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| **Text  Description automatically generated with low confidence** | **BRIGHTON & HOVE SCHOOLS**  **Taking Action for Equality**    **Pastoral Manager**  **Job Ref SU405** |
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**Pastoral Manager Part Time (Non-Teaching)**

**Term Time only– 2 days per week (Thursday & Friday)** - Plus 4 week’s pay to reflect ‘overtime/flexible working’ during term time – 8 hours & 40 minutes per day (includes 30 minute unpaid break)

**Hours of work:** Hours worked must include these core times - 8.20am – 4.40pm

**Closing Date**: Midday on Wednesday 29th January 2025 \*

**Interview Date**: TBC

**Salary:** Scale 5, Point 13-17 (£28,163 - £30,060)

Actual pro rated salary (£10,760 - £11,485)

**Starting Date:** ASAP

Our school is ‘Good’ (Ofsted 2023), being one of the most popular and successful 11-16 mixed comprehensive schools in the Preston Park area of Brighton, consistently over-subscribed.

Our curriculum is broad and balanced and offers many exciting opportunities for all students, both in school and out. There are tremendous extra-curricular opportunities at Dorothy Stringer through sport, performing arts, the Junior Leadership Team, and on-going links with our partner schools in Africa, the Duke of Edinburgh award, as well as a number of other trips. In short, we believe there is something for everyone at the school.

An opportunity has come to work on a part-time basis with our fantastic students as a Pastoral Manager. Working as a key member of the pastoral team, you will manage the behaviour of pupils and work effectively with other staff, families and carers to overcome behavioural obstacles to learning.

If you would like to work closely with young people and parents in the school context then this post would be for you. We are seeking someone who is experienced, well organised and self-confident, with good communication skills.

The successful candidate would benefit from a high level of support. For further details see the Person Specification and Job Description

**HOW TO APPLY**

Application is by application form with a supporting letter. Your application should take account of the Person Specification. In line with our Safer Recruitment Policy, we cannot accept C.V.s.

Please return your completed application to Katie Booth/Alex Mitchell, at [recruitment@dorothy-stringer.co.uk](mailto:recruitment@dorothy-stringer.co.uk) If you have a problem replying electronically please contact the school on 01273 852222.

*Dorothy Stringer is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment and comply with the Department of Education Statutory Guidance ‘Keeping Children Safe in Education’.*

Safeguarding Information - [safeguarding – Dorothy Stringer School (dorothy-stringer.co.uk)](https://dorothy-stringer.co.uk/safeguarding-2/)