

St. Anthony's

Catholic Primary School

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"Growing together
on a journey with Jesus"

St Anthony's Catholic Primary School

Job Specification

September 2021

EMPLOYEE SPECIFICATION:

Detailed below are the types of skills, experience and knowledge that are required of applicants applying for the post. The 'Essential Requirements' indicate the minimum requirements, and applicants lacking these attributes will not be considered for the post. The points detailed under 'Desirable Requirements' are additional attributes to enable the applicant to perform the position more effectively or with little or no training. They are not essential, but may be used to distinguish between acceptable candidates.

Ess= Essential Des= Desirable MOA= Method of assessment

CATHOLICITY	Ess	Des	MOA
Practicing Catholic		*	A L I R
Demonstrate a commitment to the distinctive nature of a Catholic school	*		L I R
Have an understanding of the practices within a Catholic school		*	L I R
CCRS or equivalent		*	A
Active in the church or parish		*	L I R



SKILLS	Ess	Des	MOA
High level of written, oral and communication skills	*		A L I R
Ability to communicate effectively orally and in writing to a range of audiences	*		A L I R
High level of organisational and planning skills	*		L I R
An excellent classroom practitioner (in EYFS, Key Stages 1 or 2)	*		L I R
Work effectively as part of a team, relating well to colleagues, pupils and parents	*		L I R
Ability to demonstrate a commitment to equality of opportunity for all pupils	*		L I R
Ability to investigate, solve problems and make decisions		*	L I R
Management of people and resources		*	L I R
Able to use own initiative and motivate others		*	L I R
Ability to demonstrate high level IT skills in personal and educational situations	*		A L I R
Ability to relate to and empathise with pupils and to develop trusting and respectful relationships with them	*		L I R
Respect for confidentiality of information concerning individual pupils and ability to use discretion in circumstances of disclosure	*		A L I R
Ability to offer expertise in a specific subject or area (please state on application)		*	A L I R
Ability to teach across primary age range (please outline preferred key stage EYFS, KS1 or KS2 on application).		*	A L I R
Commitment to an involvement in extra-curricular activities.	*		A L I R
Evidence of sharing in and contributing to the corporate life of the school.	*		L I R

KNOWLEDGE/PROFESSIONAL DEVELOPMENT	Ess	Des	MOA
Degree and QTS	*		A
Knowledge of current educational research, practice and issues	*		L I R
Evidence of continuing professional development		*	A L I
Take responsibility for their own professional development		*	L I
Knowledge of the provisions of national strategies	*		L I
Effective use of IT to support learning, including experience of remote learning		*	L I
Any statutory curriculum requirements and the requirements for assessment, recording and reporting of pupils' attainment and progress.	*		L I

Full working knowledge of relevant policies/codes of practice/legislation	*		A L I R
Knowledge of safeguarding	*		A L I R
Understanding of the implications of the Code of Practice for Special Educational Needs for teaching and learning		*	A L I R

LEADERSHIP	Ess	Des	MOA
As the lead professional in the classroom show an ability to advise and support other staff	*		L I R
Establish clear expectations and constructive working relationships in your own classroom through team working and mutual support; devolving responsibilities and delegating tasks where appropriate	*		L I R
Plan, allocate, support and evaluate work undertaken by other staff in the classroom	*		L I R
Lead professional development through example and support		*	L I R

DISPOSITION AND ATTITUDE	Ess	Des	MOA
Positive and optimistic attitude towards School Improvement and Inclusion	*		L I R
Open-minded and receptive to new ideas, approaches and challenges	*		L I R
Places high priority on effective team working and works easily and comfortably in a team environment, classroom, school wider community	*		L I R
Commitment to an involvement in extra-curricular activities.	*		L I R
Evidence of sharing in and contributing to the wider life of the school.	*		L I R

METHOD OF ASSESSMENT(MOA)	A	=	Application Form
	L	=	Letter
	I	=	Interview
	R	=	Reference

Any job offer made is subject to the receipt of satisfactory references and an enhanced DBS disclosure. All candidates must accept and commit to the principles underlying Equal Rights policies and practices.

All candidates must bring copies of their qualifications and proof of identity if called to interview.