

Person Specification

Pastoral Support Assistant, Grade 6 (SCP 7 - 11)

| Attributes | Essential (✓) | Desirable (✓) |
|--|------------------|------------------------------|
| Qualifications 5 G.C.S.E. or equivalent, including Maths and English NVQ level 3 working with children and families First Aid qualification A full clean driving license Level 2 Child Protection training | ✓ | ✓ ✓ ✓ ✓ |
| Work or relevant experience At least 2 years relevant experience working in an educational setting Ability to plan and organise effectively Experience of working with young people | ✓ | ✓ ✓ |

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| <p>Knowledge and understanding</p> <p>A good knowledge of school based education</p> <p>A good knowledge of the social and emotional issues associated with children or adolescence</p> | <p>✓</p> <p>✓</p> | |
| <p>Skills and Abilities (relevant to post)</p> <p>Good communication skills and ability to relate well to children, staff and parents</p> <p>Evidence of working well as part of a team</p> <p>ICT and the willingness to update skills and undertake further training</p> <p>Willingness to undertake training for continuing professional development</p> <p>Ability to empower and motivate others</p> <p>Ability and resilience to work within a wide range of issues that children face</p> <p>Maintain detailed and up-to-date records in line with confidentiality</p> | <p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p> | |
| <p>Personal Qualities</p> <p>Ability to bring to the role, initiative, enthusiasm and commitment</p> <p>Flexibility and reliability</p> <p>A strong desire to work with young people in a school setting</p> | <p>✓</p> <p>✓</p> <p>✓</p> | |