**Wood Green School**

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**Candidate Information Pack**

**Teacher of PE and Maths**

**Details of the Post**

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| --- | --- |
| **Job Title:** | Teacher of PE & Maths |
| **Start date:** | September 2023 |
| **Status of post:** | Permanent |
| **Closing date for application:** | 21st June 2023 |
| **Interview Date:** |  |

**WELCOME *– Headteacher***

Dear Prospective Candidate,

Thank you for your interest in our post. Wood Green School is an oversubscribed 11-18 Academy school serving the town of Witney and surrounding villages.

This is a very exciting time for Wood Green. We have a clear vision of a Wood Green student, and we are developing our Baccalaureate that encourages and celebrates everything that a school should develop in young people: engagement in all subjects, learning skills such as research and communication and personal skills such as thoughtfulness for others. We believe strongly in a culture of mutual respect and strong relationships, demonstrated in our Behaviour Policy built on restorative principles and our Diversity, Equality and Inclusion Policy. Everything is underpinned by our LEARNWell values. Our strong reputation and results improving year-on-year have led to a rapid rise in student applications.

Wood Green School is part of the Acer Multi-Academy Trust. The Acer Trust consists of seven schools: Wood Green School, Chalgrove Primary School, Stadhampton Primary School, Botley Primary School, Icknield Community College, Watlington Primary School and Matthew Arnold School.

All seven schools have strong track records of high performance or rapid improvement and share similar values. This partnership adds real benefit to Wood Green School, especially opportunities for staff development. The key values of the Acer Trust are Trust, Collaboration and Opportunity.

Wood Green has developed several innovative external partnerships, for example with Nuffield Health for Wellbeing, Oxford University for teacher development and student access to the university and with the National Baccalaureate Trust. These all bring great opportunities for students, and also for staff development. I believe that investing in staff is crucial to achieving our mission. At Wood Green, we provide a comprehensive programme of staff development, sharing best practice in-school and giving staff the opportunity to work with other schools through our local and national partnerships. All teaching staff have the opportunity to undertake the OLEVI Teacher Programmes, to carry out action research with Oxford University and to work with coaches in school. Our work with Nuffield Health considers staff as well as student wellbeing.

Thank you again for your interest in this post and I hope to receive your application in the near future.

Yours sincerely



**Rob Shadbolt**

Headteacher

**Our School Philosophy**

***“Head, Hands and Heart”***

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Our School Philosophy can best be summarised by the phrase ‘Head, Hands and Heart.’ Head, Hands and Heart represents the whole child:

* The Head represents learning
* The Hands represent creativity and practical skills
* The Heart represents respect and nurture for others and ourselves.

**Mission, Vision and Values**

**Mission Statement**

“Our mission is to develop exceptional, well-qualified and well-rounded young people who make a positive contribution to our school, our community and the world.”

**Our Vision Statements:**

Wood Green students

1. Are inquisitive, independent and creative thinkers who communicate powerfully, respond well to feedback and who work well by themselves and with others
2. Believe they can improve, are proud to try hard and to be successful and are not scared to fail
3. Have integrity and honesty and take responsibility for themselves
4. Manage themselves well and develop good relationships with all students and staff
5. Take care of others, their community and their environment and respect all others
6. Know how to keep themselves healthy and safe
7. Achieve highly and leave prepared for their next exciting challenge

**Our Values**

Our LEARNWell values reflect our commitment to developing the whole person and underpin everything we do:

**LEARNING EFFORT ASPIRATION RESPECT NURTURE WELLBEING**

**Department Information**

The PE Department has an excellent reputation in the school and makes full use of the extensive sports facilities with a dynamic, diverse and inclusive curriculum. The department would like to appoint a committed and enthusiastic teacher to join the team, to teach across the age and ability range. The Department consists of two male and three female specialist PE teachers. Facilities include the use of playing fields, indoor sports hall, gymnasium, floodlit astro-turf, netball and tennis courts and a fully functional fitness suite. Both house sport and inter-school competition are very popular features of school life and contribute to a vibrant extra-curricular sports programme. The school achieves success in both county and national based competitions across a wide range of individual and team sports.

Curriculum

Key Stage 3

In years 7, 8 and 9 all students have two one-hour lessons of PE each week. The curriculum is inclusive and challenging and promotes a broad range of individual activities and team sports. Students are placed in groups which will enable them to flourish in both cooperative and competitive sporting environments. Students are encouraged to work independently and within groups to develop physical literacy, mental aptitudes and social cohesion. All students are encouraged to attend after school clubs and contribute to the regular programme of house sport and inter school competition.

Key Stage 4

Students have three hours of PE per fortnight and actively participate in a programme of activities and sports in which they find most rewarding. Students who opt to study GCSE PE receive an additional five hours of PE per fortnight. The department delivers the full course specification by AQA, focussing on the benefits of leading an active and healthy lifestyle, the effects of exercise and training on the body, and socio-cultural aspects of sport. As well as the written examination, students are examined in four practical areas and are required to analyse performance in one of their chosen sports.

Key Stage 5

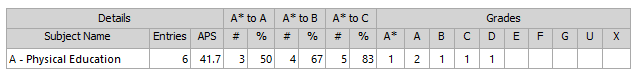
Students will follow the AQA syllabus and are allocated four hours of contact each week. In year 12 students study topics on anatomy and exercise physiology, acquisition of skill, psychology, biomechanics, and socio-cultural aspects of sport. Students will be expected to analyse and evaluate their own performance. In year 13 students are required to study these topics in greater detail. For the practical assessment, students are expected to perform skills and match play in their chosen sport and analyse and evaluate performance. Where possible examination PE is taught through a variety of engaging practical and classroom-based lessons to enhance the understanding of the theoretical concepts. Learning is student based with direct links made to the individual and their participation in sport and physical activity.

**Exam results**

GCSE

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A Level

The Department of Mathematics consists of eight specialist teachers. We work collaboratively across all Key Stages and opportunities for career development and progression are made available whenever possible. The Department teaches in a set of seven classrooms, with each classroom having a data projector and its own PC.

The Department is well resourced with a range of resources and teaching materials for use across all Key Stages. There are good links with the feeder primary schools through the Primary Network and we meet regularly with other Mathematics Departments from West Oxfordshire to share good practice.

Ethos

We encourage all students to enjoy mathematics, to be motivated to explore their mathematics and stretch their understanding. Students need to be aware of their own strengths and weaknesses within the subject and be encouraged to be responsible for their own learning as much as possible. We also encourage students to develop problem solving abilities: knowing how to start to reason, to calculate, to hypothesise and to communicate their solution in verbal, diagrammatic and written form.

Curriculum

Alongside the classroom curriculum, the Department regularly enters our most able students for UK Mathematics Trust’s Math Challenge with students regularly achieving Bronze, Silver and Gold certificates. In addition, several students have qualified for the next level which is a national competition.

Key Stage 3

Students in Years 7, 8, and 9 all follow a new scheme of work that links with the new GCSE curriculum. We have a variety of electronic and interactive resources as well as a number of well-structured rich tasks which we use to develop students’ problem-solving skills. In all three years, there is setting in two half-year bands.

Key Stage 4

Students follow the new Edexcel GCSE syllabus and will be entered at one of two levels, foundation or higher. Within the scheme of work, we have developed opportunities to improve students’ problem-solving within mathematics and in other contexts. Students will also be taught how to reason, interpret and communicate mathematically. We follow a linear course with three examinations at the end of Year 11. There are several texts used through KS4 to supplement the course, along with worksheets and various interactive IT resources.

Key Stage 5

There are currently 70 students studying single and further mathematics in the sixth form. The MEI A’ level syllabus is followed with students studying pure, mechanics and statistics. As a department we subscribe to on-line resource, Integral, which is an interactive package designed by MEI.

A level courses.

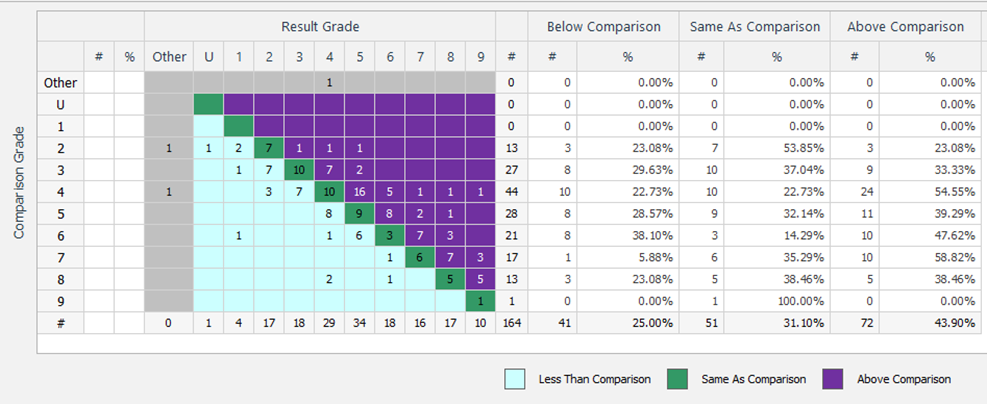
Further Mathematics is taught with students studying pure, mechanics, statistics and modelling with algorithms. All students are required to purchase a Casio Graphical calculator to support their learning.

Department Development and Future Plans

The Department is currently working on a range of strategies to improve the impact of feedback – as well as considering how to reduce workload. As a team, we are constantly looking for ways to harness the talent of each member of staff to make us a ‘high-performing team’, rather than just a team of high-performers. We regularly engage in peer coaching and peer observation to provide a supportive environment for trying and evaluating new methods in the classroom, and this is a strategy which we are seeking to consolidate and develop further over the coming months and years.

**Examination Results**

 GCSE



A level

Table

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**Job Description**

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| **Job Title** | **Teacher of PE & Maths** |
| **Job Description** | This job description forms part of the contract of employment of the successful applicant. The appointment is subject to the conditions of employment of Teachers contained in the School Teachers’ Pay and Conditions document and other current educational and employment legislation. |
| **Review Date of Job Description** | January 2020 |
| **Establishment** | Wood Green School, Woodstock Road, Witney, OX28 1DX |
| **Responsible to:** | Department head |
| **Responsible for:** | Teaching and supporting all designated classes in PE & Maths |
| **Purpose of Post** | * To implement and deliver an appropriately broad, balanced, relevant and differentiated curriculum for students and to support a designated curriculum area as appropriate * To monitor and support the overall progress and development of students as a Teacher/Form Tutor * To facilitate and encourage a learning experience which provides students with the opportunity to achieve their individual potential. * To contribute to raising standards of student attainment * To share and support the school’s responsibility to provide and monitor opportunities for personal and academic growth |
| **Teaching** | * To undertake a designated programme of teaching across all key stages * Teach consistently high-quality lessons * Plan and deliver schemes of work and lessons that meet the requirements of the KS3, 4 and 5 * Be a role model for students, inspiring them to be actively interested in the subject * To maintain appropriate records and to provide relevant accurate and up-to-date information for MIS systems * To complete the relevant documentation to assist in the tracking of students * Set expectations for staff and students in relation to standards of achievement and the quality of learning & teaching * Prioritise and manage time effectively, ensuring continued professional development in line with the role * To follow the school policies and procedures * To ensure the effective/efficient deployment of classroom support * To maintain discipline in accordance with the school procedures, and to encourage good practice with regard to punctuality, behaviour, standards of work and homework * Follow schemes of work for the subject at all Key stages * Promote aspects of Personal Development related to subject * Updating professional knowledge and expertise as appropriate to keep up to date with developments in teaching practice and methodology, in general, and in the curriculum area of the subject * Promote subject learning through out of hour’s activities * Ensuring a high-quality learning environment throughout the subject area. |
| **Assessment, Feedback and Tracking** | * To lead, monitor and evaluate the assessment and feedback to students in line with whole school and department policy * To follow department monitoring and tracking systems relating to students’ attainment, progress and achievement * Mark, grade and give written/verbal and diagnostic feedback as required * Undertake assessment of students as requested by external examination bodies, curriculum areas and school procedures * Assess, record and report on the attendance, progress, development and attainment of students and to keep such records as are required * Complete the relevant documentation to assist in the tracking of students * To follow department policy regarding department tracking of student progress and use information to inform learning and teaching * Follow setting and co-ordinating assessment arrangements in the subject at all Key Stages, and in all areas as required by school policies, including standardising those assessments. |
| **Staff Development** | * To continue personal development in the relevant areas including subject knowledge and teaching methods * To engage actively in the Performance Management process * Participate in whole school CPD programmes * To take part in the staff development programme by participating in arrangements for further training and professional development. |
| **Student Support and Progress** | * To be a Form Tutor to an assigned group of students * To promote the general progress and well-being of individual students and the Tutor Group as a whole * To liaise with the relevant pastoral leaders to ensure the progress of students * To register students, accompany them to assemblies, encourage their full attendance at all lessons and their participation in other aspects of school life * To evaluate and monitor the progress of students and keep up-to-date student records as may be required * To lead the National Baccalaureate within the tutor group * To contribute to the preparation of Action Plans and other reports as required * To alert the appropriate staff to problems experienced by students * To communicate as appropriate, with the parents of students and with persons or bodies outside the school concerned with the welfare of individual students, after consultation with the appropriate staff. * To contribute to PSHE and citizenship and enterprise according to school policy * To apply the Behaviour for Learning policy so that effective learning can take place * Meet with students over whom there are concerns and contact home where necessary in conjunction with student support team and department heads. |
| **Safeguarding** | Be keenly aware of the responsibility for safeguarding children and to help in the application of the Safeguarding and Safe Practices policy within the school.  Comply with the school’s Safeguarding Policy in order to ensure the welfare of children and young persons. |

**Person Specification**

|  |  |  |
| --- | --- | --- |
| criteria | | qualities |
| **Qualifications  and training** | * Qualified teacher status * Successful teaching experience * Evidence of professional development relevant to this role | |
| **Skills and knowledge** | * Good classroom practice, constantly showing a positive and resilient approach to students and staff * Excellent communication and organisational skills * Knowledge of effective teaching and learning strategies * A good understanding of how children learn * Ability to adapt teaching to meet students’ needs * Ability to build effective working relationships with students * Knowledge of guidance and requirements around safeguarding children * Knowledge of effective behaviour management strategies * Effective communication and interpersonal skills * Ability to build effective working relationships with staff and other stakeholders | |
| **Personal qualities** | * High expectations for all students and belief in bringing out the best in all * Commitment to upholding and promoting the ethos and values of the school * Commitment to always act with integrity, honesty, loyalty and fairness to safeguard the assets, financial integrity and reputation of the school * Ability to work under pressure and prioritise effectively * Commitment to maintaining confidentiality at all times * Commitment to equality | |

We are not looking for the impossible! If you think that you have at least some of these attributes, we would very much like to hear from you.

Appointment will be subject to enhanced DBS check, qualifications and experience checks and satisfactory references.

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Wood Green School

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