



**BEACON
ACADEMY**

AMBITIOUS FOR EXCELLENCE

PE Technician

Information for applicants

June 2024



MARK
Education
Trust

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Welcome to MARK Education Trust

After operating as a Single Academy Trust for several years, we were delighted to become a fully functioning Multi Academy Trust when Uplands Academy joined our first school, Beacon Academy, on September 1st 2022.

Our trust's motto is 'ambitious for excellence' and this applies to all aspects of its work, including governance. From September 1st 2022, our trust moved from being a multi academy trust operating as a single academy trust, to a fully functioning multi academy trust containing our two East Sussex based secondary schools, Beacon Academy in Crowborough and Uplands Academy in Wadhurst.

Our trust's mission statement is:

MARK Education Trust provides the best possible education for our students, preparing them for life, so they can stand equally alongside their peers, locally, nationally and globally.

The guiding values of MARK Education Trust are:

M – Motivated: to create exceptional, caring and safe educational establishments
A – Ambitious: high expectations of staff and students
R – Resourceful: ensuring efficiency and value for money
K – Knowledgeable: valuing learning for life

Our vision

MARK Education Trust will create:

- Schools with their own strong identity underpinned by shared values
- Schools with expertly taught broad and balanced curriculums which give students the knowledge they need to further their education and thrive in adult life
- Schools which through collaboration constantly improve so that they are recognised for their outcomes at a local, regional and national level
- Schools which are the school of choice for their community and the employer of choice for the best professionals
- Safe and happy environments which enable students and staff to thrive and succeed
- Governance, leadership and management which is robust at all levels, ensuring that the trust is fully accountable to its stakeholders
- A strategy of 'growth with care', ensuring that the trust is able to meet the needs of and invest in its own academies as well as the capacity to support further academies

Letter from our Executive Headteacher



Post of PE Technician

We are seeking applications from dedicated and hardworking professionals with a desire to work in a successful, thriving and supportive 11-18 Academy making a positive contribution to our Physical Education department as a Physical Education Technician. You will be required to work alongside the Physical Education team to help setup equipment, support lessons and carry out any administrative tasks required. The post will suit someone with a natural ability to engage with young people. This role is a superb opportunity for anyone wishing to gain experience in a school environment, possibly as part of their career development.

Context

We are a split site, semi-rural, mixed 11-18 non-selective converter academy with approximately 1630 students, including over 250 students in our Sixth Form. We are situated centrally in Crowborough on the outskirts of the Ashdown Forest, an area of outstanding natural beauty. We are close to Tunbridge Wells and the South Coast. The vast majority of our staff travel to Beacon from a variety of destinations within the South East, including Brighton, Eastbourne, Lewes and Tunbridge Wells.

Our catchment area generates our truly non-selective intake, both in terms of ability and socio-economic background. We are an oversubscribed school. We draw students from more than 10 primary schools in Crowborough and the surrounding areas. We also attract applications from an increasing number of students outside of our catchment area, however, due to our oversubscription we are generally only able to offer places to those within our pre-defined community area.

Our sixth form provision is accommodated entirely at our Green Lane site, an 800m five minute walk from our main Beeches site which accommodates years 7-11. We are immensely proud that we retain a high proportion of our Sixth Form students from Beacon Academy as well as recruiting students from other local and international schools.

Vision, culture, expectations and outcomes

Our vision is to provide the best possible education for all of our students and to be ambitious for excellence in all we do. Whether a member of staff, trustee (governor) or student, we all work relentlessly to inspire and believe in one another to achieve our ambitions and succeed in life.

At Beacon Academy there is an expectation that as staff and students, we will work hard, be ambitious, self-motivated, inquisitive, resilient and determined to succeed. Our students work incredibly hard, are polite, respectful, well behaved, well presented and ready to learn. They are expected to be caring, considerate and tolerant in lessons, social time and whilst travelling to and from school. These areas are reinforced and adopted positively by staff and students alike – there is a tangible sense of pride in being part of Beacon. Our students are meticulously supported by our experienced, loyal, highly skilled and highly effective team of staff.

This includes a dedicated, non-teaching Student Support Team consisting of a Head of Year (teaching staff) and an Assistant Head of Year (non-teaching staff) for each year group who support them throughout their time at Beacon Academy.

The rigorous focus on all of our students as unique individuals is paramount. There is an unprecedented determination and commitment from everyone who works at Beacon that they will succeed. We work diligently on our unapologetically high expectations and standards, allowing us to foster exceptional relationships in an environment that is consistently calm, safe, happy and orderly. I have no doubt that the combination of this with our broad, balanced curriculum and outstanding teaching contributes significantly to our sustained improvements across the board. Our latest A-Level and GCSE results are testament to this and to the teamwork of our phenomenal students and staff.

Exam Success

We consistently achieve well above average outcomes for our students. Progress 8 is the Government's main performance measure and reflects the value that schools add to the progress of their students in respect of their final GCSE grades, compared to that of their peers of similar prior ability across the country. In 2023 our Progress 8 score was 0.43. As ever, this is a reflection of our vision and our determination to consistently provide the best possible education for all of our students, and to become an exceptional school for our community, both locally and nationally.

We are incredibly proud of our Sixth Form students. In 2023, 90% of students who applied to University were successful in meeting the requirements for an offer, with 33% of those students leaving to attend a prestigious Russell Group University.

To apply

Once again, thank you for your interest in the post of PE Technician. Further details are provided in this pack on how to apply for this role. Completed application forms should be e-mailed to the HR Department at hr@beacon-academy.org

If you wish to have an opportunity to discuss this post informally, please contact our HR department on 01892 603000, or email hr@beacon-academy.org

Beacon Academy is committed to safeguarding and promoting the welfare of children and young people. Please come and visit us at any time and see for yourself. To arrange a visit please contact the HR Department.



Anna Robinson
Executive Headteacher



Beacon Academy Examination Results and Student Destinations 2022-2023

Key Stage 5 - A-Levels only	2022			2023		
	Beacon	National	E/Sussex	Beacon	National	E/Sussex
Average Grade	B-	B	B-	C+	C+	C+
Average Points	37.6	38.9	36.3	32.78	34.16	32.46
Progress Score	-	-	-	-	-	-
Achieving AAB or higher in at least 2 facilitating subjects	18%	21%	12%	15%	16%	9%
Grade and points for a student's best 3 A Levels	B 40.3	B- 38.25	C+ 34.73	C+ 34.89	C+ 34.68	C 31.27
Students completing their main study programme	-	-	-	-	-	-

Key Stage 5 - Applied General	2022*			2023		
	Beacon	National	E/Sussex	Beacon	National	E/Sussex
Average Grade	Merit+	Dist-	Dist-	Merit+	Merit+	Merit+
Average Points	29.9	32.0	31.0	27.33	29.52	29.90
Progress Score	-	-	-	-	-	-
Students completing their main study programme	-	-	-	-	-	-

Key Stage 5 - Tech Level	2022*			2023		
	Beacon	National	E/Sussex	Beacon	National	E/Sussex
Average Grade	Dist+	Dist-	Dist-	Dist	Merit+	Merit+
Average Points	41.6	30.6	30.3	35.39	28.50	27.24
Completion & attainment	-	-	-	-	-	-
Students completing their main study programme	-	-	-	-	-	-

Key Stage 4 - GCSE & Equivalents	2022			2023		
	Beacon	National	E/Sussex	Beacon	National	E/Sussex
Attainment of the year group on entry to secondary school (KS2 APS)^	103.4	103.5	102.6	105	104	-
9-7	31%	26%	-	26%	23%	-
English & Maths 4+ Standard Pass	82%	69%	66%	77%	65%	63%
English & Maths 5+ Strong Pass	63%	50%	46%	60%	45%	41%
English 4+ Standard pass	90%	70%+	76%	83%	70%+	72%
Maths 4+ Standard pass	84%	65%	70%	85%	65%	69%
English 5+ Strong pass	77%	54%+	62%	70%	54%+	56%
Maths 5+ Strong pass	69%	47%	51%	70%	47%	48%
Entering EBacc	40%	39%	33%	42%	39%	33%
Ebac APS	4.98	4.27	4.06	4.77	4.07	3.81
Attainment 8	55.01	48.8	46.5	51.6	46.4	43.6
Progress 8	+0.63	-0.03	-0.11	+0.43	-0.02	-0.19

Job Description

JOB TITLE:	PE Technician
PAY SCALE:	Single Status Pay Scale 4
JOB PURPOSE:	To provide the maintenance, cleaning, organisation and storage of our sports equipment. Assist sports events and after school clubs.
ACCOUNTABLE TO:	Head of PE

Main Duties and Responsibilities:

- To ensure that all areas of the sports department are correctly set up to meet the requirements of PE lessons and sports clubs.
- Planning, organising and assisting PE and games sessions for students, whilst providing feedback and training goals to aid student's physical development.
- Assisting and taking on key roles within major sports dates throughout the year, including: Cross-country, Sports Day and all events.
- Contribute to the Academy newsletter and virtual learning by communicating the latest fixture details, sports results and news headlines to the Marketing Officer.
- Responsible for updating sports noticeboards, fixture boards and displays regularly.
- Liaise with Teaching staff in matters concerned with student performance and discipline.
- To provide first aid and assist with emergency responses for all accidents, incidents and emergencies, reporting and maintaining corresponding records as required. Training will be provided if required.
- Participate in and assist with the organisation of trips and activities to enhance the teaching and learning of PE/Sport within the Academy.
- To assist with the setting up and packing away of whole school sports events and activities.
- Maintain all sports equipment and ensure that storage rooms are kept clean and tidy and that equipment is stored in a safe and orderly fashion when not in use.
- Complete routine astro maintenance as required, working alongside the Site Team
- Attend department meetings, training courses and other staff meetings as required.
- Assisting with sports trips and sports tours, as required.
- To keep the Head of Department and the Health & Safety Officer regularly and fully informed on any matters concerning the management, maintenance and upkeep of the sports equipment.

Support to Academy

- Be aware of and comply with policies and procedures relating to child protection, health, safety and security, confidentiality and data protection, reporting all concerns to an appropriate person
- Be aware of, support and ensure equal opportunities for all
- Contribute to the overall ethos/work/aims of the Academy
- Appreciate and support the role of other professionals
- Attend and participate in relevant meetings as required
- Assisting in the organisation of trips and extra-curricular activities
- Participate in training and other learning activities and performance development as required
- Assist with student needs as appropriate during the school day
- Prepare and maintain display boards in the department and around the school
- Refill printers with paper and replace cartridges as required
- Assist students with basic computer work and printing
- Attend Open Days once a year

Job Description cont.

Performance Management

- Participating in the Academy's arrangements for performance management, professional development and that Academy's arrangements for quality assurance and internal verification
- Attend relevant CPD opportunities

General Responsibilities

To undertake such other duties appropriate to the grade of the post as the Headteacher may from time to time reasonably determine

Safeguarding

Beacon Academy is committed to safeguarding and promoting the welfare of children and young people. We expect all staff to share this commitment and to undergo appropriate checks, including enhanced DBS checks

Beacon's teachers are also accountable for promoting a positive image of the value of education within the student body of the Academy and in the wider community. Other whole Academy responsibilities include tutoring, or a commitment to the Academy pastoral system, attendance at INSET and other reasonable duties as directed by the Headteacher.

This job description sets out the duties of the post at the time it was drawn up. The post holder may be required from time to time to undertake other duties within the school as may be reasonably expected, without changing the general character of the duties or the level of responsibility entailed. This is a common occurrence and would not justify a reconsideration of the grading of the post.

Person Specification

ESSENTIAL	DESIRABLE
<p>Qualifications</p> <ul style="list-style-type: none"> • Good academic background • An interest in a variety of sports and physical activities 	<p>Qualifications</p>
<p>Experience</p> <ul style="list-style-type: none"> • Experience of using ICT is essential • Experience of a range of sports 	<p>Experience</p> <ul style="list-style-type: none"> • Experience of working in an educational setting
<p>Philosophy</p> <ul style="list-style-type: none"> • Working collaboratively with other team members • Equality of opportunity • The responsibility of contributing to whole team effort 	<p>Philosophy</p> <ul style="list-style-type: none"> • An understanding of Academy status • An understanding of PE as part of the whole curriculum
<p>Skills</p> <ul style="list-style-type: none"> • Enthusiasm for sports and physical wellbeing • Ability to promote the participation and competition sport • Ability to work in an organised and methodical manner • Ability to maintain sports facilities and equipment • Ability to assist with the Academy newsletter by communicating the latest fixture details • Ability to communicate with a range of audiences including other employees within the school, students and parents • Ability to identify work priorities and manage own workload to meet deadlines whilst ensuring that lower priority work is kept up to date • Ability to show sensitivity and objectivity in dealing with confidential issues 	
<p>Personal Qualities</p> <p>We will look for evidence of personal qualities such as vision, a team player, initiative, solution focussed, energy, self-motivation, resilience and a sense of humour!</p>	



Staff Testimonials

Beacon Academy is an amazing place to work because of the friendly and helpful staff, there is a strong culture of collaboration and support that allows everyone to develop their practice. The strong focus upon CPD provides everyone the opportunity to learn the latest cutting-edge developments in education and this is a major benefit for anyone wishing to further develop their practice. Our facilities and new technology allow us to provide engaging lessons to provide our learners with the perfect learning environment.

I would recommend Beacon Academy to anyone wanting to teach in a school that favours aspirational ethics and outstanding practice, because there are so many opportunities for ambitious staff who are keen to collaborate, develop and share best practice in order to progress in their career.

Senior Deputy Headteacher

I have thoroughly enjoyed coming to work at Beacon Academy. The commitment and dedication from the staff to ensure students are achieving, and going above in and out of lessons is amazing to see. As an NQT I received so much support from other members of staff and feel like I can ask anyone for help. The commitment and extra time given to the students is what makes Beacon such a good school to work in.

Teacher of Mathematics

Applications

Please note that applications will be considered as they are received and you are therefore advised to submit your application as early as possible, as some interviews may take place, and an appointment may be made, before the closing date is reached for this position.

If, like us, you are passionate about providing the best possible education for all students in a school with sustained improvement and a culture of high expectations and ambition, please ensure you:

1. Complete the statutory application form.
2. Provide a letter of application that is no longer than 2 sides of A4. It is recommended that your letter is structured according to the main headings of the person specification. Please include any achievement data that are applicable to the role you are applying for. If possible, this should be across 3 years; otherwise please provide your latest set of results.
3. Provide two references, one of whom must be the Headteacher from your current school or most recent significant employer.

Beacon Academy is committed to providing the best possible care and education to its students and to safeguarding and promoting the welfare of children and young people. The Academy is also committed to providing a supportive and flexible working environment to all its members of staff.

The Academy recognises that, in order to achieve these aims, it is of fundamental importance to attract, recruit and retain staff of the highest calibre who share this commitment. Please refer to our Recruitment, Selection and Disclosure Policy and Procedures which supports our statutory obligation to comply with Keeping Children Safe in Education 2023.

Further information can be found on our website.

Completed applications should be sent to:

Human Resources
Beacon Academy
North Beeches Road
Crowborough
East Sussex TN6 2AS
Telephone: 01892 603000
Email: hr@beacon-academy.org

