



Mayfield Primary School

'Proud to be part of the Cranmer Education Trust'



PASTORAL SUPPORT ASSISTANT (ATTENDANCE, PERSISTENT ABSENCE AND SAFEGUARDING)

Grade 3 (SCP 8-13) £19,945 to £22,021 FTE (Pro rata'd)

Actual Salary - £13600 - £15016

12 Month Fixed Term, 25 hours per week, Term Time only plus 2 days

We wish to appoint a highly motivated Pastoral Assistant, with a key focus on attendance, persistent absence and safeguarding. Within this role, the Pastoral Assistant will play a key role in supporting children in overcoming barriers to learning and school, and families who may need support from school or external agencies.

We are looking for someone who will:

- have a direct impact on improving attendance, persistent absence and punctuality,
- be able to support and / or sign-post families in need of support,
- make referrals to external agencies where required,
- represent the school at meetings with external agencies,
- play a key role in enhancing school safeguarding systems and practices, with the support of school's leadership team, and
- work with groups of children to address barriers to learning, raise their aspirations to assist them to achieve their full potential.

We can offer:

- an enthusiastic, hardworking and supportive team of staff and governors,
- a school committed to 'success for all',
- exciting opportunities for professional development within the Multi Academy Trust,
- excellent opportunities to develop professionally and grow into the role,
- positive, well behaved and happy children who are enthusiastic, motivated and eager to learn.

This is an exciting time for our school and for our staff. In September 2020 we increased to a two-form entry school and we have recently completed a large extension to the school with a suite of new classrooms.

Mayfield Primary School is part of the Cranmer Education Trust, which is a growing community of multi faith, multi-talented schools across North East Manchester. The Trust also includes The Blue Coat School, St George's Primary School and St Anne's Church of England Academy. The Trust has been designated as the Teaching School Hub for Oldham and Tameside from September 2021. The Trust will ensure that our schools continue to flourish and improve and provide enhanced opportunities for pupils and staff.

'Mayfield Primary School is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment'

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We work collaboratively, share good practice and have a Trust-wide approach to development. All schools are partners in Manchester Nexus, our SCITT. All schools bring their expertise to share. We need to make sure we have the right people in the right place doing the job that is needed to build excellent provision for our children and young people. Staff are supported and developed professionally to make sure they can do that and are valued and recognised for their work.

Appointment is subject to a satisfactory enhanced disclosure from the Disclosure & Barring Service.

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For further details including how to apply please click on this link: [Cranmer Education Trust - Careers site](#)

Closing Date: 14th June 2021 at 9 am

Interviews: 18th June 2021

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