Queen's Road, Richmond upon Thames TW10 6HW
(11-18 VA Mixed Comprehensive school)
NOR 1000
Headteacher: Mrs. H Dixon

PPG Attendance Lead

36 hours a week / Term time only (39 weeks)
NJC point 11 to 15 – starting £28,456 p.a.(actual) –
FTE £33,129 to £35,109 p.a.
(1 Year Fixed Term Contract)

Required for December 2026

Christ's School is located near to Richmond Park and is a truly inclusive and comprehensive Anglican school which provides for students of every faith and every background and has attained an excellent reputation within the local community. Its strong Christian ethos permeates all aspects of the school's work and this has had a marked impact in securing excellent outcomes in each student's personal development, based on good relationships at all levels.

Christ's has excellent CPD opportunities for all staff and can offer mentoring support and has a welcoming social community. Staff health and wellbeing are extremely important to us with opportunities to work and socialise together. outside of the classroom, enjoying activities such as staff breakfast, yoga, salsa dancing, football and other team sports.

We have extensive grounds which are used by the wider community and we can offer free car parking for all staff. The school is located in Richmond which offers good transport links by tube, train and road.

Duties will include collating and monitoring PPG student attendance and punctuality. Good communication and ICT skills are essential along with an interest in the education of young people. Induction, training and support will be provided.

Early applications are welcome and we reserve the right to appoint before the closing date if we find a suitable candidate.

To apply please complete our application form and provide a covering letter outlining how you meet the criteria detailed in the application pack to Julia Ralph, H.R. Manager at **hr@christs.school**. The closing date is: **9am, Monday, 7th December 2026** with interviews to follow thereafter.

Tel: **020 8940 6982**
www.christs.richmond.sch.uk

Christ's School is committed to safeguarding and promoting the welfare of children and expects all staff to share this commitment. Applicants will undergo appropriate child protection screening including checks with past employers and the Disclosure and Barring Service.