

Information Booklet

Playworker with responsibility for leading sporting activities



A warm welcome from the Mast Academy Trust

Thank you for considering applying for this post within The Mast Academy Trust.

We genuinely believe that any of the schools within our Trust are wonderful places to work and develop your career.

We are a community of schools where relationships are positive, respectful and friendly. We consist of Birdsedge First School, Shelley First School, Kirkburton Middle School, Scissett Middle School and Scholes Junior and Infant School. We are an incredibly busy community of schools with lots going on all year round.

We are fortunate in having exceptional staff teams in all our schools who enthusiastically provide an engaging curriculum and a wealth of extra-curricular activities and experiences for our pupils to enjoy. Our schools, and the Trust, are supported by our dedicated and committed teams of Trustees and Governors.

As a community, we all work hard to ensure that pupils get the very best learning experience which supports them to achieve the very best outcomes.

We have a well-established passion for collaboration; working in partnership throughout the Trust and with a range of other alliances and as part of the Shelley pyramid of schools.

We would hope that what you read in the information pack, alongside your wider research about the Trust and schools, will encourage you to apply.



CEO – The Mast Academy Trust

About the Trust

The MAST Academy Trust was established in December 2016 to build upon strong, existing partnerships around the pupils and families in our locality through academy status. The Trust currently comprises of five schools across the 4-13 years age range. We are a collaborative Trust, with all leaders supporting the development of MAST within the context of an Executive Leadership Team. Working strategically together, within our Pyramid of schools and with other services, we aim to transform provision and outcomes for pupils and their families.

We want to support everyone to be the change they wish to see in the world. We understand that this is not about grand gestures, it's about helping individuals. Through a constant drive to enrich and develop our people, we can create a group of schools capable of achieving this goal. We remember this in everything we do, everything we say, every action we take, everything we promote. By keeping this focus, we aim to be an influential contributor to the world of education and an example to others.

Our vision for our pupils, staff and schools at the Mast Academy Trust is not defined by a statement but a set of key principles; principles that when united reveals our overarching vision. As individual schools and a Trust:

- We celebrate **individuality**
- We **collaborate** for the good of our children and staff
- We **inspire** our children, and our employees to **achieve** their ambitions
- We all **learn** from our experiences
- We ensure a **safe** and **caring** environment for everyone

We commit to:

- Put the **children** at the heart
- Value all our **people** and respect their well-being
- Serve the **community** around us
- **Respect** different opinions and then unite together
- Be willing to **challenge** and accept challenge
- **Support** all areas within the MAST Academy Trust
- Adhere to the Nolan Principles

The Mast Academy Trust

c/o Scissett Middle School, Wakefield Road, Scissett, Huddersfield, HD8 9JX
www.themast.co.uk | 01484 865444

Joining the Trust

Career Progression

The Trust is committed to developing all staff within their roles and creating opportunities for further career progression.

Pension

Every employee of the trust and the schools part of The Mast Academy Trust has access to the Teacher's Pension Scheme or the Local Government Pension Scheme.

Health and Wellbeing

As an employer we are committed to promoting and protecting the physical and mental health of all our staff. All employees in the Trust have access to a mental health and wellbeing service provided by Group Buy Scheme. The service provides counselling, medical and wellbeing support.

Supportive Colleagues

Wherever you work within the Trust, in our school teams or collaborative teams, in a teaching or support role, there are leaders and colleagues there to offer support and guidance throughout your career at the Mast Academy Trust.

Our new colleagues receive a comprehensive induction; all our colleagues receive ongoing Continual Professional Development provided by the Trust or from external providers.

One benefit of being part of a trust is you can learn and share knowledge and experiences with colleagues from the other schools within the Trust.

Equality

The Mast Academy Trust's aim is to attract people from diverse backgrounds to build on our inclusive culture and represent the communities we serve. We welcome applications from everyone regardless of sex, race, disability, age, sexual orientation, transgender status, religion or belief, marital status, or pregnancy and maternity.

We are committed to inclusivity and will consider requests for flexible working including part time and job share arrangements, where the role allows. We are committed to promoting and protecting the physical and mental health of all our staff.

We adopt a 'name blind' approach to shortlisting. Recruiting managers will not have access to personal information, including your name and contact details, until a shortlisting decision has been made.

About Scholes Junior and Infant School



Welcome to Scholes Junior and Infant School. We hope you find the information contained within this information pack useful in getting to know us and in understanding what our values are as a school.

Scholes Junior and Infant School is a small, village primary school set within a semi-rural part of Holmfirth, Huddersfield. There are currently 152 pupils on roll, divided into 6 classes.

We are a member of the Mast Academy Trust, which also comprises of Scissett Middle School, Birdsedge First School, Shelley First School and Kirkburton Middle School. We are also a part of the very successful Holmfirth Pyramid of schools. Most pupils come to us from the surrounding village of Scholes and then transfer to Holmfirth High School at the end of Year 6.

One of our key aims is to equip pupils with the essential knowledge and skills they need to lead happy and successful lives, as well as preparing them for the next steps in their learning journey. We have begun to establish robust curriculum plans and work closely with specialist leaders of education within the trust, as well as being part of a number of subject networks. This means we have access to expertise, but with the opportunity to make the right decisions for our school when it comes to the curriculum.

The team at Scholes are hardworking, dedicated and strive to provide the best curriculum possible which is reflective of the National Curriculum and the Scholes area. As part of the trust, we have established Rosenshein principles of instruction to maximise learning opportunities and help pupils remember the taught curriculum overtime. Alongside this, we aim to enrich the curriculum with a whole host of exciting visitors, trips and activities to add to pupils' cultural capital.

Pupil development at Scholes School is rooted within our core values of Respect, Resilience and Responsibility. We foster Respect for ourselves, for others and for our learning environment, ensuring that every interaction reflects care and consideration. From the very first days in Reception, pupils are encouraged to show Responsibility for their learning, their actions and their sense of belonging, building independence and confidence as they progress through school. We nurture resilience by helping children view setbacks as opportunities for growth, celebrating effort and perseverance alongside success. Our vision is for every child to develop a life-long love of learning, to feel valued and respected, to dream big and reach their full potential, and to take pride in themselves and their achievements. At Scholes, children really do "learn through enjoyment."

We specialise in supporting, nurturing and guiding pupils through this time in their lives – emotionally, socially and academically – in order that they can achieve well and feel safe. We believe strongly in the importance of inclusion, the development of the whole child, and meeting the needs of the individual.

Attendance is strong, bullying is rare, and pupils tell us they feel safe and well-cared for. Through stakeholder surveys, parents tell us they are very happy with their children's experience at school; the progress their children make and the quality of teaching each child receives. We believe that development is most effective in a calm and orderly atmosphere where children are encouraged to behave in an appropriate manner and where self-discipline and resilience is important and valued. Pupils are encouraged to take responsibility for themselves and their learning, seeing themselves as citizens of the community - citizens who can make a difference.

Mrs Lisa Pugh – Headteacher

Playworker

For the Mast Academy Trust

Organisation	Scholes Junior and Infant School
Job Scale	Grade 2 - Pro rata salary £4486.71
Hours	8 hours per week term time only. Monday to Thursday 3:30 pm to 5:45pm
Type	Permanent
Job share	Applications can be considered
Location	The primary place of work shall be Scholes Junior and Infant School, you may be required to work at any school within the Trust.
Responsible to	Headteacher

JOB CODE	PWSJIS1225
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The Mast Academy Trust and its members, trustees, governors, executive leaders and Headteachers are committed to safeguarding, promoting the welfare of children and young people and ensuring that safer recruiting procedures are in place; it expects all staff and volunteers to share the commitment.

Appointments will be subject to an Enhanced DBS check.



Overview

Schools are providers of education, and extended learning services, all of which benefit pupils, parents and the local community. Scholes Junior and Infant School is part of The Mast Academy trust who is a diverse employer that encourages the development of its staff who in turn deliver quality services to pupils and parents whose expectations are constantly rising both in terms of better services and access to them. Employees feel that they are contributing to the local community and making a difference to people's lives whilst working in a dynamic, fair and flexible environment.

This job is part of our Other Support job family which plays a key role in supporting schools to deliver high quality services.

In your role you will be part of a team within the school. You will support the delivery of an effective education and curriculum function in line with schools policies and procedures.

Basic Job Purpose

To assist in securing the health, safety, welfare and good conduct of pupils, organising and supporting appropriate play activities and good behaviour in accordance with the practices and procedures of the school.

KEY AREAS

1. Supervision of Pupils
2. Promoting Positive Behaviour
3. Promoting Personal and Social Skills
4. Appropriate Communication
5. General

Main Responsibilities – Playworker

Supervision of Pupils

- To supervise and monitor play areas, and activities with pupils during our Out of School Club.
- To lead activities including sports / art & crafts.
- Supporting the maintenance of games and equipment available for use of the pupils during Out of School Club.
- To undertake the personal care of pupils including toileting, dressing, sickness, as appropriate.

Promoting Positive Behaviour

- To encourage positive behaviour through implementation of school's behaviour policies and practice and dealing with incidents as directed.
- To encourage pupils understanding and knowledge of the impact of their actions within the remit of Health and Safety.
- Assist within the parameters of school positive behaviour practices and procedures, assist as appropriate to promote the maintenance of Health and Safety.
- To provide information to the Out of School Manager for the recording of incidents or occurrences.

Promoting Personal and Social Skills

- To encourage pupils to maintain hygiene standards (eg. washing hands after toileting)
- To encourage pupils to leave all areas in a tidy condition.
- To encourage good relations between pupils and adults through informal discussion and play situations.
- To help set up, daily, the equipment and play areas for pupils to use in the Breakfast and Out of School Club.
- To be actively involved and encourage games/activities during the sessions.
- To encourage and develop social skills such as mutual respect and trust.
- To be aware of cultural and social factors which may have an effect on the supervision of the pupils.

Appropriate Communication

- To report accidents or other occurrences such as child protection issues immediately to the Out of School Club Leader.
- As necessary, pass on verbal or written information to the Out of School Club Leader or appropriate staff.
- To communicate effectively with both parents and other school staff as appropriate during handover times.

General

- Show a commitment to diversity, equal opportunities and anti-discriminatory practices.
- Show a commitment to ensuring that children and young people learn in a safe environment.
- Participate in relevant and appropriate training and development as required.
- Carry out your duties with due regard to current and future school / Trust policies, procedures and relevant legislation. These will be drawn to your attention as part of your induction and ongoing performance development and through school communications
- Promote and actively support the Trust's responsibilities towards safeguarding.

Person Specification - Playworker

E	Essential	A	Application Form
D	Desirable	T	Test/Exercise
		I	Interview
		R	References

Qualifications & Experience

E	Experience of working with children/ young people.	AI
D	Experience of working with children/young people in a school environment.	AI
D	Experience of encouraging the development of relationships between children/young people.	AI
D	Appropriate qualification in childcare or playwork to Level 2	

Knowledge, skills and abilities

E	Basic Health and Safety awareness and a willingness to undertake basic first aid training and Food Hygiene.	AI
E	The ability to relate to children/young people from diverse ethnic/social backgrounds.	AI
E	Verbal communication skills in order to liaise with children/young people and other staff members.	AI
E	The ability to react in a positive manner to difficult situations which may arise amongst children/young people.	AI
D	Ability to work with children/young people exhibiting behaviour difficulties.	AI
D	Ability to encourage the children/young people in constructive and co-operative play.	I
D	Knowledge of and commitment to the Trust's Equality Policy and how it relates to the duties of the job.	I

Personal Qualities

E	Commitment to undertake continued training and development	I
E	Willingness to undertake an enhanced Disclosure and Barring Service check.	I
E	An excellent record of attendance and punctuality	R
E	A commitment to inclusive education	I
E	Reliability, integrity and stamina	IR

E	A happy, positive disposition.	I
E	A calm and pleasant manner.	I
E	An ability to undertake all the physical aspects of the job	I

The post-holder may be required to take on additional responsibilities when necessary to ensure the effective running of the school.

Application Details

Thank you for taking the time to read this pack.

Applying for the role of Playworker

If you wish to apply for the post of Playworker then please complete the application forms found on <https://www.themast.co.uk/job-vacancies>

Application is via the Trust's online application form only, separate submissions or supporting documentation will not be accepted; all information should be provided within the relevant sections of the application form. You have the option to save and edit your application prior to submission. As the application form is hosted on Microsoft Forms, you may wish to copy and paste any larger sections of text into the form.

If you require support to complete the application, please contact recruitment@themast.co.uk or telephone 01484 598898 to speak to the HR department.

The job code for this role is PWSJIS1225

If you would like an informal discussion with regards to the role prior to applying please contact

Lisa Pugh, Headteacher: Lpugh@themast.co.uk

Shortlisting

As part of our safer recruitment process, references will be requested prior to interview. Only in exceptional circumstances will the school interview without references prior, where the candidate does not wish to notify their current employer; applicants must make this clear when submitting an application. Job offers will always be on condition of satisfactory references.

Online searches will be carried out for all shortlisted candidates therefore it is essential that your 'handles' are accurate to comply with these checks. The information will be treated as strictly confidential and shared with the recruitment panel to validate your suitability for the role that you have applied for. The scope includes relevant qualifications, whether a candidate poses a potential safeguarding risk or reputational damage for the school or trust. The information found may be explored at the interview stage. Data gathered will be recorded as appropriate and destroyed in line with the data protection policy.

Shortlisted candidates will be asked to provide details of unspent convictions and those that would not be filtered, prior to the date of the interview.

Equality Opportunity Monitoring

The Mast Academy Trust wants to meet the aims and commitments set out in its equality policy and statement. This includes not discriminating under the Equality Act 2010, and building an accurate picture of the make-up of the workforce in encouraging equality and diversity.

We would appreciate it if you would complete an equal opportunity monitoring form by following (or by copy and pasting) this link

<https://forms.office.com/r/d2JqgY2K2u>

Dates

The closing date for applications is Wednesday 7th January at 9.00am.

The interview date is expected to take place on Thursday 15th January 2026.

If we have not contacted you by Thursday 8th January 2026 please assume that on this occasion your application has been unsuccessful.

The expected start date for the succesul candidate would be ASAP.

Please accept this as acknowledgement of the time and interest you have shown.

