**Welcome from the new Headteacher**

Thank you for your interest in joining the **King Edmund School** as our new **Personal Assistant to the Headteacher (Headteacher’s PA)**

I’m Jo Ingate, the newly appointed Headteacher of this remarkable school—a place already filled with energy, heart, and potential. From my very first steps through the gates, I felt something special: the warmth of our students, the dedication of our staff, and the shared passion for what this school can become. It is a privilege to now be appointed to lead KES into its next extraordinary chapter from September 1st.

My vision is bold and clear: we are on a journey to become **the school of choice in Essex**—**one of the very best locally and then nationally.** A centre of excellence and innovation, where high expectations meet high support, and where every student is challenged, inspired, and uplifted to exceed their own expectations. This isn’t a dream, it is a promise. A promise we want you to be part of.

To help us realise that vision, we are looking for a talented **Personal Assistant to the Headteacher (Headteacher’s PA)** who shares our belief in the power of education to transform lives. You’ll be joining a school where your subject expertise, passion for learning, and ability to inspire young people will be deeply valued and supported.

This is more than a ‘new job’. It’s an opportunity to help shape the future of a school where:

* Every lesson is purposeful and knowledge-rich.
* We do not tolerate disruption; our leadership and systems will ensure that no lesson is disrupted. - teachers come here to be brilliant teachers and advocates of students' life chances.
* Every student matters and is known, valued, and supported.
* Education matters. It empowers students with opportunities that they would otherwise never have. This is an opportunity to make a huge difference every day to many students and families.
* Staff thrive in a culture of collaboration, professional growth, and high impact and are trusted and empowered to do so.
* Innovation is encouraged, and ambitions are limitless.
* Staff will be given the autonomy to shine, empowered by mastery and purpose with our newly shaped support systems and highly visible leadership.

We are proudly a **Single Academy Trust**, committed to shaping our own destiny and able to make agile decisions for the greater good of our staff and students. We are building a culture where **excellence is the baseline**, and where transformation is already in motion—not just through teaching and learning, but through the stunning, state-of-the-art new facilities we will be opening in 2025. This is phase one of a long-term investment in our school’s physical and educational future.

The new building includes 17 modern classrooms, specialist teaching spaces and studios, new offices, meeting rooms, and a beautiful new school hall. It is a symbol of our ambition—and it’s just the beginning.

Phase two, shortly starting, will see further redevelopment across the entire site, reflecting our determination to give staff and students the very best.

But more important than buildings are the people—and we are growing a team that is exceptional. If you are an ambitious, reflective teacher who wants to be part of something truly exciting, I urge you to visit us. Come and see our incredible students, meet our passionate staff, and feel the momentum building.

We are not just imagining dreams at KES—we are building them. Brick by brick. Lesson by lesson. Together.

I look forward to welcoming you to King Edmund School. Should you have any questions please do book an appointment for a tour of the school and to meet myself and some of our team.

With warm regards,

  
 **Jo Ingate** *Headteacher Designate*