caribbean 2. African 3. Any other Black background | | | | | | | |
| Chinese or other ethnic group | 1. Chinese 2. Any other ethnic group | | | | | | | |