



PERSON SPECIFICATION

Pre-school Leader

Staploe Education Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment

Attributes	Essential	Desirable
Education, Training and Qualifications	<ul style="list-style-type: none"> English and Maths GCSE at grades A*-C (9-4) or equivalent NVQ3 / L3 in Childcare or equivalent qualification 	<ul style="list-style-type: none"> Child Protection training Have undertaken appropriate first aid training (this needs to be 2 day /12 hour Paediatric first aid) Evidence of continued professional development Forest School qualification or experience
Experience	<ul style="list-style-type: none"> Minimum of 3 years' experience in an Early Years setting Experience of working within an Early Years Foundation Stage environment Good working knowledge of child development and learning processes, relevant policies/codes of practice, learning programmes and awareness of relevant legislation. Knowledge of Early Years Foundation Stage curriculum Experience of effective communication with parents or carers Implementation of the policies of inclusion and equal opportunities Knowledge of procedures related to the safeguarding of children's welfare. 	<ul style="list-style-type: none"> Experience of supporting pupils with SEND, including challenging behaviour Experience of online learning journals and Early Years tracking software. Experience of line management Experience of working with 2-year olds Experience of delivering language intervention such as NELI or Early Talk boost
Skills, Knowledge and Aptitude	<ul style="list-style-type: none"> Maintain confidentiality at all times Ability to act as a positive role model and to inspire pupils as individuals Ability to supervise and assist pupils, including whole classes at times A positive attitude to problem solving Ability to plan and deal with conflicting priorities in organising own work schedule Able to use school ICT systems and undertake a range of administrative tasks 	<ul style="list-style-type: none"> Ability to act on own initiative Ability to communicate orally and in writing to a range of audiences Ability to use MS Teams Ability to speak another language



	<ul style="list-style-type: none"> • To work effectively as part of a team, understand classroom roles and responsibilities and follow and interpret instructions and guidance • Able to relate to and communicate well with children, school staff and parents, motivate pupils to learn, clarify and explain instructions to pupils and respond sensitively and flexibly to competing demands • Able to deliver EYFS educational programmes, evaluate and implement strategies to enhance learning • Take responsibility, with minimum supervision, for delivering planned activities over an extended period to groups of children including those with special educational needs • Able to ensure that the classroom environment has high quality displays reflecting the diversity and SEND needs of children. prepare/display relevant resources/materials for teaching and learning activities • Able to converse at ease and provide advice and information in accurate spoken English 	
Other	<ul style="list-style-type: none"> • Willingness to be flexible • Willingness to undertake further training/development opportunities • Evidence of relevant professional development • A commitment to developing the professional skills of yourself and others 	
Personal attributes:	<ul style="list-style-type: none"> • Passion for Early Years education. • Open-minded • Confident • Enthusiastic • Creative • Hardworking • Resilient • Calm 	

You must meet the essential criteria in order to be shortlisted for this post and it would be advantageous if you meet the desirable criteria.