



Three
Spires
TRUST

'Life in all its fullness'

Position: Pastoral Support Assistant

2 positions available

Academy: St Peter's Collegiate Academy, Wolverhampton

Salary: TST Grade 2 SCP 2-3 (£16,531 starting salary)

Contract: 37hrs per week, term time only, permanent

Start date: 1st September 2022

The working pattern for this position is Monday-Thursday 8.30am-4.30pm, Friday 8.30am-4pm.

St Peter's are looking to recruit enthusiastic and professional members of support staff to provide support to senior staff on student pastoral issues promoting positive student behaviour and wellbeing across the academy.

The ideal candidate will:

- Have experience or working with children and young adults
- Be able to empathise with student requirements
- Work as part of a team, as well as working independently
- Be professional, proactive, with a 'can-do' attitude
- Have excellent, general IT skills
- Prioritise workload and cope with changing demands of role
- Have excellent communication skills to deal with students, staff and external agencies
- Be patient, friendly and approachable
- Support the academy's Christian ethos

Further details are available in the accompanying job description and person specification.

Completed applications should be returned electronically to Mr S Blews, Academy Business Manager:
recruitment@stpetersacademy.org.uk

Closing date: Friday 8th July 2022 at 9am

Interview date: w/c 11th July 2022

Three Spires Trust is committed to safeguarding and promoting the welfare of children and young people/vulnerable adults and expects all staff and volunteers to share this commitment.

This position is subject to a criminal records check from the Disclosure and Barring Service (formerly CRB) which will require you to disclose details of all unspent and unfiltered spent reprimands.