

Vacancy

SHOEBURYNNESS HIGH SCHOOL



Pastoral Year Manager

Location:	Shoeburyness High School
Pay Range/Salary:	Level 6 – Point 13 – 20 £24,948 - £28,371. Actual Salary - £21,721.83 - £24,702.18
Start Date:	As soon as possible
Contract Type:	Permanent
Hours per week:	37 hours (8.15 – 4.15 Mon – Thurs Friday 8.15 – 3.45) Term Time Plus Inset Days
Application Closing date:	Friday 24th March 2023
Date of Interview:	TBC

Shoeburyness High School is seeking to appoint a Pastoral Year Manager: experience of working with young people, parents, guardians, staff, governors and outside agencies is preferred. The successful candidate will be assertive, confident, well organised, and able to work on their own initiative with excellent interpersonal skills.

You will work in partnership with a team of experienced and highly skilled Heads of Year, Pastoral Year Managers and the wider pastoral and inclusion teams.

You will have responsibility for establishing a corporate year identity and have a front-line responsibility for child safeguarding and welfare. You will take day to day responsibility for the guidance and support of students in terms of their progress, pastoral needs, and social and emotional wellbeing, liaising and working with stakeholders including staff, parents, guardians and outside agencies.

Shoeburyness High School is a large, vibrant, and diverse secondary school that has an excellent reputation as a warm and supportive environment in which to work and learn. We are a very popular school with families in the local area and beyond and consequently we are heavily oversubscribed.

Our young people deserve the best and if you have very high expectations married with energy and positivity then we would love to hear from you.

A copy of the SECAT Recruitment and Selection Policy and Privacy Notice for Job Applicants can be found in the policies section of the SECAT website (www.secat.co.uk) You can also email hrhelpdesk@secat.co.uk for an application pack.

If you would like to visit the school please contact Jill Saunders, jsaunders@shoeburyness.secat.co.uk or call 01702 292286 ext 3041.

SECAT reserve the right to appoint before the closing date.