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|  | **JOB DESCRIPTION** |
| The Trust / school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment |
| **SCHOOL** | **Dobcroft Nursery Infant School** |
| **POST TITLE** | **PLAY LEADER** |
| **ROLE PROFILE** | **LD2** |
| **JOB NUMBER** | **SCH/BP/LD/003** |
| **GRADE** | **2** |
| **RESPONSIBLE TO** | **HEADTEACHER** |
| **RESPONSIBLE FOR** | **NOT APPLICABLE** |
| **HOLIDAY AND SICKNESS COVER** |  |
| **PURPOSE OF JOB** | **SUPPORT PUPILS DURING BREAKFAST AND AFTER SCHOOL CLUB, TAKE A LEAD IN DEVELOPING POSITIVE BEHAVIOUR AMONGST PUPILS, ORGANISE AND LEAD PLAY ACTIVITIES AND MAINTAIN PLAY EQUIPMENT. SUPPORT AND LEAD PLAY WORKERS IN DEVELOPING CHILDREN’S POSITIVE PLAY.** |
| **RELEVANT QUALIFICATIONS** |  |

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| **JOB DESCRIPTION FOR POST OF:- PLAY LEADER** |
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| **SPECIFIC DUTIES AND RESPONSIBILITIES** |

**The postholder must at all times carry out his/her duties and responsibilities within the spirit of the Trust and School Policies and within the framework of the Education Act 2002, and School Standards and Framework Act 1998 with particular regard to the statutory responsibilities of the Governing Bodies of Schools.**

1. Contributing to the development of a positive approach to play.
2. Providing support and counselling for children finding it difficult to cope in the playground or Breakfast and After School Club.
3. Preparing games and activities in conjunction with other play leaders and play workers both outside and inside.
4. Leading activities and participating in play activities with children.
5. Organising and maintaining play equipment, ensuring its safe storage.
6. Supporting play workers in delivering play activities.
7. Attending staff meetings and staff development meetings when appropriate.
8. Maintaining records of pupil behaviour where necessary.
9. Establishing and maintaining relationships with other school staff and where appropriate with parents.
10. Participating in the school scheme of appraisal and performance management.
11. Undertaking any other duties and responsibilities after appropriate negotiations with the postholder and trade unions, which do not change the nature of this post.
12. To supervise the children during their outdoor / indoor play experience.
13. To supervise children in transition from outside / inside during inclement weather.
14. To ensure the standards of behaviour are maintained and comply with school behaviour policy.

Any other duties and responsibilities appropriate to the grade and role

All the above duties and responsibilities to be carried out in accordance with Peak Edge and School Policies, Standing Orders and current legislation with an emphasis on Customer Care, Equal Opportunities, Data Protection and Health and Safety.

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|  **ISSUE DATE:**  |