



Brough Primary School

Class Teacher – Job Share

Job description

Responsible to: Head teacher

Duties:- This job description describes in general terms the normal duties which the post-holder will be expected to undertake. However, the job or duties described may vary or be amended from time to time without changing the level of responsibility associate with the post.

Knowledge and understanding:

- Have a detailed knowledge of the relevant aspects of the pupils' National Curriculum and statutory requirements.
- Have a secure knowledge and understanding of all subjects.
- Understand progression in all subjects.
- Cope securely with subject-related questions which pupils raise, and know about pupils' common misconceptions and mistakes .

Planning and setting expectations:

- Identify clear teaching objectives, content, lesson structures and sequences appropriate to the subject matter and the pupils being taught.
- Complete medium-term planning/overview for the foundation stage/Year 1 by the end of the first week of half term.
- Complete weekly plans for foundation stage/Year 1.
- Set appropriate and demanding expectations for pupils' learning and motivation.
- Set clear targets for pupils learning, building on poor attainment.
- Identify pupils who have special educational needs, and know where to get help in order to give positive and targeted support.
- Compile, implement and keep records of Individual Pupil Plans (IPPs).

Teaching and managing pupils learning:

- Ensure effective teaching of whole classes, groups and individuals so that teaching objectives are met, momentum and challenge are maintained, and best use is made of teaching time.
- Use teaching methods which keep pupils engaged including stimulating pupils' intellectual curiosity, effective questioning and response, clear presentation and good use of resources.
- Set high expectations for pupils' behaviour, establishing and maintaining a good standard of discipline through well-focused teaching and through positive and productive relationships.
- Embrace our position as a passionate Eco-School, delivering our school curriculum offer in this area.

Assessment and evaluation:

- Assess how well learning objectives have been achieved and use this assessment for future teaching.
- Utilise our online assessment tool to monitor and assess progress in learning.
- Mark and monitor pupils' class and homework, providing constructive oral and written feedback, setting targets for pupils' progress.

Pupil Achievement:

- Secure progress towards pupils' targets.

Relations with parents and the wider community:

- Know how to prepare and present informative reports to parents and attend parents' evenings through the year.
- Recognise that learning takes place outside the school context and provide opportunities to develop pupils' understanding by relating their learning to real and work-related examples.
- Understand the need to liaise with agencies responsible for pupils' welfare.

Managing own professional development:

- Understand the need to take responsibility for their own professional development and to keep up to date with research and developments in pedagogy and in the subjects they teach.
- Understand their professional responsibilities in relation to school policies and practises.
- Set a good example to the pupils they teach in their presentation and their personal conduct.
- Evaluate their own teaching critically and use this to improve their effectiveness.

Managing and developing staff and other adults:

- Establish effective working relationships with professional colleagues.

Managing resources:

- Select and make good use of textbooks, our technology and online learning in the school and other learning resources that enable teaching objectives to be met.