

**Meadow Farm Community Primary School**

**Person Specification**

**Post: Phase Leader**

**"This school is committed to safeguarding and promoting the welfare of children and young people/vulnerable adults and expect all staff and volunteers to share this commitment"**

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Essential** | **Desirable** | **Measured by** |
| **Education/Qualifications and Professional Development** | Qualified teacher with at least three years recent experience  Recent relevant in-service training in current educational practices  Commitment to own and further professional development  Experience of teaching in either EYFS, KS1 or KS2 | Evidence of further professional training/development  Experience of teaching across the whole primary age range | Application form Certificates Interview |
| **Skills/Abilities** | Strong interpersonal and communication skills.  Good presentation skills  The ability to motivate and inspire others  The ability to relate well to both children and adults  The ability to liaise with parents and other agencies  The ability to collaborate with a highly motivated and empowered team of staff and governors  The ability to deal sensitively with other people and resolve conflict  A confident decision maker | The ability to learn quickly and to be adaptable  A high level of ICT skills | Interview  References |

|  |  |  |  |
| --- | --- | --- | --- |
| **Experience and knowledge** | Excellent knowledge of the curriculum, including  recent developments  Experience of successful leadership and management of the curriculum to achieve excellent standards of attainment and achievement  Practical working knowledge and application of ICT for curriculum organisation and management  A thorough understanding of how children learn  A clear understanding and empathy for the use of positive behaviour management strategies  Experience of leading whole school initiatives | Exemplary classroom practitioner  Experience of working in partnership with other Senior Managers to implement a vision for the school  Successful and varied teacher experience in more than one primary school /other phases  Involvement in review processes to develop better teaching and learning across the school, including the school development plan and target setting  Successful experience of putting equal  opportunities into practice  Experience of managing a budget  Experience of leading  INSET activities  Participation in work with other schools/agencies | Application form Interview References |
| **Personal Qualities/Interest and motivation in the job:** | An excellent record of attendance  A sense of humour  A positive approach to the management of change  Commitment to safeguarding and promoting the welfare of children  A commitment to the caring ethos of the school  A commitment to involving and promoting community partnership and extended schools activities .Ability to work under pressure and to meet deadlines  High personal and professional standards and to act as a role model for others | An energetic and enthusiastic approach  Participation in community activities | Application Form Interview References |