



VARNDEAN SCHOOL

JOB DESCRIPTION: Lead Professional - PE

GRADE: TLR 2:2

Reports to: Head of PE

DURATION: Permanent

Job purpose

To work with the Head of PE to lead and manage the PE team, holding them to account to ensure a world-class curriculum in PE that leads to excellent outcomes and wellbeing for students

Principal accountabilities:

- a) To help raise standards in PE by supporting the leading of teaching, developing schemes of work, pedagogical approaches and professional development activities that ensure PE teaching continues to improve and makes a demonstrable impact on student progress.
- b) Contribute to the development of a vision for PE teaching that contributes to the school's aims and is implemented and monitored through a clear and appropriately shared improvement plan.
- c) Keep up to date with changes in the PE curriculum and best practice and make sure that the Varndean curriculum reflects this context so that provision matches need and enables all young people to fulfil their potential. Ensure that staff in the department are up-to-date with these requirements and developments.
- d) To contribute to the monitoring of student progress and PE provision at the school, evaluate findings and plan actions that create a cycle of continuous improvement.
- e) To set high standards and model best practice in all that you do.
- f) To actively engage with performance management and so continually improve the quality of teaching and student outcomes in PE.
- g) To help manage PE resources effectively (including the budget) so that they are deployed to enable student progress.

Principal Accountabilities of a Classroom Teacher:

- a) Plan, deliver and assess differentiated, challenging lessons (and homework) in line with the Varndean teaching and learning handbook
- b) Planning effectively to ensure that students have the opportunity to meet their potential and make good progress
- c) Assessing, recording and reporting on the development, progress and attainment of students and communicating this effectively to students via marking and feedback and to parents via reports, planners, parents' evenings etc.
- d) Setting high expectations for pupils' behaviour and attendance; establishing and maintaining a good standard of discipline through well-focused teaching as well as positive and productive relationships.
- e) Engaging with performance management as a way to improve the quality of your teaching; taking responsibility for own professional development and taking action to keep up-to-date with research and development in pedagogy and in the subject(s) taught.

Principal Accountabilities as a Form Tutor:

- a) Planning and delivering differentiated and challenging learning for life sessions
- b) Supporting student attendance and progress and intervening as necessary
- c) Communicating effectively with students and parents
- d) Accurately and promptly registering students in order to keep them safe
- e) Monitoring and promoting the personal and academic development of students

General Accountabilities:

- a) Completing duties and attending events agreed as part of the annual directed time budget.
- b) Complying with the Varndean code of conduct and professional dress code.
- c) Contributing to the rich and varied extra-curricular programme
- d) Ensuring the effective implementation of school policies with particular regard to safeguarding
- e) Carrying out other duties that may reasonably be required by the Varndean Head.

This job description is based on conditions of employment, in relation to the role, found in Part XII of School Teachers' Pay and Conditions Document 2011. It sets out the duties of the post at the time it was prepared. These duties may vary from time to time without changing the general character of the post or the level of responsibility entailed.

PERSON SPECIFICATION

	Essential or desirable
Qualifications	
Qualified teacher - GTC registration	E
First degree or equivalent	E
Evidence of on-going professional development	E
Evidence of further professional qualifications or study	D
Experience	
Experience of working in a diverse, comprehensive secondary school	E
Evidence of sustained successful teaching at Key Stage 3 and 4	E
Successful management experience at the secondary age range.	D
Leadership of staff teams	D
Evidence of whole school improvement	D
Evidence of building and sustaining successful partnerships	D
Evidence of leading successful professional development activities	D
Evidence of developing the teaching of others	E

Knowledge and understanding	
Clear grasp of the teacher standards	E
Clear understanding on what makes successful teaching and ability to communicate this	E
Confident ability to feedback to colleagues to help them make progress in their teaching	E
Confident user of ICT	E
Confidence in managing competing deadlines	D
Knowledge of school policies and procedures	E
Leadership	
Proven time management and organisational skills and ability to prioritise	E
Demonstrable ability to support colleagues to work in teams and individually to meet objectives	E
Motivate and inspire by consistently modelling the highest standards	E
Seek advice when necessary	E
Resolve conflicts sensitively	D
Ability to hold others to account and make difficult decisions when necessary	E
Communication	
Ability to communicate orally and in writing and to take account of different audiences as appropriate	E
Ability to negotiate with stakeholders	E
Ability to articulate a compelling vision	E
School ethos	
Commitment to maintain and develop a values driven community that promotes aspiration and celebrates success	E
Willingness to have an impact on colleagues, students and the wide community by persuading and convincing others of the speaker's perspective	E
Ability to support and develop a high quality of education for all young people	E
Personal attributes	
Acts in ways that are principled and based on a clear set of personal and education values	E
Energy and enthusiasm required to make a difference	E
High standards of self presentation	E
Reliability, Integrity and honesty	E
Adaptability to changing circumstances and ideas	E
Passionate about making a difference in the lives of young people	E