

# The Burghfield Common Federation

Mrs Bland's Infant and Nursery School and Garland Junior School

Burghfield Common, Reading

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## Pastoral Lead

<b>Job Title/Post:</b>	<b>Pastoral Lead</b>
<b>Salary:</b>	<b>Grade F - £25,979 - £29,777 (FTE)</b>
<b>Contract Type:</b>	<b>Permanent</b>
<b>Start date:</b>	<b>September 2024</b>
<b>Responsible to:</b>	<b>Executive Headteacher</b>
<b>Hours:</b>	<b>4-5 days per week with flexible working to meet the needs of the federation.</b>

**An exciting opportunity has arisen for a Pastoral Lead to join our team at The Burghfield Common Federation.**

**Do you have the drive, passion and commitment to provide support to children who may have social, emotional, or behavioural needs and who require additional help to access education and reach their full potential? If so, becoming the Pastoral Lead at Burghfield Common Federation might just be the best career move you ever make!**

### **Key aspects of the role include:**

- Supporting the work of the Senior Leadership Team, under the guidance of the Inclusion Leader.
- Taking a lead role in providing high quality and effective safeguarding and pastoral support across the school, maintaining accurate records and working with staff, pupils, parents and external agencies to ensure appropriate plans and strategies are in place to support pupils and their families.
- Supporting pupils' attendance, wellbeing, behaviour and academic success.
- Having a key role in creating a culture where everyone is valued, respected and thrives, and where all success is celebrated.
- Working with the schools' safeguarding leads to implement actions related to safeguarding concerns and matters, liaising with social workers and other relevant support agencies to ensure that all families, vulnerable children and young people receive the care and protection they require.
- Planning and delivering programmes of support to pupils who are experiencing temporary or longer-term additional emotional needs.

### **We can offer:**

- ✓ A supportive and successful Senior Leadership Team and Governing Board.
- ✓ A team of hard-working and supportive staff.
- ✓ Schools that are committed to high expectations for all.
- ✓ Schools that are committed to high quality CPD.
- ✓ Happy and positive children who are confident and curious learners.

### **The successful candidate must have:**

- ✓ Experience of working with children and their families in a social worker, counselling or family support worker role.
- ✓ Working knowledge of policies and procedures relating to child protection.
- ✓ Experience of managing a caseload and maintaining accurate records.
- ✓ Ability to facilitate children and young people's learning and development through mentoring, promoting and maximising educational achievement.
- ✓ Excellent organisation and time management skills.
- ✓ Enthusiasm and commitment to working with children and their families.

Visits to the schools or an informal conversation with the Executive Headteacher are warmly welcomed and encouraged. Visas cannot be sponsored. A full recruitment pack can be downloaded from our website [www.mrsblandsinfants.co.uk](http://www.mrsblandsinfants.co.uk) Please contact the school office to arrange a visit or if you require further assistance.

**Applications will be considered upon receipt**

**Interviews: We reserve the right to interview on receipt of suitable applications.**

*The Burghfield Common Federation is fully committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. All posts are subject to pre-employment checks, including social media checks and references will be sought and successful candidates will need to undertake an enhanced DBS check.*