

Job Description

Job Title	Playworker (Level 1)
Grade	Scale 2 Point 3/4
Weeks per Year	38 weeks (term time only)
Hours Per Week	9 flexible hours per week term time during the hours 7.30am-9am and 3pm-6pm (with the possibility of additional hours on an as and when needed basis).
Responsible to	Club Manager

Purpose of Role

- Under the supervision of the Club Manager to initiate and supervise play and educational support for children in a safe and caring play environment incorporating an individual educational programme.
- Assist with the delivery of play and education to develop children's educational, physical, emotional, social and cultural beliefs through activities.
- Ensure that play and learning provides opportunities which reflect cultural diversity of community and promote equal opportunities.
- Create an environment in which play occurs naturally and is appropriate to the age and ability of the children.
- Ensure choices are created in a child-orientated environment with good standards of professional practice.
- Ensure children and parents/carers are inducted into the setting with relevant induction information and material provided.

General Requirements

- Ensure safe use of premises and equipment.
- To be flexible and undertake work related tasks or duties when necessary.
- Administer First Aid as appropriate.
- Contribute to the overall ethos, work and aims of the school.
- Be aware of and comply with policies and procedures relating to child protection, health safety and security, confidentiality and data protection, reporting all concerns to an appropriate person.
- Work with and support the role of other professionals.

Safeguarding

The school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

- All staff are expected to act in a professional manner at all times.
- All members of staff have a responsibility for promoting and safeguarding the welfare of children and young persons for whom they are responsible, or with whom she/he has contact.
- All staff need to adhere to and ensure compliance with the school's safeguarding and child protection policies/procedures at all times.
- If, in the course of carrying out the duties, a member of staff becomes aware of any potential risks to safety or welfare of children/adults s/he must report concerns to the school's Designated Lead for Child Protection.

Personal Development

- It is expected that you will take an interest in self-development. From time to time you will participate in a review of your work. Where appropriate you will be given suitable training to support your work. This may be done through discussions with staff, through reading and through participation on courses.

Other General Requirements

- An understanding of, and commitment to, equal opportunities for all, irrespective of race, disability or gender.
- Participate in the schools Performance management programme.
- Recognise own strengths and areas of expertise and use these to advise and support others.
- To attend appropriate staff meetings and participate in training sessions and other learned activities as required.
- The duties and responsibilities listed above describe the post as it is at present. The post holder is expected to accept any reasonable alterations that may from time to time be necessary.
- **Carry out any other related duties, as directed by the Headteacher, commensurate with the general level of responsibility of the post.**