

## **Job Description**

## **Post: Part Time Peripatetic Music Tutor**

## **Purpose**

To challenge educational and social disadvantage by providing music tutoring in order to achieve the highest possible standards and prepare all our students to lead successful lives.

## **Duties and Responsibilities**

- Plan and deliver high quality instruments to individuals and groups of students.
- Plan and direct high quality ensembles as directed by the Head of Music.
- Prepare students for external performance examinations such as GCSE, A level and ABRSM or similar.
- Prepare individuals and ensembles for academy concerts and other events on a regular basis and attend these concerts as an ambassador for the Music Department as requested by the Head of Music.
- Select and / or arrange musical repertoire according to the needs of students.
- Engage fully in the academy appraisal process to fulfil personal potential and be able to participate effectively in the implementation of the academy's goals and improvement plan.
- Attend meetings / training and carry out administrative tasks and duties as specified by the Head of Music this will include the creation of a student timetable which is effectively rotated and submission of student reports as per the academy calendar.
- Consistently implement all academy policies.
- Report any safeguarding concerns immediately to a Designated Safeguarding Lead.
- Carry out any other reasonable duties as requested by the Principal.

This job description is not necessarily a comprehensive definition of the post. It will be reviewed annually.

