

Title: Pastoral Manager
Pay Range: Grade 5, Points 15 - 22
Salary: £19,316 to £22,188
Hours: 35 Hours Per Week
Contract Type: Permanent
Location: Poolsbrook Primary Academy, Cottage Close, Poolsbrook, Chesterfield, Derbyshire, S43 3LF
Application Deadline: 11:59pm on Sunday, 18 September 2022
Interview Date: Monday, 26 September 2022
Start Date: September 2022

Are you highly organised and efficient?
Do you want to make a lasting impact on children's lives?
Will you make every day count for our children?

If so, then we want to hear from you!

Poolsbrook Primary Academy are looking to appoint a **Pastoral Manager** who is positive, empathetic and organised. You would be joining an exceptional and supportive team of professionals, who are relentless in their pursuit of excellence and our mission to make every day count for the children. Each of our individual roles has an impact on the future of our children and so, we put them at the heart of the decisions we make and the services we provide.

Poolsbrook Academy is on an exciting improvement journey, and this is an opportunity for the right candidate to form part of this journey. Whilst the school has faced some historic challenges, it is now building a team that aims to develop something special for the community of Poolsbrook. With a growing team, a growing school and significant investment in both the school building and school improvement, Poolsbrook really is an exciting place to be.

We are looking for an outstanding Pastoral Manager who will work in collaboration with an experienced, forward thinking staff team and amazing children to support the exciting journey that we are currently on. We are looking for an enthusiastic, hardworking team player who can demonstrate effective behaviour management skills and who has strong communication skills to support our pupils and their families. The successful applicant will provide effective safeguarding, high quality support for the children and their families and strong people skills.

Poolsbrook Primary Academy, is part of The Flying High Partnership which consists of two distinct parts: Flying High Trust and Flying High Futures. Flying High Trust is a Multi Academy Trust of 30 primary schools across Nottinghamshire, Derbyshire and Nottingham City. Our Flying High family work hard to deliver the best possible opportunities to our children. Through this partnership we are proud of our achievements and are recognised as one of the highest performing Multi Academy Trusts (MAT)

in the country. Flying High Futures provides professional learning internally for staff across the Trust, and externally through Department for Education national programmes. Forming part of Flying High Futures is the Flying High Teaching School Hub, Flying High English Hub, and the Flying High cohort of Inspiring Leaders teacher training.

We are looking for someone who is excited to be a part of this partnership, with energy, vision and enthusiasm to be an asset to our team.

We can offer you:

- A fantastic working environment, in a team that works together for the benefit of children in our school
- A friendly and supportive staff team.
- Support to develop you within this role, to be the best you can be, and to help you develop for your next career step
- An opportunity to be part of a supportive, developmental partnership
- The opportunity for quality Continuous Professional Learning
- A varied job where no day is the same!
- The opportunity for flexible working and a generous holiday entitlement.
- Pensions scheme with generous employer contributions.
- An organisation committed to supporting and enabling all staff

We are looking for someone who:

- Is passionate about working closely with children and their families.
- Is interested in education and impacting on the lives of children.
- Is organised, empathetic and has a positive work ethic.
- Has excellent communication, interpersonal and organisational skills.
- Can work effectively with and without direction.
- Enthusiasm, energy, integrity, and professionalism.
- Is a team player.
- Has an eye for detail.
- Is willing to roll up their sleeves up and get stuck in.

Your core duties will be:

- Facilitating and promoting an effective partnership between families and school.
- Enhancing the provision for the emotional, social, creative and intellectual development of pupils both in and out of school.
- Leading training for parents and carers

- Developing effective strategies to support the well being of all pupils including building positive relationships and supporting behaviour.
- Ensuring excellent attendance- promoting the benefits, monitoring attendance and supporting those with low attendance to improve
- Designated Safeguarding officer- attending Safeguarding meetings, liaising with all stakeholders to produce accurate reports and effectively communicating with relevant school, social care and health professionals as well as parents
- To effectively manage all aspects of the Early Help process, arranging meetings with families and agencies, chairing Early Help / TAF meetings and producing accurate papers after.
- Children's Champion – Monitoring and supporting children whose families are experiencing difficulties.

Closing Date: Sunday, 18 September 2022 at 11:59pm
Interview will be held on: Monday, 26 September 2022
Potential Start Date: October 2022

If you wish to apply for this vacancy, please visit our school website at <https://www.poolsbrook.academy/> where you will be able to find information on how to submit your application.

If you want to know more or wish to discuss anything in more detail, please contact the Headteacher, Louise Parker at Headteacher@poolsbrook.derbyshire.sch.uk or on 01246 472 540

For further information about the Flying High Partnership or if you require any support in relation to the /applications form please visit www.flyinghighpartnership.co.uk

Our organisation is committed to safeguarding and promoting the welfare of children and expects all staff and post holders to share this commitment. We are committed to equality of opportunity for all staff and applicants. Applications from individuals are encouraged regardless of age, disability, sex, gender reassignment, sexual orientation, pregnancy and maternity, race, religion or belief and marriage and civil partnerships.