



## Nene and Ramnoth School PE Teacher Job Description



**In accordance with the school's policies and under the direction of the Executive Principal/Head of Schools:**

### **Teaching:**

Teaching all areas of PE across EYFS, KS1 & KS2.

To deliver after school and lunchtime sports clubs.

To plan and prepare schemes of work and complete planning documentation.

To present and teach enthusiastic, imaginative PE lessons that motivate children and cater for the needs and abilities within the class.

To organise the working area and learning resources to create a positive and stimulating learning environment.

To promote the safeguarding, welfare, intellectual, physical and personal development of the children you are teaching and to provide guidance and advice to pupils on educational and relevant social matters.

To make records of and reports on the personal and social needs of children when required..

To participate in arrangements for preparing children and assessing children for Standard Attainment Tests and recording and reporting assessments; and participating in arrangements for supervision during tests.

### **Assessment, Recording and Reporting:**

To assess, record and report on the development, progress and attainment of the children you are teaching.

To use assessment effectively to plan for further learning.

To provide or contribute to oral and written assessments, reports and references relating to individual children and groups of children.

### **Appraisal:**

To participate in arrangements for the appraisal of your own performance.

### **Further Training and Professional Development:**

To keep under review your methods of teaching and programmes of work and participate in arrangements for your further training and professional development as a teacher.

### **Curriculum Development:**

To advise and co-operate with the Executive Principal/Head of Schools and other teachers on the preparation and development of courses of study, teaching materials, teaching schemes, methods of teaching and assessment and pastoral arrangements.

To take responsibility for a specific National Curriculum subject.

**Discipline, Health and Safety:**

To maintain good order and discipline among the children and safeguard their health and safety both when they are authorised to be on the school premises and when they are engaged in authorised school activities elsewhere.

**Staff meetings:**

To participate in meetings at the school, which relate to the curriculum for the school or the administration or organisation of the school, including pastoral arrangements.

**Communication:**

To communicate and consult with the parents of children, or others who have a legitimate interest in the children you are teaching.

To communicate and co-operate with persons or bodies outside the school; and participate in meetings arranged for any of the purposes described above;

**Management and Administration:**

To attend assemblies, register the attendance of children and supervise children, whether these duties are to be performed before, during or after school.

To take such part as may be required of you in the review, development and management of activities relating to the curriculum, organisation and pastoral functions of the school.

To participate in administrative and organisational tasks related to the duties described.

To manage or supervise anyone providing support in your class.

To order and monitor use of resources.

**Cover:**

To supervise, and so far as is practicable teach any children, whose teacher is not available to teach them.

**General Professional Duties**

To carry out particular duties as may reasonably be assigned to you by the Executive Principal or Head of Schools.

To contribute to the overall life and work of the school.

*Nene & Ramnoth School, including Little Owls Nursery, is committed to safeguarding and promoting the welfare of children and young people. All staff and volunteers are expected to share this commitment and behave in a way which reflects this.*

*Appointment to this post will be subject to satisfactory pre-employment checks including a Barred List check, Disclosure and Barring Service check and references.*