



Employee Specification. Post: Personal Care Assistant

<i>Criteria</i>	<i>Essential/ Desirable</i>	<i>Method of Assessment</i>	<i>Notes</i>
Personal Qualities, Knowledge, Skills <ul style="list-style-type: none"> • Calm manner • Able to communicate well & record observations • Positive, caring & enthusiastic • Safeguarding of pupils prioritized • Interested in & enjoy working with children • Initiative & hardworking • Positive attitude • Understand need to & able to keep information Confidential • Knowledge & ability to work effectively in a team • Knowledge of procedures to provide personal care and support to children 	<p>E</p> <p>E</p> <p>E</p> <p>E</p> <p>E</p> <p>E</p> <p>E</p> <p>E</p> <p>D</p>	<p>I</p> <p>AI</p> <p>AI</p> <p>AI</p> <p>I</p> <p>AI</p> <p>I</p> <p>I</p> <p>AI</p> <p>AI</p>	
Experience <ul style="list-style-type: none"> • Experience of working with children on a one-to-one basis • Experience of working with children with additional sensory needs • Experience of working with pupils with emotional and behavioural needs • Experience of providing personal care 	<p>D</p> <p>D</p> <p>D</p> <p>D</p>	<p>AI</p> <p>AI</p> <p>AI</p> <p>AI</p>	
Specific Requirements <ul style="list-style-type: none"> • Suitability Work with Children • Commitment to uphold the Christian ethos of the school 	<p>E</p> <p>E</p>	<p>SC</p> <p>AI</p>	

A = Application form/letter

I = Interview

SC = Safeguarding checks Incl Enhanced DBS/References